

# Otterton Parish Council

A **Meeting** of Otterton Parish Council will be held on **Wednesday 2<sup>nd</sup> May 2018** at 7.30pm in the Committee Room of Otterton Village Hall.

All members of Otterton Parish Council are summoned to attend the meeting  
Members of the public and the press are welcome to be present

## **AGENDA**

### **1. Apologies for Absence**

To receive apologies for absence

### **2. Apologies for Absence:** To receive apologies for absence

### **3. Declarations of Interests:** To receive declarations of personal and pecuniary interests from Councillors relating to items of business on the agenda

### **4. Confidential Items of Business:** To consider if any business should be dealt with in confidence

### **5. Minutes:** To receive the minutes of the meeting held on 4<sup>th</sup> April 2018 and to resolve that they be signed as a correct record of the meeting

To consider any matters arising from the minutes, not elsewhere on the agenda:

### **6. Election of Chairman**

To elect a Chairman for 2018-19 & to receive the Chairman's Declaration of Acceptance of Office

### **7. Election of Vice-Chairman**

To elect a Vice-Chairman for 2018-19 & to receive the Vice-Chairman's Declaration of Acceptance of Office

### **8. External Bodies**

To appoint representatives to external bodies for 2018-19

Current appointments are as follows:

- (i) Trees – Cllrs Simpson
- (ii) Footpaths – Cllr Young
- (iii) Contracts and Finance – Cllr Fudge
- (iv) Football Club – Cllr Farrington .
- (v) Raleigh Federation – Cllr Hiles
- (vi) Twinning – Cllr Bennett.
- (vii) Village Hall – Cllr Fudge. Film
- (viii) Community Shop – Cllr Fudge
- (ix) Relief in Need Charity – Mr Dickens, Mrs Barlow and Mrs Millington

### **9. Committees**

To appoint members to committees for 2018-19

Current responsibilities are as follows:

- (i) The Village Green – Cllrs Fry and Simpson

- (ii) The War Memorial – Cllr Bennett
- (iii) Stantyway Recreation Ground – Cllrs Simpson
- (iv) The Jubilee Playground – Cllr Farrington
- (v) Cemetery – Cllr Lister
- (vi) Contracts and Finance – Cllr Fudge
- (vii) Footpaths – Cllr Young,
- (viii) Trees – Cllr Simpson

## **10. Public Questions and Comments: *Items for Discussion and Decision***

11. **Chairman's Business:** To receive a report from the Chairman

12. **DPO** – Consider requirements of GDPR & election of a DPO for Otterton Parish Council.

### **13. Items from Previous Meetings**

- To receive a progress report on the Tree Grant application;
- To consider further the use of Section 106 funding to provide skateboard/scooter facilities for the older children in the village.

14. **Planning Matters:** To consider any planning applications

18/0877/FUL 34 Fore Street

18/075/TCA 3 Watering Court

15. **Flower pots for the Green**

16. **Cemetery Guidelines:** Consider progress in drawing up guidelines.

### **17. Stantyway Recreation Field**

Consider progress with Tenancy Agreement & report on current maintenance of field.

18. **Pathways and PROW:** To consider any expenditure needed on maintenance and upkeep.

Consider Proposal from Mrs Briony Sharp

Discuss progress with water collecting on Piscombe lane

Consider cause of water on footpath near Hawkern House

19. **Ladram Bay:** To consider retrospective planning application.

### **20. Reports from Councillors with Specific Responsibilities**

- (i) The Village Green – Cllr Simpson
- (ii) The War Memorial – Cllr Bennett
- (iii) Stantyway Recreation Ground – Cllr Simpson
- (iv) The Jubilee Playground – Cllr Fudge
- (v) The Cemetery – Cllr Lister

### **21. Reports on Village Amenities and Bodies**

- (x) Trees – Cllrs Simpson
- (xi) Footpaths – Cllr Young

- (xii) Contracts and Finance – Cllr Fudge
- (xiii) Football Club – Cllr Farrington
- (xiv) Raleigh Federation – Cllr Hiles
- (xv) Twinning – Cllr Bennett
- (xvi) Village Hall – Cllr Fudge
- (xvii) Community Shop – Cllr Fudge

22. **Police Report:** To receive the Police Report

23. **County Council Report:** To receive a report from County Councillor Claire Wright

24. **District Council Report:** To receive a report from District Councillor Mr Geoff Jung

25. **Correspondence:** To deal with any correspondence received:

- Rural Services Vulnerability
- Bonfires
- Garden party 18th August 2018

26. **Financial Matters:** To receive a note of payments and receipts for March 2018

**27. Items for the Next Agenda**

**28. To receive minutes from Parish Assembly 2018 - 19<sup>th</sup> April 2018**

**29. Date of Next Meeting:** To agree that the next meeting will be held on **Monday 4<sup>th</sup> June 2018**

Fran Mills

Clerk to the Parish Council

26.4.18