

## **OPC/16/19**

### Draft Job Description

#### Ottertton Parish Council

#### **Volunteer Footpath Warden**

The Volunteer Footpath Warden (the Warden) is expected to be an enthusiastic walker, who will spend time on the village's 19 miles of footpaths and public rights of way every week and keep the Parish Council informed, via Cllr Roy Young, of any issues needing attention. Such issues will include gates, signposts and steps which need to be cleared of vegetation or cleaned. Specifically, the Warden should take an active interest in the condition of the Parish PROWs and:

1. Report problems relating to the coastal path to EDDC (Dave Palmer) by e mail, with photos as necessary (keeping Cllr Young and the Parish Clerk informed)
2. Report problems relating to other paths and PROWs to DCC (Richard Spurway) by e mail, with photos as necessary (keeping Cllr Young and the Parish Clerk informed)
3. Liaise as necessary with any contractors working on footpaths
4. Replace worn out or damaged Way Mark discs
5. Submit a short monthly report to the Parish Council and also for the Notice Board and web site on matters needing attention, safety concerns or other aspects of footpath maintenance

November 2016