

Otterton Parish Council

A meeting of Otterton Parish Council was held on **Monday 5th February 2018** at 7.30pm in the Committee Room of Otterton Village Hall.

All members of Otterton Parish Council were summoned to attend the meeting:-

In attendance Cllr Simpson, Cllr Young, Cllr Bennett, Cllr Lister, Cllr Pride, in the Chair Cllr Fudge, Vice Chair Cllr Hiles. Fran Mills as Clerk.

Laura Wilson was welcomed to join the Parish Council as a co-opted member.

5 Members of the public were made welcome.

Minutes

Formal Business

- 1. Apologies for Absence** – Apologies were received and accepted from Dcllr Geoff Jung, Ccllr Claire Wright, Cllr Tony Farrington.
- 2. Declarations of Interests** – No declarations of personal and pecuniary interests from Councillors relating to items of business on the agenda were received.
- 3. Confidential Items of Business – It was agreed that two items from the agenda would be dealt with in confidence.** 1. Correspondence 2. Contracts for Grass Cutting.
- 4. Minutes** – The minutes of the meeting held on the 8th January 2018 were agreed and signed as a correct record of the meeting agreeing that all matters arising from the minutes, were considered as agenda items.
- 5. Public Questions and Comments - *Items for Discussion and Decision***
Four winds leak now repaired, road closure notice on the notice board stating no alternative route. Road in a mess need to advise Highways officer that road still damaged due to water damage advise Ccllr Claire Wright. Also query with Highways the policy regarding the filling of potholes as contractors not cleaning up after themselves. Pedestrian access should be provided during maintenance of roads.
A query was made regarding the damage to a pain of glass in the Phone box. (This question was not responded to during the meeting but Cllr Fudge has confirmed that he has made arrangements for the glass to be replaced)
A concern was voiced regarding the ‘filtering’ of Correspondence so that all items received are not itemised on the agenda of the Parish Council meetings. The Chair confirmed that all items of correspondence received are reviewed by the Clerk and if appropriate circulated to Parish Councillors. If an item is to be discussed this item will be brought to the next parish Council meeting. The parish Council were advised that there is a new item on the planning portal relating to the planning proposal for the land behind Hayes House.
The following amendment was suggested to the minutes of the PC meeting on 8th January in relation to the ‘Traffic/ footpath change proposal’ **does not take away private parking but may reduce public parking which is currently available on the road.**

6. Chairman’s Business

Parish e-mail distribution list

Ian Birch and Viv Price have come up with the idea of a parish e-mail distribution list. The idea is that parishioners could be informed of an event quickly which the Parish News is unable to do. Examples are Environmental Agency flood alerts and notification of oversized deliveries to Ladram Bay. The idea is not to replace The Parish News Letter but to complement it.

Coincidentally, Stanley Roberts (ex Chair East Budleigh NP) has e-mailed asking if Otterton would be interested in joining an e-hub for advertising events in the Raleigh Community. So called EBOBS.

Neighbourhood Plan

There will be 2 Neighbourhood Plan Public Feedback sessions to be held in the village hall on Tuesday 13th and Saturday 17th February. These are advertised in The Parish News Letter.

The idea is for The Neighbourhood Plan committee to receive feedback from the information gained from the Neighbourhood Plan questionnaires. From this the committee can begin to write our Neighbourhood Plan.

Lower Otter Restoration Project

Engineering and environmental consultants CH2M were commissioned to carry out an appraisal of preferred options.

The results of the ground investigation work show very little evidence of residual contamination from the disused refuse tip. Any further erosion is unlikely to result in chemicals leaching out of the site although unsightly but inert debris could still be present.

CH2M will now work with South West Water and use computer modelling to assess the potential impacts of the scheme options on the drinking water abstractions in the valley.

A preferred option will be made by looking at the technical, financial, environmental and social impact of all of the various options. This is likely to delay the scheme by up to 6 months.

A further public exhibition showing the preferred option is expected to be held in the autumn of 2018.

FAB Link

The FAB Link involves installing a 1.4 GW electricity supply interconnector between Britain and France and The FAB project has received planning permission from EDDC for the section of the onshore cable route along the Otter Valley. This will involve reinstatement of the existing footpath to an all ability surface. A licence from the Marine Management Organisation has also been approved.

The French energy regulator said it needed more clarity on the conditions of the UK's exit from the EU. This will obviously lead to a delay.

Plant Pots on The Green

I have spoken to Clive about the plant pots on The Green and he told me that the reason he has planted shrubs is because some dogs use the pots to relieve themselves.

