

Otterton Parish Council

The next meeting of Otterton Parish Council will be held on **Monday 3 October 2016** at 7.30pm in the Committee Room of Otterton Village Hall.

All members of Otterton Parish Council are summoned to attend the meeting

Members of the public and the press are welcome to be present

AGENDA

Formal Business

1. Apologies for Absence

To receive apologies for absence

2. Declarations of Interests

To receive declarations of personal and pecuniary interests from Councillors relating to items of business on the agenda

3. Confidential Items of Business

To consider if any business should be dealt with in confidence

4. Minutes

To receive the minutes of the meeting held on 5 September 2016 and to resolve that they be signed as a correct record of the meeting

To consider any matters arising from the minutes, not elsewhere on the agenda:

- (i) Arising from M16/112, to note that the Chairman and Cllr Young attended the presentation at the Old Vicarage on 14 September 2016 and see no grounds for objections to the application;
- (ii) Arising from M16/112, to note that, after the site visit to Seaview Farm, there were no grounds for objecting to the application

5. Public Questions and Comments

Items for Discussion and Decision

6. Chairman's Business

To receive a report from the Chairman

7. Items from Previous Meetings

- (i) To receive a progress report in relation to the request from Shared Access to locate a telecoms mast at Stantyway Recreation Ground;

- (ii) To receive a progress report on the proposal to the Parishes Together Fund for plant and animal signage;
- (iii) To consider the EDDC plan for litter and dog bins in the village (PC/16/08);
- (iv) To note that the Governors of the Primary School have agreed to return the Triangle as the land is no longer used by the school;
- (v) To consider further Cllr Lister's proposed Guide to the Cemetery (PC/16/09);
- (vi) To consider further the use of Section 106 funding for the Jubilee Children's Playground.

8. Planning Applications

To consider planning application 16/1711/LBC – listed building consent for a Timber Day Room and other alterations at Anchoring Barn in Ottery Street. This is a Grade 2 listed building.

To consider planning application 16/2078/FUL – a proposal to convert 120 sq metres of agricultural land at the rear of 9 and 11 Ottery Street into garden use.

To consider any other planning applications received

9. Neighbourhood Plan

To consider the arrangements for the public consultation event on 25 October 2016.

To note that East Budleigh with Bicton Parish Council has submitted its Neighbourhood Plan; it is available for consultation until 17 October 2016.

10. Annual Return and Audit – 2016

To note that the auditors have reported that the audit has been successfully completed. The auditors have made three comments relating to the publication of information that will be helpful for the 2017 return. The documents that the Council is required to publish are available on the web site.

11. Otter Valley Association Survey of Heritage Assets

To receive a copy of the survey (PC/16/10)

12. Reports from Councillors with Specific Responsibilities

- (i) The Village Green – Cllrs Fry and Simpson
- (ii) The War Memorial – Cllr Bennett
- (iii) Stantyway Recreation Ground – Cllrs Fry and Simpson
- (iv) The Jubilee Playground – Cllr Davies
- (v) The Cemetery – Cllr Lister

13. Reports on Village Amenities and Bodies

- (i) Trees – Cllrs Fry and Simpson

- (ii) Footpaths – Cllr Young
- (iii) Contracts and Finance – Cllr Fudge
- (iv) Ladram Bay – Cllr Simpson
- (v) Football Club – Cllr Farrington
- (vi) Raleigh Federation – Cllr Whittingham
- (vii) Twinning – Cllr Bennett
- (viii) Village Hall – Cllr Fudge
- (ix) Community Shop – Cllr Fudge

14. Police Report

To receive the Police Report

15. County Council Report

To receive a report from County Councillor Mrs Christine Channon

16. District Council Report

To receive a report from District Councillor Mr Geoff Jung

17. Correspondence

To deal with any correspondence received:

- (i) E mail from EDDC about the consultation by BT on the removal of 48 public payphones in the area. There are none in Otterton or its immediate area;
- (ii) E mail from the Devon CPRE with an invitation to a Countryside Forum on 22 September 2016; this was circulated to all members on 9 September 2016;
- (iii) E mail from Devon CC about grants available under the 'Making it Local' scheme. These are for work hubs and the assessment of land for work space;
- (iv) E mail from DALC about the Government consultation on the local government finance settlement for 2017-18; there is likely to be a cap on spending increases of 2% for councils of Otterton's size.

18. Financial Matters

To receive a note of payments and receipts for September 2016 (PC/16/11)

19. Items for the Next Agenda

20. Date of Next Meeting

To agree that the next meeting will be held on Monday 7 November 2016

M A Miller - Clerk to the Parish Council

24 September 2016

