

Otterton Parish Council

A **Meeting** of Otterton Parish Council will be held on **Monday 6th August 2018** at 7.30pm in the Committee Room of Otterton Village Hall. All members of Otterton Parish Council are summoned to attend the meeting. Members of the public and the press are also welcome.

AGENDA

1. **Apologies for Absence:-** To receive apologies for absence. **Apologies already offered by Cllrs Bennett & Wilson**
2. **Declarations of Interests:** To receive declarations of personal and pecuniary interests from Councillors relating to items of business on the agenda.
3. **Confidential Items of Business:** To consider if any business should be dealt with in confidence.
4. **Minutes:** To receive the minutes of the meeting held on 2nd July 2018 and to resolve that they be signed as a correct record of the meeting.
To consider any matters arising from the minutes, not elsewhere on the agenda:
5. **Public Questions and Comments: *Items for Discussion and Decision***
6. **Chairman's Business:** To receive a report from the Chairman
7. **DPO –** Consider further the requirements of GDPR.
8. **Items from Previous Meetings**
 - To consider further the use of Section 106 funding to provide skateboard/scooter facilities for the older children in the village.
 - Dog bins
 - Rubbish
9. **Ladram Bay:** Consider any further developments regarding retrospective planning application.
Update on further/outstanding planning applications
10. **Planning:** 18/1624/LBS Thimble Cottage
11. **Cemetery Guidelines:** Consider progress in drawing up guidelines.
12. **Stantyway Recreation Field**
Consider progress with Tenancy Agreement & report on current maintenance of field.
Agree actions following meeting at Stantyway Recreation Field regarding the planting of memorial trees. Consider quotes obtained for oak tree.
13. **Pathways and PROW:** To consider any expenditure needed on maintenance and upkeep.

14. Reports from Councillors with Specific Responsibilities

- (i) The Village Green – Cllr Simpson
- (ii) The War Memorial – Cllr Bennett
- (iii) Stantyway Recreation Ground – Cllr Simpson
- (iv) The Jubilee Playground – Cllr Fudge
- (v) The Cemetery – Cllr Lister

15. Reports on Village Amenities and Bodies

- (i) Trees – Cllrs Simpson
- (ii) Footpaths – Cllr Young
- (iii) Contracts and Finance – Cllr Fudge
- (iv) Football Club – Cllr Farrington
- (v) Raleigh Federation – Cllr Hiles
- (vi) Twinning – Cllr Bennett
- (vii) Village Hall – Cllr Fudge
- (viii) Community Shop – Cllr Fudge

16. **Police Report:** To receive the Police Report

17. **County Council Report:** To receive a report from County Councillor Claire Wright

18. **District Council Report:** To receive a report from District Councillor Mr Geoff Jung

19. **Correspondence:** Planning Policy adoption of Village Plan

AONB Summer newsletter

Letter from EDDC re 106 funding

Letter re Tree Wardens forum – forwarded to OPC

Letter re Web Health Matters - forwarded to OPC

20. **Financial Matters:** To receive a note of payments and receipts for June 2018

Invoices to be paid following meeting 2nd July 2018:-

Outgoings		Opening Balance £16095-04
SWW	Water for cemetery annual Fee Paid monthly £5 by d/d	£5
NDC chq no. 1507	Clerks wages paid every 2 months	£699.63
1508 Otterton Village Hall	Hire of Village Hall	£41.
1509 Halcyon Landscapes	Grass cutting (May)	£282.50
		Closing balance £15167.91

21. **Annual Audit:** Sign documentation to complete audit. Consider Internal auditor's recommendations.

22. Items for the Next Agenda

23. **Date of Next Meeting:** To agree that the next meeting will be held on **Monday 3rd September 2018**

Fran Mills Clerk to the Parish Council 30.7.18

Please note the web link to the adopted Villages Plan and accompanying documents in the email below is not working, so please see: <http://eastdevon.gov.uk/planning/planning-policy/villages-plan/adoption/>

From: Planning Policy

Sent: 26 July 2018 11:41

To: Planning Policy <PlanningPolicy@eastdevon.gov.uk>

Subject: East Devon Villages Plan - notice of adoption

Adoption of the East Devon Villages Plan on 26th July 2018

I am pleased to advise that the East Devon Villages Plan was adopted on 26th July 2018. The Villages Plan Adoption Statement is set out below.

