

Otterton Parish Council

A **Meeting** of Otterton Parish Council was held on **Monday 5th November 2018** at 7.30pm in the Committee Room of Otterton Village Hall. All members of the Otterton Parish Council were summoned to attend the meeting. Members of the public and the press were also welcome.

Minutes

1. **Apologies for Absence:-** Apologies for absence received from Claire Wright, Val Pride, Tony Farrington
2. **Declarations of Interests:** No declarations of personal and pecuniary interests from Councillors relating to items of business on the agenda were received.
3. **Confidential Items of Business:** No business was dealt with in confidence.
4. **Minutes:** The minutes of the meeting held on 1st October 2018 were signed as a correct record of the meeting.

No matters arising from the minutes, not elsewhere on the agenda were considered.

5. **Public Questions and Comments: *Items for Discussion and Decision***

- Tree in Church Ground falling down and may be damaging stones.
- Millennium tree has been cut around but branches remain on the ground, Sam at Stantyway will be clearing & trimming hedge and will clear up when completed.
- Ditch by East Lodge needs clearing, who is responsible for this? Previously cleared by Cllr Hiles - who will do it now as not all in this parish and has a precedent been set.
- Query regarding clearance to make deliveries to Ladram more effective. Pinch points cause problems.
- Many white lines in the village need refreshing. A parishioner referred to conversation with Claire May on 4.4.18, letter on 22.June from Chris Rooks accepts that refreshing needed but is not a priority.
- Plastic concerns – recycling is effective in East Devon.
- River path subsidence will be repaired but will take some time and will cost £200k

6. **Chairman's Business:** To receive a report from the Chairman

LORP MEETING- 16th OCTOBER

The Chairman attended a LORP Stakeholder Group meeting on the 16th October.

Option 3 is preferred option (Big and Little Marsh Floodplain restoration) and investigations are continuing into environmental and technical impacts on drinking water abstractions. These are looking positive. Various species of bats are present as are dormice and the impact of these species will be mitigated. Discussions with DCC are in progress with regard to alignment and the raising of South Farm Road. Car parking facilities will be included.

The next stage is for the business case to be presented to the Environmental Agency national review panel to obtain approval for funding.

Part funding from Interreg Va European (European funding) is progressing. This funding will be honoured by the UK government.

The Heritage Lottery Fund have indicated that a smaller funding bid will be considered.

The Environmental Agency is intending to submit a planning application for the main design scheme in spring 2019.

A further public exhibition is planned at some time next year.

The partial collapse of the Otter Estuary embankment is being repaired by a team from The EA, Clinton & Devon and DCC Public Rights of Way. A formal 6 month closure is in place but the section from South Farm Road to the bird hide will be opened once deemed safe.

FAB Link

The FAB project inter-connector between France and Britain has received a licence known as a FEPA Licence from the Office of Environmental Health and Pollution Regulation. This will allow FAB Link to build and maintain the proposed sub-sea inter-connector within the territorial sea limits of Alderney for the route that makes landfall on Alderney.

RESILIENCE FORUM- 22nd NOVEMBER

Cllr John Hiles (Vice Chairman) will attend the Resilience Forum on 22nd November.

LADRAM BAY MEETING

The Chairman and Vice Chairman attended a meeting with the General Manager of Ladram Bay to discuss further the delivery of large loads through the village.

JUBILEE PLAYGROUND

The small slide at The Jubilee Playground has been roped off. The steps have succumbed to wet rot and The Clerk has asked Rinoplay to assess the situation.

PARISH NOTICE BOARD

Mr Peter Porter of Fore Street has kindly repaired the door hinges on the Parish Notice Board and The Chairman has installed 2 small catches. Hopefully this will stop the doors swinging open during windy periods.

OTTERTON RELIEF IN NEED CHARITY

Trustee Mrs Gill Barlow has resigned. Nominated Trustees are appointed by The Parish Council for a 4 year term. The trustees have suggested that the new appointee should, If possible, be someone in touch with younger residents of the village.

The Parish Council will write to Mrs Barlow to thank her for her services.

7. DPO – Consider further the requirements of GDPR.

8. Items from Previous Meetings

- Consider safety of plant pots on High Street and outside Kings Arms. Gaps now seen between plant pots which improves the path for pedestrians.
- To consider further the use of Section 106 funding to provide recreation facilities. Nothing to report.
- Consider quotes for hedge cutting in Cemetery and Jubilee playground. Quotes accepted and work done by Halcyon Landscapes. Quotes accepted by email circulation and hedges have been cut
- Request for Salt – in progress.
- Appointment of Resilience Group and attendance at Forum on 22nd November. Cllr John Hiles has agreed to attend forum and become part of the Resilience Group.

