

# Otterton Parish Council

A meeting of Otterton Parish Council was held on **Wednesday 4<sup>th</sup> April 2018** at 7.30pm in the Committee Room of Otterton Village Hall. All members of Otterton Parish Council were summoned to attend the meeting, members of the public and the press were made welcome.

## **MINUTES - Formal Business**

1. **Apologies for Absence:** No apologies for absence recorded. In attendance Cllr Fudge in the Chair, Cllr Hiles as deputy Chair, Cllr Bennett, Cllr Young, Cllr Simpson, Cllr Wilson, Cllr Pride, Cllr Farrington, Cllr Lister, Cllr Wright, Dcllr Jung, Fran Mills as Clerk and 4 members of the public.
2. **Declarations of Interests:** No declarations of personal and pecuniary interests from Councillors relating to items of business on the agenda were recorded
3. **Confidential Items of Business:** It was agreed that one matter should be dealt with in confidence.
4. **Minutes:** The minutes of the meeting held on 5<sup>th</sup> March 2018 were signed as a correct record of the meeting. To consider any matters arising from the minutes, not elsewhere on the agenda:
  - Leaflets received re dog fouling it was agreed that these should be distributed to the school, shop, notice board and Ladram Bay for display.
  - Bags received for Parish Litter Pick, consider date and advertising of event. It was explained by Dcllr Jung that consideration should be given to H&S risks and insurance cover. Provisional date 12<sup>th</sup> May agreed. Action: Parish Magazine.
  - Grass cutting contract. It was confirmed that the contract has been accepted by Halcyon landscapes and that the Clerk would contact other interested parties.
5. **Public Questions and Comments: Items for Discussion and Decision**

Claire May has been contacted re stage 2 complaints procedure at EDDC regarding junction at bottom of Bell Street. Parish Council thanked Mr Roy Dowling for his perseverance.

Patching going on in Ladram Road some successful but work still needs to be done. Drain cleaning still needs to be done, leak outside Hawkern House. Wash coming down from Stantyway which is spoiling the road.

Regarding the matter of dog fouling the EDDC app mentioned in the parish Newsletter works on areas within 30 MPH limit but not on private land, therefore seen as less than effective.

Request that communication to EDDC & Clinton Devon is made through Parish Council.
6. **Chairman's Business:** To receive a report from the Chairman.

7<sup>th</sup> March meeting at Ladram £1m spent over winter period.

Traffic problems issues raised were greeted positively and solutions sought. Measures include Staff induction to include measures on careful driving. Public encouraged to report abuse.

Email distribution list – has fallen foul of GDPR possibility to revisit the EBOBS.

Stantyway court – blind access – permission for mirror granted (open reach)

Glass in Jubilee Playground. Glass cleared up by councillors – message in Parish Magazine to discourage.

## 7. Items from Previous Meetings

- To receive a progress report on the Tree Grant application. It was agreed by the Parish Council that a 25% spend from Parish funds could be used towards a total spend of £1000 to buy trees for Stantyway Recreation field as a war memorial.
- To consider further the use of Section 106 funding to provide skateboard/scooter facilities for the older children in the village. It was agreed to take this item to the next meeting.

## 8. Planning Matters: To consider any planning applications

Update on **Hayes House**. Meeting 6/3/2018 A[placation approved with 4 conditions.

1. Removal of planning rights. 2. No visits other than private. 3. Submission of a CEMP – surface water/ highways/lane to be returned to current state as bridleway. 4. Retention of boundary fences at current height.

**Stantyway Farm 18/0604/FUL**. The application is for the erection of an additional farmbuilding, for cows with solar heating system. Organic farming guidelines informs the size of barn and creation of Devon bank. Sale Bunting population will be enhanced by the grazing of cattle. (264 acres) **Unanimously agreed**. Wood larks/Sail bunting. Conservation area.

**Houster Farmhouse 172983 FUL** Slight alterations. Unanimously agreed.

Consider an offer of training in Planning Matters for Parish Councillors by EDDC (25<sup>th</sup> April 2- 4 p.m LW/JF/TB 31<sup>st</sup> May 6 – 8 p.m VP/JH)

9. **Flower pots for the Green** – Cllr Simpson presented a plan for study pots made from tongue & groove 550cm by 1000cm. Costed at £60 x 4 Agreed unanimously with Deadline E/O April. Possible gifting of old pots to Church. Budget of not more than £500 for planting and filling of pots.

