

Otterton Parish Council

The next meeting of Otterton Parish Council will be held on **Monday 13 March 2017** at 7.30pm in the Committee Room of Otterton Village Hall.

All members of Otterton Parish Council are summoned to attend the meeting

Members of the public and the press are welcome to be present

AGENDA

Formal Business

1. Apologies for Absence

To receive apologies for absence

2. Declarations of Interests

To receive declarations of personal and pecuniary interests from Councillors relating to items of business on the agenda

3. Confidential Items of Business

To consider if any business should be dealt with in confidence

4. Minutes

To receive the minutes of the meeting held on 6 February 2017 and to resolve that they be signed as a correct record of the meeting

To consider any matters arising from the minutes, not elsewhere on the agenda:

Arising from M17/38, to note that Cllr Fudge responded to the Lower Otter Stakeholder Group on 27 February 2017, indicating that while the Parish Council did not in principle object to the proposed scheme, it wished to ensure that access to South Farm should have top priority; that the river footpath between the coast and Otterton should be preserved and enhanced; that the flooding of the road out of the village needed to be addressed; that car parking would be even more important if the numbers of visitors and tourists increased; and that the work should not increase the risk of the flooding of homes in Otterton.

5. Public Questions and Comments

Items for Discussion and Decision

6. Chairman's Business

To receive a report from the Chairman

7. Items from Previous Meetings

- (i) To approve the appointment of Mr David Hinchliffe as Internal Auditor to the Council (PC/17/06); and
- (ii) To consider further the use of Section 106 funding for the Jubilee Children's Playground.

8. Planning Matters

To note that, following the site visit by Councillors Simpson, Young and Bennett, the Council did not have any objections to planning application 16/2352/LBC relating to Willow Cottage at 71 Fore Street.

To note that, following a site visit, the Council did not have any objections to planning application 17/0178/LBC, relating to the re-roofing of an outbuilding at Pavers Farm

To consider planning application 17/0458/TCA – a proposal to trim birch trees at 44 Fore Street

To consider planning application 17/0455/TCA – a proposal to fell two trees at 3 Watering Court

To consider any other planning applications received.

9. Football Club

To note that the Football Club Treasurer has set up a quarterly standing order for the contribution to the maintenance of the Recreation Ground, and to receive an update on the Club's grant applications

10. Greater Exeter Strategic Plan

To consider the formulation of a response to the 'Issues Document' and associated papers. The consultation lasts until 10 April 2017.

11. Budleigh Salterton Neighbourhood Plan

To consider a response to the Budleigh Salterton Neighbourhood Plan

12. Neighbourhood Plan

To receive a report from the Chair of the Steering Group (PC/17/07)

13. Annual Parish Assembly – 10 April 2017

To consider arrangements for the upcoming Annual Assembly

14. Electoral Review of East Devon: Draft Recommendations

To consider a response to the draft recommendations published by the Local Government Boundary Commission for England

15. Reports from Councillors with Specific Responsibilities

- (i) The Village Green – Cllr Simpson
- (ii) The War Memorial – Cllr Bennett
- (iii) Stantway Recreation Ground – Cllr Simpson
- (iv) The Jubilee Playground – Cllr Davies
- (v) The Cemetery – Cllr Lister

16. Reports on Village Amenities and Bodies

- (i) Trees – Cllr Simpson
- (ii) Footpaths – Cllr Young
- (iii) Contracts and Finance – Cllr Fudge
- (iv) Ladram Bay – Cllr Simpson
- (v) Football Club – Cllr Farrington
- (vi) Raleigh Federation – Cllr Whittingham
- (vii) Twinning – Cllr Bennett
- (viii) Village Hall – Cllr Fudge
- (ix) Community Shop – Cllr Fudge

17. Police Report

To receive the Police Report

18. County Council Report

To receive a report from County Councillor Mrs Christine Channon

19. District Council Report

To receive a report from District Councillor Mr Geoff Jung

20. Correspondence

To deal with any correspondence received:

- (i) E mail of 6 February 2017 about the Budleigh Food and Drink Festival on 8 – 9 April 2017;
- (ii) E mail of 10 February 2017 and subsequent messages about the Devon Acute Services Review and public events to discuss it;
- (iii) E mail of 15 February 2017 from Devon County Council about public events to discuss social care services;

- (iv) E mail of 15 February 2017 from EDDC, notifying the Council of the new Development Management Team Leaders. James Brown is the new Team Leader for the East Area, replacing Gavin Spiller; and
- (v) Letter of 1 March 2017 from EDDC to notify the Council that the waste bin in the Cemetery will be emptied on a 3 week cycle from 12 June 2017.

21. Financial Matters

To receive a note of payments and receipts for February 2017 (PC/17/08)

22. Items for the Next Agenda

To identify items for consideration at the next meeting

23. Appointment of Parish Clerk

To confirm the appointment of Mrs Francesca Mills as Parish Clerk from 1 April 2017

24. Date of Next Meeting

To agree that the next meeting will be held on Monday 3 April 2017

M A Miller - Clerk to the Parish Council

6 March 2017