9. Ladram Bay: Consider any further developments regarding retrospective planning application.

Update on further/outstanding planning applications,

Awaiting decisions on the planning applications with regard to Splash Zone, Tanks, café on beach.

10. Sewerage Pipe on Bell Street. Report by the environment agency to Cllr Fudge in progress.

11. Planning: 18/2248/FUL Ladram Bay Re positioning of entrance security. Agreed

17/2983/Ful, Cilgarren - Agreed

18/2362/TCA Agreed subject to Tree Wardens report.

18/2519/FUL Orchard Leigh Behind Hayes – removal of garden to widen parking area. Agreed subject to it being for personal use only

Dismissal of Appeal at Hawkern House.

12. Cemetery Guidelines: Consider progress in drawing up guidelines. It was agreed that the Parish Council would continue to sell exclusive rights to plots but the clerk will negotiate positioning of plots.

13. Stantyway Recreation Field

Consider progress with Tenancy Agreement & report on current maintenance of field continues to be a work in progress.

Agree actions regarding the planting of memorial trees. See minutes item 15

Thanks to Cllr Bennet for trimming the grass around the site of the tree.

It was agreed that Sam Walker will trim the hedge at the recreation field.

14. Pathways and PROW: To consider any expenditure needed on maintenance and upkeep. Currently £825 in pot which can be spent on the repairs to the finger posts.

15. Consider plans for Remembrance Service on 11th November at Stantyway Field.

- Service to take place at the field following the Remembrance service at the Church.
- Dedication by Canon Pusey and planting by Tim Gorman. Names of the fallen to be read by Cllr Tony & Mrs Jane Bennett. Service to be followed by celebratory drink.
- Parking to be allowed at Stantyway.
- Call for all Parish Councillors to attend.

Also consider annual Charities Commission Return for Stantyway Recreation Field. Agreed that Clerk will complete return and details remain unchanged.

16. Reports from Councillors with Specific Responsibilities

- (i) The Village Green – Cllr Simpson
- (ii) The War Memorial – Cllr Bennett - Cleaned in readiness for Sunday's Remembrance service.
- (iii) Stantyway Recreation Ground – Cllr Simpson
- (iv) The Jubilee Playground – Cllr Fudge (Consider safety of Slide)
- (v) The Cemetery – Cllr Lister Fran to send map to JL.

17. Reports on Village Amenities and Bodies

- (i) Trees – Cllrs Simpson
- (ii) Footpaths – Cllr Young
- (iii) Contracts and Finance – Cllr Fudge - Copy of East Budleigh's Contract re football club to be considered for Stantyway.
- (iv) Football Club – Cllr Farrington
- (v) Raleigh Federation – Cllr Hiles Consider Reindeer Run.
- (vi) Twinning – Cllr Bennett
- (vii) Village Hall – Cllr Fudge
- (viii) Community Shop – Cllr Pride

18. **Police Report:** To receive the online Police Report
19. **Consider plans for 20mph traffic calming.** Permission obtained to put in traffic calming. Cost likely to be in the region of £3k. Proposal for Cllr Wright to provide 1/3, PC to provide 1/3, request to Ladram Bay for balance. This is in recognition of the concerns voiced by residents.
20. **County Council Report: No** report from County Councillor Claire Wright on this occasion.
21. **District Council Report:** To receive a report from District Councillor Mr Geoff Jung Apologies that will not be in attendance for Remembrance Day.
Appeal at Hawkern dismissed as EDDC do not want to set a precedent for turning holiday lets into permanent housing.
Ladram Bay Planning – Service yard awaits landscaping proposals.
Café on beach contentious as built into the cliffs and World heritage objects.
Removal of Gas tanks is dependent on planning permission of Service yard.
22. **Correspondence:** Letter from Mrs Claire Mills.
23. **Financial Matters:** To receive a note of payments and receipts for October 2018
Invoices to be paid following meeting 1st October 2018:-

Outgoings		Opening Balance £17560.51
SWW Paid monthly by d/d	Water for cemetery monthly Fee	£5
1520 Otterton Village Hall	Hire of Village Hall	£12.
1523 Cllr Val Pride	Upkeep of plat pots on green.	£85.80
1521 NDC	Clerks wages	£698.19
1522Halcyon Landscapes	September Invoice for cutting	£378.50
Incomings		£16390.92
Cemetary	Reservation of plots	£570.00
		Closing balance £16960.92

The I & E for October was duly signed at the meeting with agreement to pay cheques as scheduled above.

24. **Items for the Next Agenda. Parishes together funding application extension, repairs to slide in Jubilee playpark, 106 funding.**
25. **Date of Next Meeting:** To agree that the next meeting will be held on **Monday 3rd December 2018**
Fran Mills Clerk to the Parish Council 11.11.18