

Otterton Parish Council

A meeting of Otterton Parish Council was held on **Monday 12 June 2017** at 7.30pm in the Committee Room of Otterton Village Hall.

Those present: Cllr John Fudge (Chair), Cllr John Hiles (Deputy Chair) Cllr Tony Farrington, Cllr John Lister, Cllr Tony Bennett, Cllr Roy Young, Cllr Ian Simpson, Fran Mills Clerk, CC Claire Young and one member of the public. All members of Otterton Parish Council are summoned to attend the meeting members of the public.

AGENDA Formal Business

1. Apologies for Absence

To receive apologies for absence

Cllr Sarah Whittington

2. Declarations of Interests

To receive declarations of personal and pecuniary interests from Councillors relating to items of business on the agenda

Although not having a vote in the interest of transparency Fran Mills Clerk declared an interest in the item pertaining to Little Otters Pre-school.

3. Confidential Items of Business

To consider if any business should be dealt with in confidence *None*

4. Minutes

To receive the minutes of the meeting held on 17 May 2017 and to resolve that they be signed as a correct record of the meeting.

The minutes of the meeting on the 17th May 2017 were agreed to be an accurate record of the meeting and were duly signed.

The following items arose from the minutes:

- (i) As agreed at the meeting on 17th May 2017 the Clerk wrote to Cllrs Davies and Wittingham to determine their intentions to remain active members of the council. No response was forthcoming from Cllr Davies and therefore as per the 1972 Act he will cease to be a Parish Councillor as of end of July. Cllr Whittingham did respond to the earlier communication but has now not attended seven consecutive meetings therefore also on the basis of the 1972 Act with no further contact she will cease to be a Parish Councillor as at the end of July.

It was agreed that Cllr John F would speak to Val Sale about the opportunity to be co opted on to the council.

It was agreed that the Clerk would place an advert on the Parish Notice Board seeking new Parish Council members for a Casual Vacancy.

- (ii) Arising from M17/34, It was noted that the Paris has been granted £3289.50 as a result of the Parishes Together Fund application for plant and animal signage:- Cllr *Ian Simpson to explore quotes for signage and Sam Bridgewater/ Clinton Devon to be asked for advise.*

- (iii) To consider arrangements for working party Saturday 24th June commencing at 10.00 a.m.
Cllr Ian Simpson is unable to lead the working party but Cllr Fudge will do so. It was agreed that Jeff Mills would be asked to donate grass seeds and expertise if available.

5. Public Questions and Comments

Items for Discussion and Decision

Clerk to make a data base of contracts, giving specification of each including cutting of grass at Stantyway Field, Jubilee playpark and the Green

Beech hedges – needs to be cut.

Cllr Fudge confirmed to the public in attendance the basis on which quotes are obtained for work.

Maunder's Hill – Water draining down the hill between school & Ropers Court. Cllr Claire Wright to inform EDDC

Road safety give way sign at the bottom of Bell street turned the wrong way making an already difficult junction much more dangerous – *It was agreed to inform High ways and copy CC Claire Wright in on correspondence.*

6. Chairman's Business

- i). To receive a report from the Chairman
- ii). Consider – Chairman's Garden Party Invitation (16th July 2017)
*Please note nominations for sporting Champions needed for presentation at this event.
See my email of Wednesday 24th May seeking nomination
It was agreed that **Rob Batson** would be put forward as a nomination in recognition of the work he has done with the school football team.*
- iii). Consider attendance at Otter to Exe group meeting (13th June 2017) It was agreed that Cllr *John Hiles* would attend.
- iv). Flood equipment. It was noted that the sand filler is currently kept in Philip Greenhows garage for the use of the community. It was agreed that this would be communicated through the parish newsletter, and that Cllr Tony Farrington would add this information to the Emergency Plan
- v). Dog bin – smelling near bus stop.
- vi). After a discussion about the Chanel 4 television programme presented by Penelope Keith – Village of the year the prize for which is £10k it was agreed that in view of the work involved Otterton would not take part..

7. Items from Previous Meetings

- (i) To consider further the use of Section 106 funding for the Jubilee Children's Playground.
*Selina Tallack fund holder (Cllr Ian Simpson to contact) See Sawin need of repair. Replacement of existing equipment Quotes to be sought by Ian.
Sports equipment:- New Goals for Jubilee and Stantyway.*
- (ii) To consider whether one or more councillors should have training in playground inspection and maintenance; Playsafety has a course in Exeter in June £235 *It was agreed that Cllrs would not to use external training but the monitoring of equipment would take place on a weekly basis.*
- (iii) To consider email from residents in connection with tenant in 1 Maunder's Place, previously raised at March Council meeting. *DCllr Geoff Jung has let the Council and other tenants in Maunder's Place know that the gentleman in question was now returned to prison and that an eviction order had been issued.*
- (iv) To consider a request from Little Otters (PC/17/11) – It was agreed that the parish Council would support Little Otters by donating £120 to meet invoice for adaptations and improved storage at Drakes School. Fran Mills thanked the parish Council.