Therefore should the existing pots be replaced the new ones will need to be higher.

Melanie Martin has provided a list of options should everyone agree we replace the existing pots?

7. Consider the 'Traffic/ footpath change proposal'

Thanks to Iain Ure for the time and effort put into this plan. Having spoken to all Parish Councillors there has been positive feedback on footpath and parking on the triangle. Negative feedback on the loss of public parking on the road, accepted that this is not private parking but is parking that is or is not available to the public. Chairman proposed that this plan should be parked for the moment to await the results of the Neighbourhood Plan and the Lower Otter restoration project. Cllr Fudge will write to Iain Ure to advise him of outcome of discussion.

8. Consider CCTV Proposal

Donation of £450 confirmed. Camera must not film on the road due to data protection. 4 cameras around the shop and the village hall to keep shop and hall personnel safe and record any acts of vandalism. PC agreed that 4 cameras would be sufficient and that extra funds would not be available for more. Digital record kept for 30 days on a rolling basis.

9. Consider proposals and support for Britain in Bloom competition.

Meeting tomorrow 6th February to judge interest and support. Thanks to Ms Melaine Martin who will feed back to the Parish Council.

10. Items from Previous Meetings

- (i) To receive a progress report on the proposal for the Parishes Together Fund for plant and animal signage; Cllr Fudge to revisit content with CDE. So far permission has not been granted as Clinton wish for greater detail on signs.
- (ii) To consider further the use of Section 106 funding for the Jubilee Children's Playground/Skateboard Park. After a review of the 3 quotes obtained from Koman Supply, Sovereign Playground Design, Rhino Playgrounds playground equipment it was agreed to enter into a contract with Rhino for the supply and installation of equipment as per quotation from Peter Harrington @ Rhino at a price of £5995 plus VAT £1199 total £7194. This price also includes the removal of old and damaged equipment.

The clerk was requested to send a copy of the minutes and accepted quote from Rhino to EDDC so that the funding can be released and work can commence.

11. Planning Matters To consider any planning applications

- i). Revised proposal for Hayes House development. (See note 5.2.5
- ii). Revised proposal for Ladram bay (not yet received)

The Clerk explained to the Councillors that over the last 18 months EDDC have communicated that they have received only one item of feedback regarding planning proposals in Otterton, this item was received in the post. The Council has been sent details of 21 planning proposals and have replied to each one appropriately, a record of these is shown in the minutes of the relevant parish Council Meetings.

After investigation the clerk has found that emails to EDDC regarding planning are not acted upon unless they come from individuals but that comments must be made via the 'planning portal'. The Parish Council has now registered for this and comments can be seen on the portal for current live applications.

12. Agree action for filling of pot holes and completion of 'Road warden' agreement.

This has been signed and duly returned.

The Automated system to report pot holes has been changed, details of the new system will be placed in the Parish magazine

13. Pathways and PROW

- i). To consider actions to improve puddles/drainage on PROW Puddles on PROW

Richard Spurway has been to visit the site and has suggested that EDDC will be able to undertake this work hopefully in this financial year.

- ii). Consider action taken to mend broken posts and fences on PROW

Clinton have supplied the farmer with instruction to mend this.

Regarding the posts on Radway and at the Sewerage Farm, Clinton have been instructed to mend these.

14. Ladram Bay

- i). To receive feedback from public meeting held on 9th January 2018
Highway concerns have been highlighted and taken to Lee Cranmer of DCC.
- ii). Agree date for Parish Council representatives to meet with Management of Ladram Bay.
To come.

15. Consider bids and agree an appointment for grass Cutting Contracts 2018 – 2021

Considered under private business.

16. Consider quotes for metal gates for Stantyway Recreation Ground.

Proposal for heavy chain on gate agreed. Consideration to be given to access for Emergency vehicles
It was agreed that the main gate will be locked with a key given to the Football Manager.

17. Consider outcomes from meeting with residents of Stantyway Court and parking on chevrons.

Meeting with highways CW & JF. Highways unprepared to consider yellow lines.
Proposal to place a mirror on the Open reach pole opposite to increase visibility.
Cllr Fudge has written to Open reach to seek permission but nothing has yet been forthcoming.
Suggestion that this is done without delay to avoid further the likelihood of accidents whilst formal permissions. Cllr Fudge to return to open reach and/or take action.

