

Otterton Parish Council

The next meeting of Otterton Parish Council will be held on **Monday 7 November 2016** at 7.30pm in the Committee Room of Otterton Village Hall.

All members of Otterton Parish Council are summoned to attend the meeting

Members of the public and the press are welcome to be present

AGENDA

Formal Business

1. Apologies for Absence

To receive apologies for absence

2. Declarations of Interests

To receive declarations of personal and pecuniary interests from Councillors relating to items of business on the agenda

3. Confidential Items of Business

To consider if any business should be dealt with in confidence

4. Minutes

To receive the minutes of the meeting held on 3 October 2016 and to resolve that they be signed as a correct record of the meeting

To consider any matters arising from the minutes, not elsewhere on the agenda:

- (i) Arising from M16/129, to note the outcome of further enquiries about the barn and cob wall; and
- (ii) Arising from M16/134, to receive an update on progress, and to consider the provision of a bin collection service from the cemetery.

5. Public Questions and Comments

Items for Discussion and Decision

6. Chairman's Business

To receive a report from the Chairman

7. Items from Previous Meetings

- (i) To receive a progress report on the proposal to the Parishes Together Fund for plant and animal signage;

- (ii) To consider further the use of Section 106 funding for the Jubilee Children's Playground.

8. Planning Matters

To consider planning application 16/1710/FUL – a proposal to build Timber Day Room and other alterations at Anchoring Barn in Ottery Street. This is related to the listed building consent which was considered at the last meeting (M16/138).

To consider planning application 16/2322/TCA – a request to fell and cut trees at Rosemary Cottage, 38 Fore Street.

To consider any other planning applications received.

To consider the East Devon Gypsy and Traveller Site Design and Layout Supplementary Planning Guidance; circulated to Councillors on 11 October 2016.

To consider the arrangements for dealing with planning applications.

9. Budleigh Salterton Neighbourhood Plan

To consider and comment on the Budleigh Salterton Pre-Submission Draft Plan

10. Neighbourhood Plan

To consider the next steps following the public meeting on 25 October 2016.

11. Electoral Review of East Devon

To consider and comment on the electoral review (PC/16/12)

12. Budget and Precept for 2017-18

To consider the draft 2017-18 budget and precept (PC/16/13)

13. Reports from Councillors with Specific Responsibilities

- (i) The Village Green – Cllrs Fry and Simpson
- (ii) The War Memorial – Cllr Bennett
- (iii) Stantyway Recreation Ground – Cllrs Fry and Simpson
- (iv) The Jubilee Playground – Cllr Davies
- (v) The Cemetery – Cllr Lister

14. Reports on Village Amenities and Bodies

- (i) Trees – Cllrs Fry and Simpson
- (ii) Footpaths – Cllr Young
- (iii) Contracts and Finance – Cllr Fudge
- (iv) Ladram Bay – Cllr Simpson

- (v) Football Club – Cllr Farrington
- (vi) Raleigh Federation – Cllr Whittingham
- (vii) Twinning – Cllr Bennett
- (viii) Village Hall – Cllr Fudge
- (ix) Community Shop – Cllr Fudge

15. Police Report

To receive the Police Report

16. County Council Report

To receive a report from County Councillor Mrs Christine Channon

17. District Council Report

To receive a report from District Councillor Mr Geoff Jung

18. Correspondence

To deal with any correspondence received:

- (i) Invitation from Devon Highways to Parish and Town Council conference on 23 November 2016 at the Kenn Centre in Exeter, and other correspondence about highways matters;
- (ii) NHS Consultation “Your Future Care”, circulated to Councillors on 17 October 2016;
- (iii) Notification from EDDC of Rural Housing Event on 1 December 2016 at Exeter; and
- (iv) Invitation from EDDC to the Meeting of Town and Parish Councils at Knowle on 13 December 2016.

19. Financial Matters

To receive a note of payments and receipts for October 2016 (PC/16/14)

To receive a half year (Quarter 2) bank reconciliation (PC/16/15)

20. Items for the Next Agenda

21. Date of Next Meeting

To agree that the next meeting will be held on Monday 5 December 2016

M A Miller - Clerk to the Parish Council

29 October 2016