

Otterton Parish Council

The next meeting of Otterton Parish Council will be held on **Monday 6 February 2017** at 7.30pm in the Committee Room of Otterton Village Hall.

All members of Otterton Parish Council are summoned to attend the meeting

Members of the public and the press are welcome to be present

AGENDA

Formal Business

1. Apologies for Absence

To receive apologies for absence

2. Declarations of Interests

To receive declarations of personal and pecuniary interests from Councillors relating to items of business on the agenda

3. Confidential Items of Business

To consider if any business should be dealt with in confidence

4. Membership of the Council

To consider applications for the casual vacancy on the Parish Council

5. Minutes

To receive the minutes of the meeting held on 9 January 2017 and to resolve that they be signed as a correct record of the meeting

To consider any matters arising from the minutes, not elsewhere on the agenda:

- (i) Arising from M17/24, to receive a progress report on the recruitment of a new Clerk, and to agree the selection arrangements.

6. Public Questions and Comments

Items for Discussion and Decision

7. Chairman's Business

To receive a report from the Chairman

8. Items from Previous Meetings

- (i) To note that the proposal to the Parishes Together Fund for plant and animal signage has been submitted to EDDC; and
- (ii) To consider further the use of Section 106 funding for the Jubilee Children's Playground.

9. Planning Matters

To consider planning application 17/0122/TCA – proposal to prune Thuja tree at Barton House, Church Hill

To consider planning application 16/2352/LBC – proposal to insert first floor window on front elevation and stud wall in bedroom to create shower room at Keeper's Cottage in Fore Street

To consider any other planning applications received.

To receive a report from Cllr Bennett on the outcome of the EDDC Development Management Committee meeting on 10 January 2017 and to consider the impact of the Ladram Bay Holiday Park on the village

To note that Mr and Mrs Wells of Box Cottage, Fore Street, have notified the Council that work is about to start on a new wall in front of the cottage (planning approval – 14/1454/LBC).

10. Football Club

To receive an update on the Football Club's grant applications

11. Lower Otter Restoration Project

To receive a report on the meeting of the Stakeholder Group meeting held on 1 February 2017

12. Neighbourhood Plan

To receive the minutes of the second meeting of the Steering Group held on 11 January 2017 (PC/17/03)

13. Highways and Related Matters

To consider a number of matters concerning highways raised by Councillors.

14. Audit Arrangements

To review aspects of audit arrangements for 2017

15. Reports from Councillors with Specific Responsibilities

- (i) The Village Green – Cllr Simpson
- (ii) The War Memorial – Cllr Bennett
- (iii) Stantyway Recreation Ground – Cllr Simpson

- (iv) The Jubilee Playground – Cllr Davies
- (v) The Cemetery – Cllr Lister

16. Reports on Village Amenities and Bodies

- (i) Trees – Cllr Simpson
- (ii) Footpaths – Cllr Young
- (iii) Contracts and Finance – Cllr Fudge
- (iv) Ladram Bay – Cllr Simpson
- (v) Football Club – Cllr Farrington
- (vi) Raleigh Federation – Cllr Whittingham
- (vii) Twinning – Cllr Bennett
- (viii) Village Hall – Cllr Fudge
- (ix) Community Shop – Cllr Fudge

17. Police Report

To receive the Police Report

18. County Council Report

To receive a report from County Councillor Mrs Christine Channon

19. District Council Report

To receive a report from District Councillor Mr Geoff Jung

20. Correspondence

To deal with any correspondence received:

- (i) E mail of 11 January 2017 from Devon & Somerset Trading Standards about the risks arising from the avian flu outbreak – copies of the notice have been put on notice boards and the web site;
- (ii) Letter of 16 January 2017 from the Exmouth & District Community Transport Group seeking financial support for the Ring and Ride service;
- (iii) Letter from Glenn Sismore-Hunt thanking the Council for their donation to the Royal British Legion poppy appeal;
- (iv) Letter of 6 January 2017 from EDDC notifying the Council that it will in future charge in advance, rather than in arrears, for services such as dog bin emptying;
- (v) E mail from the Highways Services Manager of DCC advising the Council of a new Highway Community Enhancement Fund for communities which wish to carry out their own road improvement works;
- (vi) Invitation to the East and Mid Devon Community Safety Partnership Annual Conference (no charge) at Broadclyst on 5 April 2017;
- (vii) E mail from the Devon Countryside Access Forum of 10 January 2017 inviting applications to join the forum – circulated to all councillors on 25 January 2017.

21. Financial Matters

To receive a note of payments and receipts for January 2017 (PC/17/04)

To receive a Quarter 3 bank reconciliation (PC/17/05)

22. Items for the Next Agenda

To identify items for consideration at the next meeting

23. Date of Next Meeting

To agree that the next meeting will be held on Monday 13 March 2017

M A Miller - Clerk to the Parish Council

30 January 2017