18. Reports from Councillors with Specific Responsibilities

- (i) The Village Green – Cllr Simpson.
Top dressing to be actioned when crocus have died back. PC agreed to spend up to £200.
- (ii) Stantyway Recreation Ground – Cllr Simpson,
Ditch needs to be dug out to ensure water running. Bonfire in place.
- (iii) The Jubilee Playground – Cllr Fudge
- (iv) The Cemetery – Cllr Lister. Proposals for guidelines regarding stones and shapes to be drawn up.

19. Reports on Village Amenities and Bodies

- (i) Trees – Cllrs Simpson. Tree down on South Farm blocking footpath. Colin/Robbie Pyne will be contacted by Cllr Fudge.
- (ii) Footpaths – Cllr Young. (removal of small trees on Park Lane completed.)
- (iii) Contracts and Finance.
- (iv) Football Club – Cllr Farrington. spoke to Andy Mitchell of Otterton Football Club and he informed me that the clubhouse has once again been broken into. They are thinking about enstalling fake CCTV up there now. I said that I would bring this to the PC's attention. I thanked Garath in regard of the noticeboard on behalf of the PC. He said that he quickly took down the old one and it is in the old smithy.
- (v) Raleigh Federation – Cllr Hiles Half term next week for Otterton School.
- (vi) Twinning – Cllr Bennett. Quiz in VH 6th Feb. AGM for next month.

- (vii) Village Hall – Cllr Fudge AGM 24th Jan. Hall charges will be slight increase. Many improvements to facility.
Hall due to painted internally this year. External fire alarm, CCTV, new chairs, possible installation of solar panels. Balances healthy.
- (viii) Community Shop – Cllr Pride Ongoing positively.

20. Police Report: No report was available but request made for speed camera in village will happen soon.

21. County Council Report: To receive a report from County Councillor Claire Wright.

Clr Wright reported that she had met together with other Councilors and members of the public with Highways to try and amend various traffic issues in the village and specifically the entrance at Stantyway Court. These had met with negative responses but she is determined to continue to work towards a 20 MPH limit for the village.

22. District Council Report:

Planning Issues.Ladram Bay

There is no further information on any of the issues at Ladram Bay as the promised new plans and proposals have not been received. The Agents have been chased and as soon as the documents are received the standard planning process will consider the proposal.

Behind Hayes

Following the public consultation which closed last week the planning officer will complete his report which will need to be checked and signed off.

If the application is to agree the application it will need to go to the Planning Committee (DMC Development Management Committee) in March (The date will be 10th March at Exmouth Town Hall starting at 10am) This will provide members of the public, the PC and myself to comment.

If the application is a recommendation to refuse then it will be signed off without requiring going to committee.

Low Otter Restoration Project

Both the FAB project (France Alderney Britain) Electrical cable project and the Lower Otter projects are delayed because of funding and awaiting further reports which is normal practice in these large funding projects.

There may be a meeting in April for the Consultees and a further public consultation in the Autumn with a public exhibition.

None of the funding streams have been lost and discussions are continuing but these things need time and patience.

Included in this project is a good possibility of a car park for Otterton (Because creating more wetlands will create more migrating birds which will attract more people to visit the area)

Waste Collections

Following the introduction of the 3-week recycling EDDC have increased the districts recycling percentage to the highest in the whole of Devon. (Devon is now the 3ed best recycling County in the country.)

On a waste analysis undertaken of residual (Grey Bins) there is just over 40% waste that could still be recycled. The district council are looking at ways to encourage even better figures.

Garden Waste collections will start in April/May with a Green Bin biweekly chargeable collection over an 11-month period. (January the staff will swop over to assisting the Christmas pickups.) The cost will be £48 and the waste will be used to create commercial compost within East Devon.

Cllr Geoff Jung

23. Correspondence: To deal with any correspondence received.

It was agreed that the Parish Council will not support individual charities with the exception being the RBL when an annual donation is made.

24. Financial Matters:-To receive a note of payments and receipts for January 2018 (in separate file).

25. Items for the Next Agenda

- Planting trees at Stanyway
- Signs River
- Repairs to signs
- Gate for Football field.
- Britain in Bloom/ Plant pots.

26. Date of Next Meeting:- To agree that the next meeting will be held on Monday 5th March 2018

Fran Mills - Clerk to the Parish Council, 22nd February.

Dates for meetings in 2018

- 8th Jan, 5th Feb, 5th March, 4th April (Wednesday), 2nd May (Wednesday), 4th June (Annual Meeting), 2nd July, 6th Aug, 10th Sep, 1st October, 5th Nov, 3rd Dec.
Annual Assembly 17th May (Thursday)