

# Otterton Parish Council

The next meeting of Otterton Parish Council will be held on **Monday 12 June 2017** at 7.30pm in the Committee Room of Otterton Village Hall.

All members of Otterton Parish Council are summoned to attend the meeting  
Members of the public and the press are welcome to be present

## **AGENDA**

### ***Formal Business***

#### **1. Apologies for Absence**

To receive apologies for absence

#### **2. Declarations of Interests**

To receive declarations of personal and pecuniary interests from Councillors relating to items of business on the agenda

#### **3. Confidential Items of Business**

To consider if any business should be dealt with in confidence

#### **4. Minutes**

To receive the minutes of the meeting held on 17 May 2017 and to resolve that they be signed as a correct record of the meeting

To consider any matters arising from the minutes, not elsewhere on the agenda:

- (i) New Councillors - Arising from Meeting 17<sup>th</sup> May 17.
- (ii) Arising from M17/34, to note the outcome of the Parishes Together Fund application – plant and animal signage
- (iii) To consider arrangements for working party Saturday 24<sup>th</sup> June commencing at 10.00 a.m.

#### **5. Public Questions and Comments**

##### ***Items for Discussion and Decision***

#### **6. Chairman's Business**

- i). To receive a report from the Chairman
- ii). Consider – Chairman's Garden Party Invitation (16<sup>th</sup> July 2017)  
*Please note nominations for sporting Champions needed for presentation at this event.  
See my email of Wednesday 24<sup>th</sup> May seeking nomination*
- iii). Consider attendance at Otter to Exe group meeting (13<sup>th</sup> June 2017)

#### **7. Items from Previous Meetings**

- (i) To consider further the use of Section 106 funding for the Jubilee Children's Playground.
- (ii) To consider whether one or more councillors should have training in playground inspection and maintenance; Playsafety has a course in Exeter in June.
- (iii) To consider email from residents in connection with tenant in 1 Maunders Place, previously raised at March Council meeting.
- (iv) To consider a request from Little Otters (PC/17/11)

## **8. Planning Matters**

Hayes House <http://planning.eastdevon.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=OPSPU1GHFMW00>

Bell Street -<http://planning.eastdevon.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=OPHIY9GH01C00>

### **17/1175/LBC – Otterton Mill**

## **9. Annual Return and Audit – 2017**

- i). To note the date for completion of the internal audit
- ii). To defer approval of the annual governance statement until July meeting
- iii). To defer approval of the accounting statements until July meeting.

## **10. Ladram Bay**

To consider response to the invitation to visit Ladram Bay.

## **11. Lower Otter Restoration Project**

To receive a report from Cllr John Fudge

## **12. New Notice Board**

To consider the positioning and expedite erection of new Notice Board.

## **13. Emergency Plan**

To review the Emergency Plan (PC/17/10)

## **14. OVA**

To consider correspondence regarding membership of the OVA

## **15. Reports from Councillors with Specific Responsibilities**

- (i) The Village Green – Cllr Simpson
- (ii) The War Memorial – Cllr Bennett
- (iii) Stantyway Recreation Ground – Cllr Simpson
- (iv) The Jubilee Playground – Cllr Davies
- (v) The Cemetery – Cllr Lister

## **16. Reports on Village Amenities and Bodies**

- (i) Trees – Cllr Simpson
- (ii) Footpaths – Cllr Young
- (iii) Contracts and Finance – Cllr Fudge
- (iv) Ladram Bay – Cllr Simpson
- (v) Football Club – Cllr Farrington
- (vi) Raleigh Federation – Cllr Hiles
- (vii) Twinning – Cllr Bennett
- (viii) Village Hall – Cllr Fudge
- (ix) Community Shop – Cllr Fudge

**17. Police Report**

To receive the Police Report

**18. County Council Report**

To receive a report from County Councillor Claire Wright

**19. District Council Report**

To receive a report from District Councillor Geoff Jung

**20. Correspondence**

To deal with any correspondence received:

- (i) Email from residents regarding question raised at March meeting regarding a tenant in 1 Maunders Place
- (ii) E mail from Gill Gladstone regarding cycling on River Otter footpath.

**21. Financial Matters**

To receive a note of payments and receipts for May 2017 (PC/17/12)

**22. Items for the Next Agenda**

To identify items for consideration at the next meeting

**23. Date of Next Meeting**

To agree that the next meeting will be held on **Monday 3<sup>rd</sup> July 2017**

Fran Mills - Clerk to the Parish Council: 3<sup>rd</sup> June 2017