

Otterton Parish Council

A **Meeting** of Otterton Parish Council was held on **Wednesday 2nd May 2018** at 7.30pm in the Committee Room of Otterton Village Hall.

7 members of Otterton Parish Council are summoned to attend the meeting.

In attendance Cllr Fudge in the Chair, Cllr Hiles as Vice Chair, Cllr Bennett, Cllr Farrington, Cllr Simpson, Cllr Young, Cllr Wilson, Fran Mills as Clerk. 2 members of the public/ press were present.

AGENDA

1. **Apologies for Absence.** Apologies received from Dcllr Geoff Jung.
To receive apologies for absence.
2. **Declarations of Interests:** NO declarations of personal and pecuniary interests from Councillors relating to items of business on the agenda were received.
3. **Confidential Items of Business: There were no items of confidential business.**
4. **Minutes:** The minutes of the meeting held on 4th April 2018 were received and with one amendment were signed as a correct record of the meeting
There were no matters arising from the minutes, not elsewhere on the agenda.
5. **Election of Chairman:** - Cllr John Fudge was elected as Chair for the year 2018/19 and a declaration of acceptance of office was duly signed.
6. **Election of Vice-Chairman:-** Cllr John Hiles was elected as Vice Chair for the year 2018/19 and a declaration of acceptance of office was duly signed.

7. External Bodies

The following representatives to external bodies for 2018-19 were elected.

- (i) Trees – Cllrs Simpson
- (ii) Footpaths – Cllr Young
- (iii) Contracts and Finance – Cllr Fudge
- (iv) Football Club – Cllr Farrington .
- (v) Raleigh Federation – Cllr Hiles
- (vi) Twinning – Cllr Bennett.
- (vii) Village Hall – Cllr Fudge.
- (viii) Community Shop – Cllr Val pride
- (ix) DOP – Cllr Laura Wilson
- (x) Relief in Need Charity – Mr Dickens, Mrs Barlow and Mrs Millington

8. Committees

The following Councillors were appointed members of committees for 2018-19

- (i) The Village Green – Simpson
- (ii) The War Memorial – Cllr Bennett
- (iii) Stantyway Recreation Ground – Cllrs Simpson
- (iv) The Jubilee Playground – Cllr Fudge

- (v) Cemetery – Cllr Lister
- (vi) Contracts and Finance – Cllr Fudge
- (vii) Footpaths – Cllr Young,
- (viii) Trees – Cllr Simpson

9. Public Questions and Comments: *Items for Discussion and Decision*

A member of the public asked for further annotation on the sheet of monthly finances to enable the public to know what money has been used for.

Bonfire on Stantyway, currently tipping of rubbish is causing a problem. *Football club to have clear up party at end of season. Area where bonfire has been needs reseeding.*

Suggestion that a sign is needed to prevent tipping??

Claire May from DCC took photos of junction at the bottom of bell Street and is communicating with RD re stage 2. After 25 days a report should come from DCC. RD produced a copy of guidelines from 1978

10. Chairman's Business: To receive a report from the Chairman.

3 members of the parish Council attended a useful meeting at EDDC regarding planning applications.

The following points were made:-

Comments regarding planning applications must be loaded on the Portal.

The following considerations are used for each planning application:- H&S, connectivity, road safety, parking. It will be easier in future for domestic dwellings to obtain planning permission due to the current national shortage in housing.

Armistice day memorials – Beacon lightings, H & S considerations regarding position. Many rules to be considered.

Litter pick 12th May commencing 10.00. Meet on green with gloves.

Thanks Ian Simpson for planters and for replacing.

11. DPO – Consider requirements of GDPR & election of a DPO for Otterton Parish Council.

It was agreed that Cllr Laura Wilson will become the DPO but following an email received by the Clerk from DALC it may be that this position is not necessary. A discussion took place regarding the use/holding of personal data by the Council and it was agreed that as none is currently used a mailing is not necessary.

12. Items from Previous Meetings

- To receive a progress report on the Tree Grant application;
Consideration given to positioning of trees. Some scrub land behind the cemetery hedge would afford opportunity for planting. Good idea to plant oak trees around the perimeter of StantywayRecreation field with plaque for each tree. Next meeting to meet at the Stantyway Field for further consideration.
- To consider further the use of Section 106 funding to provide skateboard/scooter facilities for the older children in the village, this is ongoing and the Clerk is seeking a company who would quote for installation.
Matt Lynch to be asked again to scarify the football pitch.

13. Planning Matters: To consider any planning applications

18/0877/FUL 34 Fore Street Fuel tank to be moved 15 meters LBC needed. No objections.

18/075/TCA 3 Watering Court. Trimming of a magnolia. No objection.

14. Flower pots for the Green. Cllr Simpson has built the pots for the green and will stain them with user friendly stain, Cllr Fudge to buy material to fill. Pots will be spiked to ensure they are not moved, they will be put in position this weekend. Cllr Pride will plant them Cost of building pots was £240 against an agreed budget of £500 leaving £260 for filling and planting Donation offered by resident to support planting, Cllr Fudge to explore further.

15. Cemetery Guidelines: Consider progress in drawing up guidelines. **Next meeting.**

16. Stantyway Recreation Field

Consider progress with Tenancy Agreement & report on current maintenance of field. It is believed that there is a Tenancy agreement for junior club. Clerk asked to produce this for the next meeting.

