

# Otterton Parish Council

A **Meeting** of Otterton Parish Council will be held on **Monday 8 May 2016** at 7.15pm in the Committee Room of Otterton Village Hall.

All members of Otterton Parish Council are summoned to attend the meeting  
Members of the public and the press are welcome to be present

## **AGENDA**

*The Vice-Chairman will take the Chair for agenda items 1 and 2*

### **1. Apologies for Absence**

To receive apologies for absence

### **2. Election of Chairman**

To elect a Chairman for 2017-18

To receive the Chairman's Declaration of Acceptance of Office

*The newly-elected Chairman will chair the remainder of the meeting*

### **3. Election of Vice-Chairman**

To elect a Vice-Chairman for 2017-18

To receive the Vice-Chairman's Declaration of Acceptance of Office

### **4. External Bodies**

To appoint representatives to external bodies for 2017-18

Current appointments are as follows:

- (i) Scouts and Guides – Cllr Bennett
- (ii) Garden Society – Cllr Young
- (iii) Twinning – Cllr Bennett
- (iv) Village Hall Committee – Cllr Fudge
- (v) Football Club – Cllr Farrington
- (vi) Raleigh Federation – Cllr Whittingham
- (vii) Village Shop – Cllr Fudge
- (viii) Ladram Bay – Cllr Bennett
- (ix) Footpath Warden – Mrs Sharp
- (x) Relief in Need Charity – Mr Dickens, Mrs Barlow and Mrs Millington

### **5. Committees**

To appoint members to committees for 2017-18

Current responsibilities are as follows:

- (i) The Village Green – Cllrs Fry and Simpson
- (ii) The War Memorial – Cllr Bennett
- (iii) Stantyway Recreation Ground – Cllrs Simpson
- (iv) The Jubilee Playground – Cllr Farrington
- (v) Cemetery – Cllr Lister
- (vi) Contracts and Finance – Cllr Fudge
- (vii) Footpaths – Cllr Young,

(viii) Trees – Cllr Simpson

**6. Declarations of Interest**

To receive declarations of personal and pecuniary interest from Councillors relating to items of business on the agenda

**7. Confidential Items of Business**

To consider if any business should be dealt with in confidence.

**8. Minutes**

To receive the minutes of the meeting held on 3rd April 2017 and to resolve that they be signed as a correct record of the meeting

To consider any other matters arising from the minutes, not elsewhere on the agenda

**9. Annual Parish Meeting**

To receive the minutes of the Annual Parish Meeting held on 10 April 2017

**10. Public Questions and Comments**

To receive any questions or comments from members of the public

**11. Chairman's Business**

To receive a report from the outgoing Chairman & receive a report from the new Chairman

**12. Annual Return and Audit – 2016**

To note the timescale and arrangements for the audit

**13. The Review of the Emergency Plan;**

To consider any review of the plan

**14. Planning Applications**

To consider any other planning applications received

**15. Section 106 Funding for and issues arising from the inspection report on the Jubilee Children's Playground;**

To consider the playground.

**16. Little Otters request for Funding**

To consider request.

**17. Police Report**

To receive the Police Report

**18. District Council Report**

To receive a report from District Councillor Cllr Mr Geoff Jung

**19. Correspondence**

To deal with any correspondence received

**20. Clerk's Business**

To consider matters raised by the Clerk

To decide on the fitting of a notice board to the Cross Tree bus shelter  
New Recycling & Waste Service

## **21. April Payments and Receipts**

To note payments and receipts

### **Payments**

	<b>£</b>
<i>South West Water d/d</i>	5.00
<i>North Devon Council Clerks Salary Feb &amp; Mch</i>	457.72
<i>Baker Electrical Ltd – installation of defibrillator housing</i>	89.74
<i>WD Ridge Playground hedge cutting</i>	700.00
<i>DALC – Annual Subscription</i>	147.58
<i>EDDC Cemetary bin charges 17/18</i>	196.00

*Total* **1494.94**

### **Receipts**

*To come*

## **22. Date of Next Meeting**

To agree that the next meeting will be held on Monday 6 June 2017

Fran Mills

Clerk to the Parish Council

27 April 2016