

Otterton Parish Council

A **Meeting** of Otterton Parish Council will be held on **Monday 2nd July 2018** at 7.30pm in the Committee Room of Otterton Village Hall. All members of Otterton Parish Council are summoned to attend the meeting

Members of the public and the press are also welcome.

AGENDA

1. **Apologies for Absence:-** To receive apologies for absence.
2. **Declarations of Interests:** To receive declarations of personal and pecuniary interests from Councillors relating to items of business on the agenda.
3. **Confidential Items of Business:** To consider if any business should be dealt with in confidence.
4. **Minutes:** To receive the minutes of the meeting held on 4th June 2018 and to resolve that they be signed as a correct record of the meeting.
To consider any matters arising from the minutes, not elsewhere on the agenda:
5. **Public Questions and Comments: *Items for Discussion and Decision***
 6. **Chairman's Business:** To receive a report from the Chairman
 7. **DPO –** Consider further the requirements of GDPR.
 8. **Items from Previous Meetings**
 - To consider further the use of Section 106 funding to provide skateboard/scooter facilities for the older children in the village.
 - Flower pots on Green
 9. **Ladram Bay**
Consider any further developments regarding retrospective planning application FUL
Update on further/outstanding planning applications
 10. **Planning:** 18/1320/LBC - Willow Cottage 41 Ottery Street Otterton Budleigh Salterton
 11. **Cemetery Guidelines:** Consider progress in drawing up guidelines.
 12. **Stantyway Recreation Field**
Consider progress with Tenancy Agreement & report on current maintenance of field.
Agree actions following meeting at Stantyway Recreation Field regarding the planting of memorial trees.
 13. **Pathways and PROW:** To consider any expenditure needed on maintenance and upkeep.
Consider application for role of Warden for Pathways & PROW from Mr Iain Ure.

14. Reports from Councillors with Specific Responsibilities

- (i) The Village Green – Cllr Simpson
- (ii) The War Memorial – Cllr Bennett
- (iii) Stantyway Recreation Ground – Cllr Simpson
- (iv) The Jubilee Playground – Cllr Fudge
- (v) The Cemetery – Cllr Lister

15. Reports on Village Amenities and Bodies

- (i) Trees – Cllrs Simpson
- (ii) Footpaths – Cllr Young
- (iii) Contracts and Finance – Cllr Fudge
- (iv) Football Club – Cllr Farrington
- (v) Raleigh Federation – Cllr Hiles
- (vi) Twinning – Cllr Bennett
- (vii) Village Hall – Cllr Fudge
- (viii) Community Shop – Cllr Fudge

16. **Police Report:** To receive the Police Report

17. **County Council Report:** To receive a report from County Councillor Claire Wright

18. **District Council Report:** To receive a report from District Councillor Mr Geoff Jung

19. **Correspondence:**

20. **Financial Matters:** To receive a note of payments and receipts for June 2018

Invoices to be paid following meeting 4th June 2018:-

Outgoings		Opening Balance £1925.45
SWW	Water for cemetery annual Fee Paid monthly £5 by d/d	£5
NDC chq no. 1501	Clerks wages paid every 2 months	£698.19 (£349.10 monthly)
1436 Ian Simpson	Materials for planters on green	£150.42
1440 Devon Signs	No parking sign for Otterton Green	£40.80
1503 Wayne Ridge	Grass cutting 2017	£2335.00
1504 ICO		£35.00
Incomings	Cemetery Fees	£100
		Closing balance £1609.04

21. **To Consider feedback from Internal Auditor:** Including update of Asset Register (See attached)
Annual Risk Assessment

22. **Items for the Next Agenda**

23. **Date of Next Meeting:** To agree that the next meeting will be held on **Monday 6th August 2018**