## 10. Cemetery Guidelines: Consider progress in drawing up guidelines. **ONGOING**

### 11. Stantyway Recreation Field

It was reported that restricted vehicular access at the playing field is being maintained..

Update on maintenance and health & safety issues at field.

It was agreed unanimously that Health & Safety issues must be sorted immediately and that any related spend will be voted on retrospectively.

Tenancy agreement – to be drawn up with Football club. Clerk to talk to other clerks and Cllr Fudge to seek legal advice.

### 12. Pathways and PROW: To consider any expenditure needed on maintenance and upkeep.

Gully on Watering Lane needs to be dug out.

Lea Lane post done/ Radway & sewage works post needs to be mended.

Fence on park lane to be replaced. It was agreed that Clerk would instruct Halcyon Landscapes regarding this.

### 13. Ladram Bay: To consider retrospective planning application if received.

Planning application of July 2017 with further information in September has been supplemented by a request for further information from EDDC and Land owners. 2 week consultation awaited PC to comment. 17/1584FUL

2 x Chalets built outside perimeter of park retrospective planning permission to be sought.

Seating area within special protection area of Jurassic cost – retrospective planning application sought.  
Splash area needs retrospective planning but is likely to be agreed.  
If applications made to improve experience of residents or enhance site then they are likely to be approved.

#### **14. Reports from Councillors with Specific Responsibilities**

- (i) The Village Green – Cllr Simpson
- (ii) The War Memorial – Cllr Bennett
- (iii) Stantyway Recreation Ground – Cllr Simpson needs to be tidied up and it was agreed Cllr Farrington would speak to Mr Mitchell.
- (iv) The Jubilee Playground – Cllr Fudge
- (v) The Cemetery – Cllr Lister Notice board to be renovated.

#### **15. Reports on Village Amenities and Bodies**

- (i) Trees – Cllrs Simpson many fallen trees in the river – Message to CDE
- (ii) Footpaths – Cllr Young
- (iii) Contracts and Finance – Cllr Fudge
- (iv) Football Club – Cllr Farrington Fund raiser/rubbish to be cleared at the end of season/Tennacy agreement.
- (v) Raleigh Federation – Cllr Hiles 2 snow days John Hiles gritted outside school.
- (vi) Twinning – Cllr Bennett. None
- (vii) Village Hall – Cllr Fudge. Film club.
- (viii) Community Shop – Cllr Fudge

**16. Police Report:** P C unable to attend meeting but will be invited to next meeting.

**17. County Council Report:** To receive a report from County Councillor Claire Wright  
Traffic - Highways approval sought for issues raised at public meeting mainly rejected.  
20 mile an hour zone usually only supported if there is a fatality due to speeding. Speed survey completed in Otterton over last 2 weeks, from green, 180 cars showing average 25 miles per hour, only one person speeding at 31 mph. Another survey will be completed later in season, if more speeding seen it may be that 20 mph an hour zone could be supported.

**18. District Council Report:** To receive a report from District Councillor Mr Geoff Jung.  
Cycle route running through village may enhance application for 20 mph zone.  
Orders can now be made for green bins @ £48.00 bins individually chipped.  
Order one for cemetery. Phone system at Knowle only just working beware.

**19. Correspondence:** To deal with any correspondence received:

**20. Financial Matters:** To receive a note of payments and receipts for March 2018

**21. Items for the Next Agenda:-** Plant pots on green, Cemetery guidelines, Tenancy Agreement, Dog fouling on anchoring hill/ Clare James, Tree grant application.

**22. It was agreed that the Parish Assembly 2018 would be held on 19<sup>th</sup> April 2018**

23. **Date of Next Meeting:** To agree that the next meeting will be held on **Wednesday 2nd May 2018**

Fran Mills - Clerk to the Parish Council, 28<sup>th</sup> March 2018.

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**Otterton Parish Council  
Annual meeting  
Thursday 19<sup>th</sup> April 2018  
7.30 p.m  
Otterton Village Hall**

**All welcome**