

Otterton Parish Council

A Meeting of Otterton Parish Council held on **Wednesday 17 May 2017** at 7.30pm

Minutes

Present:- John Fudge, John Hiles, Tony Bennett, Roy Young,

In attendance:- Fran Mills Clerk

1. Apologies for Absence

Sarah Whittingham, John Lister, Tony Farrington.

2. To share advice from DALC re the Election of a Chairman and Vice chairman.

Fran shared advice from DALC regarding the options for a Chair of the Council, Vice Chair and the ongoing possible structure for the Council. It was **AGREED** that when-ever possible the Council would seek to elect a Chair and Vice Chair to work together with the Vice Chair being ready to take on the Chairs role if duly elected by the Council at the time the present Chair stands down.

It was also **AGREED** that it was vital that the Council was made up of active Councillors to ensure a breadth of view and a sharing of responsibilities.

3. Election of Chairman

Cllr John Fudge was proposed as Chair by Cllr Tony Bennet and seconded by Cllr John Hiles.

Cllr Fudge accepted the position and the Chairman's Declaration of Acceptance of Office was duly signed.

4. Election of Vice-Chairman

Cllr John Hiles was proposed as Vice Chair by Cllr John Fudge and seconded by Cllr Tony Bennett.

Cllr Hiles accepted the position and the Vice Chairman's Declaration of Acceptance of Office was duly signed.

5. External Bodies

To appoint representatives to external bodies for 2017-18

Appointments for 2017-18 are as follows:

- (i) Scouts and Guides – Cllr Bennett
- (ii) Garden Society – Cllr Young
- (iii) Twinning – Cllr Bennett
- (iv) Village Hall Committee – Cllr Fudge
- (v) Football Club – Cllr Farrington
- (vi) Raleigh Federation – Cllr Hiles
- (vii) Village Shop – Cllr Fudge
- (viii) Ladram Bay – Cllr Bennett
- (ix) Footpath Warden – Remains vacant
- (x) Relief in Need Charity – Mr Dickens, Mrs Barlow and Mrs Millington

6. Committees

To appoint members to committees for 2017-18

Responsibilities to be as follows:

- (i) The Village Green – Cllr Simpson
- (ii) The War Memorial – Cllr Bennett
- (iii) Stantyway Recreation Ground – Cllrs Simpson
- (iv) The Jubilee Playground – Cllr Fudge
- (v) Cemetery – Cllr Lister
- (vi) Contracts and Finance – Cllr Fudge
- (vii) Footpaths – Cllr Young,
- (viii) Trees – Cllr Simpson

7. Date of Next Meeting

To agree that the next meeting will be held on Monday 12th June 2017

Fran Mills

Clerk to the Parish Council

13 May 2017

A working party is to be held on Saturday 24th June 2017 commencing at 10.00 a.m which will be led by Cllr Ian Simpson. The aim of the party is to level and make good the surface of the football field in the Jubilee play park. All members of the community are invited to come along and lend a hand, please bring rakes, shovels and muscle power! Please meet in the play park, we look forward to seeing you there and thank you in advance for your efforts.