8. Planning Matters

Hayes House <http://planning.eastdevon.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=OPSPU1GHFMW00> No objection

Bell Street -<http://planning.eastdevon.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=OPHIY9GH01C00> No objection

17/1175/LBC – Otterton Mill No objection

9. Annual Return and Audit – 2017

- i). To note the date for completion of the internal audit, this will take place on Monday 19th June 2017
- ii). The annual governance statement was duly signed
- iii). The accounting statement was duly signed.

10. Ladram Bay

To consider response to the invitation to visit Ladram Bay. It was agreed to open a dialogue through a meeting in response to NP questionnaires.

Cllr Claire Wright to attend with invitation also made to Highways and Planning to be attendance Cllr John Hiles to find dates and Clerk to coordinate visit.

Proposal to do traffic count put forward to Cllr Fudge. *Seen as useful information for future planning applications so was agreed.*

It was noted that the number of pitches should be restricted to 840. It was also noted that all considerations at Ladram need to be balanced with tourism and employment directive by EDDC

11. Lower Otter Restoration Project

To receive a report from Cllr John Fudge

5.7. Public exhibition followed by on line consultation. 2.8.16

FAB power cables seeking planning permission and commencing survey route preferred River Path.

It will be reinstated and will not include a cycle path.

12. New Notice Board

To consider the positioning and expedite erection of new Notice Board.

It was agreed that the notice board should be positioned in the bus stop.

A firm needs to be employed to erect. Cllr Simpson/Cllr Fudge to ask if Gareth Smith could position it asap.

13. Emergency Plan

To review the Emergency Plan (PC/17/10) *New plan received and now on notice board and website.*

14. OVA

To consider correspondence regarding membership of the OVA – *Geoff Porter has kindly offered to be Village representative, has asked to be kept informed of any relevant developments. Thanks to Geoff.*

15. Reports from Councillors with Specific Responsibilities

- (i) The Village Green – Cllr Simpson. None
- (ii) The War Memorial – Cllr Bennett. Wreaths to be removed
- (iii) Stantyway Recreation Ground – Cllr Simpson. Concern re building materials stored at clubhouse.
- (iv) The Jubilee Playground – Cllr Fudge. Monitoring by John Fudge
- (v) The Cemetery – Cllr Lister. Grass needs cutting.

16. Reports on Village Amenities and Bodies

- (i) Trees – Cllr Simpson. None although concern re property in Leigh Road which CCllr Claire Wright will take up with planning department.
- (ii) Footpaths – Cllr Young. Steps Otterton Bridge which have been reported, trees down in Lane, fences also been mysteriously fixed. Claire Wright offered advise and support.
- (iii) Contracts and Finance – Cllr Fudge. None
- (iv) Ladram Bay – Cllr Simpson. None (possibility of New Lodge)
- (v) Football Club – Cllr Farrington. Ongoing issues
- (vi) Raleigh Federation – Cllr Hiles
- (vii) Twinning – Cllr Bennett. None Last weekend of August French to visit
- (viii) Village Hall – Cllr Fudge. None
- (ix) Community Shop – Cllr Fudge AGM 20th June

17. Police Report

To receive the Police Report Fran read report.

18. County Council Report

Hospital beds decreased with only 71 beds left. Secretary of State for health. (250 down to 71)STP Consultations over summer.

19. District Council Report

DCllr sent his apologies

20. Correspondence

To deal with any correspondence received:

- (i) Email from residents regarding question raised at March meeting regarding a tenant in 1 Maunders Place
- (ii) E mail from Jill Gladstone regarding cycling on River Otter footpath.

21. Financial Matters

A schedule of receipts and payments for April & May were presented to and agreed by the committee

22. Items for the Next Agenda

To identify items for consideration at the next meeting

Database of volunteers/contracts For website.

Grass cutting over bridge/ top Otterton Sign. Discussion

Wrens in the village?

Maintenance of footpaths.

23. It was agreed that the next meeting will be held on Monday 3rd July 2017

Fran Mills - Clerk to the Parish Council: 12th June 2017