17. Pathways and PROW: To consider any expenditure needed on maintenance and upkeep.

Consider Proposal from Mrs Briony Sharp re footpath warden. It was agreed that a volunteer warden will be sought through advertising in the parish magazine.

Discuss progress with water collecting on Piscoombe Lane – It was confirmed that this is in the budget for this year and Richard Spurway has it on list.

Consider cause of water on footpath near Hawkern House. Unlikely to be pond at Hawkern house Clerk to email Colyton Raleigh PC re notice on River Pathway re Rickedey Bridge.

18. Ladram Bay: To consider retrospective planning application.

Building 3rd bigger than initial permission granted. Additional works following permission.

Objections received from residents of village on the following basis:-

Potential increase in traffic.

Construction of yard bigger than originally approved

ONB - industrial type building not appropriate.

Development should not creep above hill top and should not be viewed from Ladram Road (this was not agreed in writing)

Set a precedent for future development in other fields.

Local plan/Neighbourhood plan.

E19 - Holiday Accommodation Parks Outside of designated landscape areas, proposals for new sites and extensions of existing sites will be permitted where they meet the following six criteria: 1. The proposal relates sensitively in scale and siting to the surroundings and includes extensive landscaping and visual screening to mitigate against adverse impacts. They do not affect habitats or protected species. 2. They are within, or in close proximity, to an existing settlement but would not have an adverse impact on the character or setting of that settlement or the amenities of adjoining residents. 3. They would not use the best and most versatile agricultural land. 4. They will be provided with adequate services and utilities 5. Traffic generated by the proposal can be accommodated safely on the local highway network and safe highway access to the site can be achieved. 6. The development will be subject to the provisions of plan policy in terms of sustainable construction and on site renewable energy production.

Proposals for the extension of existing caravan and camping sites or the addition of related and ancillary facilities on existing sites, within designated landscapes, will only be permitted where they meet the above criteria in full and provide no new permanent structures or are replacement structures designed to blend into their surroundings.

Objection on terms of scale and traffic.

Original plan agreed despite PC objections concerns to be considered in current response:-

1. Building itself whilst bigger is not more intrusive.

2. Road built on meadow gravel cover can be plainly seen.
3. Plans for Carpark to be covered with astro turf. – plans to conceal development with planting.

Objections must show that planning contravenes local plan, PC must support the feeling in the village which is vociferously against.

It was acknowledged by the PC that the new development would mean:-

Improvements re delivery as more items could be stored thus cutting down frequency of delivery

Communication regarding delivery would aid the flow of traffic.

Is current road fit for purpose.

Enabling bigger lorries less frequently should cut out some traffic.

Lodges are maintained within the natural bowl and LB has made effort to landscape the site.

On reflection the parish Council voted unanimously to object to the planning application as follows:-

Objection on grounds of visual impact from coastal path, 1/3 bigger than original plan with insufficient landscaping as in AONB particularly car park & road. Traffic generated by development will impact on narrow access road and the residents living in this area.

Precedent for expansion into other fields.

19. Reports from Councillors with Specific Responsibilities

- (i) The Village Green – Cllr Simpson. Top dressing still needed Clerk to speak to Halcyon Landscapes to arrange.
- (ii) The War Memorial – Cllr Bennett Wreaths to be removed at the beginning of June.
- (iii) Stantyway Recreation Ground – Cllr Simpson. Thanks to Mr Roy Dowling re Bonfire at Stantyway Recreation Field. Metal at field to be included with 12th of May pick up.
- (iv) The Jubilee Playground – Cllr Fudge. Nothing to report.
- (v) The Cemetery – Cllr Lister

20. Reports on Village Amenities and Bodies

- (xi) Trees – Cllrs Simpson. Watering Lane tree to be removed.
- (xii) Footpaths – Cllr Young. Clerk to speak to Halcyon re maintenance of posts and Park Lane trenches.
- (xiii) Contracts and Finance – Cllr Fudge
- (xiv) Football Club – Cllr Farrington
- (xv) Raleigh Federation – Cllr Hiles. Healthy lifestyle to tie in with Arts week. Lots on in the summer term.
- (xvi) Twinning – Cllr Bennett - St Georges day dinner. French to visit next month. Tony to give dates.
- (xvii) Village Hall – Cllr Fudge
- (xviii) Community Shop – Cllr Val

21. Police Report: No Police report was available.

22. County Council Report: No report received from County Councillor Claire Wright this time.

23. District Council Report: No report received from District Councillor Mr Geoff Jung this time but guidance has been given regarding the retrospective planning Application made by Ladram bay.

24. Correspondence: To deal with any correspondence received:

- Rural Services Vulnerability.

- Bonfires – names to East Devon Environmental Team who will send guidance. Burning of construction materials banned.
- Garden party 18th August 2018 for local Artists - Tony Farrington to be nominated.

25. **Financial Matters:** To receive a note of payments and receipts for March 2018. These were agreed at the annual meeting. Clerk will now seek Audit by David Hinchcliffe.

26. Items for the Next Agenda.

Other planning issues at Ladram Bay.

Tenancy Agreement for Stantyway Recreation Field

Progress with 106 Funding

Volunteer for P&PROW

27. To receive minutes from Parish Assembly 2018 - 19th April 2018

28. Date of Next Meeting: To agree that the next meeting will be held on **Monday 4th June 2018**

Fran Mills

Clerk to the Parish Council

26.4.18