If you have any queries about the Villages Plan please call the Planning Policy team on 01395 571533 or email planningpolicy@eastdevon.gov.uk.

PLANNING AND COMPULSORY PURCHASE ACT 2004 (AS AMENDED)

Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended)
Environmental Assessment of Plans and Programmes Regulations 2004

NOTICE OF ADOPTION OF THE EAST DEVON VILLAGES PLAN

On 26 July 2018 East Devon District Council adopted the East Devon Villages Plan. The Adopted Plan, together with the East Devon Local Plan 2013 – 2031 and any 'made' neighbourhood plan, will form part of the Development Plan for East Devon and provide the basis for decisions on spatial planning to 2031 (or until superseded).

Reference copies of:

- the Villages Plan;
- the Villages Plan Adoption Statement (this statement);
- the Sustainability Appraisal Post Adoption Statement;
- the Sustainability Appraisal Report; and
- the Non-technical summary of the Sustainability Appraisal

are available for inspection on the Council's web site at: [Adoption - East Devon](#)

Paper copies of the above are available for inspection free of charge during normal opening hours at the main office of East Devon District Council, Knowle, Sidmouth, EX10 8HL.

Documents can be downloaded from the above web site free of charge. Paper copies may be purchased from Planning Policy Section at the above address - details of prices are available on request.

Any person aggrieved by the adoption of the Villages Plan may make an application to the High Court under Section 113 of the Planning and Compulsory Purchase Act 2004. Any such application must be made no later than six weeks after the date of adoption by the Council.

Linda Renshaw (Mrs), Senior Planning Officer, East Devon District Council, Tel. 01395 571683

Please note that I work 'half time' My working hours are generally 0830hrs until 1530hrs on Tuesday, Wednesday and Thursday

From: Ed Freeman

Sent: 27 July 2018 12:16

To: DL Council Members <DLCouncilMembers@eastdevon.gov.uk>

Cc: Subject: Section 106 support

Dear Members,

I understand that a number of you have been querying the apparent lack of support with Section 106 issues at the moment and that this is causing some frustration among town and parish council's. I can only apologise for the current level of service but I can assure you that it is for a very good reason.

Some of you may recall that the S106 process was audited last year and a number of concerns were raised. Even before that we were overhauling the system and implementing a new piece of software known as Exacom which is designed to help us to manage the collecting and spending of money collected via the Community Infrastructure Levy and S.106 process. Transferring data from the old Section 106 system to Exacom has proved to be a massive task involving manually inputting hundreds of agreements and then checking for compliance and chasing up where they have not been complied with. We took on some temporary staff to undertake this work but unfortunately they left us when the task was only about 80% complete. It did not make sense to take on more temporary staff and train them up to finish this task off as it would take too long for them to get up to speed and so we have had to do this in-house. Sulina is the only one with the knowledge to do this and so we have dedicated a few weeks of her time to getting this work completed. We anticipate that in about 3 weeks time it will be complete and things can start to return to normal. Unfortunately we do not have the resources to provide cover for Sulina while she is doing this task although others are trying to answer urgent queries where they can. In the meantime we appreciate your patience.

The benefits of this new system are numerous and will mean that we have much of the information requested by yourselves, town and parish councils and through FOI requests available at the press of a button and as a result will save a lot of time that can then be spent on better working with community groups on spending the S106 monies and delivering infrastructure such as play and sports areas in the district.

I hope you can appreciate that this is a short term pain for long term gain and would appreciate your help in communicating this to any of your town and parish councils who are frustrated by this situation. Apologies for not communicating this message sooner.

Kind regards.

Ed Freeman

Service Lead - Planning

East Devon District Council

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Tel: 01395 517519

