

# Otterton Parish Council

The next meeting of Otterton Parish Council will be held on **Monday 4 July 2016** at 7.30pm in the Committee Room of Otterton Village Hall.

All members of Otterton Parish Council are summoned to attend the meeting

Members of the public and the press are welcome to be present

## **AGENDA**

### ***Formal Business***

#### **1. Apologies for Absence**

To receive apologies for absence

#### **2. Declarations of Interests**

To receive declarations of personal and pecuniary interests from Councillors relating to items of business on the agenda

#### **3. Confidential Items of Business**

To consider if any business should be dealt with in confidence

#### **4. Minutes**

To receive the minutes of the meeting held on 6 June 2016 and to resolve that they be signed as a correct record of the meeting

To consider any matters arising from the minutes, not elsewhere on the agenda

#### **5. Public Questions and Comments**

### ***Items for Discussion and Decision***

#### **6. Chairman's Business**

To receive a report from the Chairman

#### **7. Items from Previous Meetings**

- (i) To consider further the request from Shared Access to locate a telecoms mast at Stantyway Recreation Ground;
- (ii) To receive a progress report on the proposal to the Parishes Together Fund for plant and animal signage;
- (iii) To receive a report on dog and waste bins.

## **8. Planning Applications**

To consider and comment on planning application 16/1357/TCA – tree work at Barton House, Church Hill – circulated to Councillors on 16 June 2016 -

<http://planning.eastdevon.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=O8ESKPGHJ1700>

To consider any other planning applications received

To note that tree works at Otterton Mill (ref. 16/1392/PRETDD) are considered by East Devon District Council to be an exception to the Conservation Area legislation.

## **9. Local Plan**

To consider further the development of the local plan, in particular to hear from Tim Spurway, Neighbourhood Planning Officer at East Devon District Council, about the best way forward.

## **10. Information Security**

To note that the Council has been registered with the Information Commissioner's Office. This is a statutory requirement for all public authorities, and costs £35 per year.

## **11. Reports from Councillors with Specific Responsibilities**

- (i) The Village Green – Cllrs Fry and Simpson
- (ii) The War Memorial – Cllr Bennett
- (iii) Stantyway Recreation Ground – Cllrs Fry and Simpson
- (iv) The Jubilee Playground – Cllr Davies
- (v) The Cemetery – Cllr Lister

## **12. Reports on Village Amenities and Bodies**

- (i) Trees – Cllrs Fry and Simpson
- (ii) Footpaths – Cllr Young
- (iii) Contracts and Finance – Cllr Fudge
- (iv) Ladram Bay – Cllr Simpson
- (v) Football Club – Cllr Farrington
- (vi) Raleigh Federation – Cllr Whittingham
- (vii) Twinning – Cllr Bennett
- (viii) Village Hall – Cllr Fudge
- (ix) Community Shop – Cllr Fudge

## **13. Police Report**

To receive the Police Report

## **14. County Council Report**

To receive a report from County Councillor Mrs Christine Channon

## **15. District Council Report**

To receive a report from District Councillor Mr Geoff Jung

## **16. Correspondence**

To deal with any correspondence received:

- (i) Introduction of the Community Infrastructure Levy from September 2016; 23 June 2016 – invitation to a seminar run by East Devon District Council – Clerk will attend
- (ii) Notification of Queen's Birthday Awards to towns and parishes – e mail from East Devon District Council; 13 June 2016 – Otterton not involved.

## **17. Cemetery**

To receive a report from the Clerk

## **18. Payments and Receipts for June 2016**

To receive a note of payments and receipts for June 2016 (PC/16/03)

## **19. Items for the Next Agenda**

## **20. Date of Next Meeting**

To agree that the next meeting will be held on Monday 1 August 2016

M A Miller

Clerk to the Parish Council

25 June 2016