

# Otterton Parish Council

The next meeting of Otterton Parish Council will be held on **Monday 5 September 2016** at 7.30pm in the Committee Room of Otterton Village Hall.

All members of Otterton Parish Council are summoned to attend the meeting

Members of the public and the press are welcome to be present

## **AGENDA**

### ***Formal Business***

#### **1. Apologies for Absence**

To receive apologies for absence

#### **2. Declarations of Interests**

To receive declarations of personal and pecuniary interests from Councillors relating to items of business on the agenda

#### **3. Confidential Items of Business**

To consider if any business should be dealt with in confidence

#### **4. Minutes**

To receive the minutes of the meeting held on 1 August 2016 and to resolve that they be signed as a correct record of the meeting

To consider any matters arising from the minutes, not elsewhere on the agenda

#### **5. Public Questions and Comments**

### ***Items for Discussion and Decision***

#### **6. Chairman's Business**

To receive a report from the Chairman

#### **7. Items from Previous Meetings**

- (i) To receive a progress report in relation to the request from Shared Access to locate a telecoms mast at Stantyway Recreation Ground;
- (ii) To receive a progress report on the proposal to the Parishes Together Fund for plant and animal signage;
- (iii) To receive an update on the appointment of a new Volunteer Footpath Warden; and
- (iv) To receive a report on Section 106 funding, which could be used to improve the Jubilee Children's Playground.

## **8. Planning Applications**

To consider and comment on planning application 16/1301/FUL – conversion of barns to form annexe accommodation at Seaview Farm – circulated to Councillors on 19 August 2016 - <http://planning.eastdevon.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=O83OKPGHJFI00>

To consider any other planning applications received

To note that the appeal made by Otterton Primary School against the refusal of planning permission for the new multi-use games area has been dismissed by the Planning Inspector.

## **9. Neighbourhood Plan**

To consider further the development of the local plan, in particular to consider the public consultation event to launch the project and the composition of a project steering group.

## **10. Hedge Cutting**

To consider the tenders submitted and select a contractor for the work (PC/16/05)

## **11. Otter Valley Association Survey of Antiquities**

To consider the survey – Cllr Bennett

## **12. Reports from Councillors with Specific Responsibilities**

- (i) The Village Green – Cllrs Fry and Simpson
- (ii) The War Memorial – Cllr Bennett
- (iii) Stantyway Recreation Ground – Cllrs Fry and Simpson
- (iv) The Jubilee Playground – Cllr Davies
- (v) The Cemetery – Cllr Lister

## **13. Reports on Village Amenities and Bodies**

- (i) Trees – Cllrs Fry and Simpson
- (ii) Footpaths – Cllr Young
- (iii) Contracts and Finance – Cllr Fudge
- (iv) Ladram Bay – Cllr Simpson
- (v) Football Club – Cllr Farrington
- (vi) Raleigh Federation – Cllr Whittingham
- (vii) Twinning – Cllr Bennett
- (viii) Village Hall – Cllr Fudge
- (ix) Community Shop – Cllr Fudge

#### **14. Police Report**

To receive the Police Report

#### **15. County Council Report**

To receive a report from County Councillor Mrs Christine Channon

#### **16. District Council Report**

To receive a report from District Councillor Mr Geoff Jung

#### **17. Correspondence**

To deal with any correspondence received:

- (i) E mail from East Devon District Council – 9 August 2016 – Councillors are requested to review their register of interests forms, and confirm or amend as necessary;
- (ii) Letter from Mrs Barford of Anchoring Farm - 3 August 2016 - about tree and hedge debris in the stream opposite her house;
- (iii) E mail from East Devon District Council – 15 August 2016 – inviting representatives of the Council, and any voluntary or community groups, to attend the annual Working Together event on Friday 7 October 2016 at Knowle Council offices.
- (iv) E mail from East Devon District Council – 11 August 2016 – inviting parishioners to help with the annual house to house electoral canvass – basic pay rate of £8 per hour.

#### **18. Financial Matters**

To receive a note of payments and receipts for August 2016 (PC/16/06)

To receive a bank reconciliation statement for the 1<sup>st</sup> quarter of 2016-17 (PC/16/07)

#### **19. Items for the Next Agenda**

#### **20. Date of Next Meeting**

To agree that the next meeting will be held on Monday 3 October 2016

M A Miller

Clerk to the Parish Council

24 August 2016

