

Otterton Parish Council

A **Meeting** of Otterton Parish Council will be held on **Monday 3rd December 2018** at 7.30pm in the Committee Room of Otterton Village Hall. All members of Otterton Parish Council are summoned to attend the meeting. Members of the public and the press are also welcome.

Present: Cllr Hiles in the Chair, Cllrs Bennett, Young, Lister, Pride

Minutes

1. **Apologies for Absence:-** Received from Cllr Fudge, Cllr Wright, Cllr Jung, Cllr Farrington, Cllr Simpson (who resigned this afternoon.)
2. **Declarations of Interests:** To receive declarations of personal and pecuniary interests from Councillors relating to items of business on the agenda. Cllr Hiles and the clerk declared an interest in the Reindeer run.
3. **Confidential Items of Business: It was agreed that one item would be dealt with in confidence.**
In this part of the meeting it was agreed that Emma Cooling would be asked to join the Otterton relief in Need Charity. It was also noted that Michael Dickens will be stepping down as Chair of the Charity and will be succeeded by David Ottley. The Parish Council asked for their thanks to Mr Dickens be shown in the minutes.
4. **Minutes:** The minutes of the meeting held on 5th November 2018 were signed as a correct record of the meeting. There were no matters arising from the minutes, not elsewhere on the agenda:
5. **Public Questions and Comments: *Items for Discussion and Decision***
A member of the public challenged the PC on specifications given to contractors regarding tree cutting And hedge cutting.
The Clerk was instructed to instruct Halcyon Landscapes to trim up hedge to 6.00 ft and also cut back of hedge in the cemetery.
Members of the public reported that speeding through village continues to be a problem.
6. **Chairman's Business:**
Reindeer Run successful – thank you to villagers for their support. The event raised just short of £3k.
7. **DPO** – Consider further the requirements of GDPR, in progress.
8. **Items from Previous Meetings**
 - To consider further the use of Section 106 funding to provide recreation facilities. **Ongoing**
 - Request for Salt. **Completed.**
 - Consider replacement of slide in Jubilee playpark. Discussion regarding the apparatus to be installed. It was agreed that the clerk should look at installations up to a value of £3.5k to be considered at the January meeting. Quotes of like apparatus to be found.
9. **Ladram Bay:** Consider any further developments regarding retrospective planning application. Update on further/outstanding planning applications. **Nothing to report.**

10. **Planning:** Regarding the removal of the render from a Grade 11 listed property, it was reported by the owner that this had been done as the previous render needed to be removed to preserve the cob construction. Advice given to owner to seek opinion from conservation officer and if necessary make an application for retrospective planning consent.

11. **Resilience Forum Feedback & review of emergency plan.** Community shelters to be sought for the village. Protocol for housing people is the responsibility of the PC. Ladram agreed to help in the case of off season emergency. (Community safety officer D.Whelan@east.devon.gov.uk)

12. **Consider upkeep of St Michael's Church clock:** It was agreed that the cost of the Service would be covered by the Parish Council (agreed £283.20). It was also noted that there may be further work required on the clock in the near future which the PC may be asked to cover.

13. Stantyway Recreation Field

Consider progress with Tenancy Agreement & report on current maintenance of field. **In progress.**

Cutting of hedge problematic due to wet grass and trees which are overgrown & need to be trimmed but it has been agreed that this will be postponed until drier weather. Possibility of approaching Bicton to cut down branches as chain saw practice. **Clerk to contact Bicton College.**

14. **Pathways and PROW:** The report had been sent out to all Councillors in advance of meeting.

Scalpings on Piscombe lane not working. Clerk to write thanking for work done so far but lane continues to be flooded – ditch needs to be dug (refer to Cllr Simpson)

Lea lane also continues to flood as does the field. Work to Clamour Bridge now completed.

15. Reports from Councillors with Specific Responsibilities

- (i) The Village Green – Cllr Simpson. Removal of tree guard needs to be completed and tree needs to be removed. Cllr Hiles has offered to help with this.
- (ii) The War Memorial – Cllr Bennett. The PC thanked Cllr Bennett for organising the Remembrance Service. It was agreed that the cost of the Prosecco would be covered by the Parish Council. (£47.25).
- (iii) Stantyway Recreation Ground – Cllr Simpson – Nothing to report
- (iv) The Jubilee Playground – Cllr Fudge (Consider safety of Slide)
- (v) The Cemetery – Cllr Lister – The need for further trimming of the hedge was noted with nothing further to report.

16. Reports on Village Amenities and Bodies

- (i) Trees – Cllrs Simpson. Nothing to report
- (ii) Footpaths – Cllr Young. Nothing to report
- (iii) Contracts and Finance – Cllr Fudge
- (iv) Football Club – Cllr Farrington. Thanks to Football team for keeping cars off the field in wet weather. Thanks also for keeping the field tidier especially for Remembrance day.
- (v) Raleigh Federation – Cllr Hiles Report read.
- (vi) Twinning – Cllr Bennett Nothing to report.
- (vii) Village Hall – Cllr Fudge Nothing to report.
- (viii) Community Shop – Cllr Pride Nothing to report.

17. **Police Report:** 5 crimes reported in September. 1 x anti social behaviour, 2 x drugs, 1 x violence and sexual behaviour. 1 x other.

Cllr Hiles reported a drunk driver stuck on Park lane in his van on Saturday 1st December, the Police are investigating.

18. **Consider plans for 20mph traffic calming.**

Will a 20 MPH speed limit have a positive effect. Evidence of speeding cars late at night coming through the village. Ladram have agreed to re iterate to contractors that they must not speed through village.

Speed watch could be used to check on drivers coming through the village. (David Ottley)

Other traffic calming ideas were discussed. Further discussion with highways may be necessary.

Possibility of representative from Otterton Parish Council becoming part of Budleigh Traffic Forum.

Clerk to contact Clerk for Budleigh town Council (Jo Vanstone) for dates.

19. **County Council Report:** To receive a report from County Councillor Claire Wright. None received.

20. **District Council Report:** To receive a report from District Councillor Mr Geoff Jung. None received

21. **Correspondence:** Dog Fouling update:- Residents to be encouraged to report incidents of dog fouling and photographs to be sent to EDDC. Publication of consequences of offending.

Clerk to remind residents in news letter about need to report incidents of dog fouling.

22. **Financial Matters:** To receive a note of payments and receipts for November 2018 I& E attached.

Invoices to be paid following meeting 5th November 2018:- It was agreed that the following cheques could be paid and the I & E for the month was noted and signed.

Outgoings		Opening Balance £16960.92
SWW Paid monthly by d/d	Water for cemetery monthly Fee	£5
1524 Perrie Hale Nursey	Purchase of Oak tree	£66.24.
1525 Cllr John Fudge	Equipment to rope off slide in jubilee playpark.	£21.83
1521 Neighbourhood plan expenses	Hire of hall & photocopying	£60.00
1522 Halcyon Landscapes	Grass cutting Oct & hedge trimming	£720.50
1533 NDC	Clerks wages	£698.19
Incomings		£16390.92
		Closing balance £15399.16

23. **Items for the Next Agenda**

Tree maintenance at Stantyway, traffic calming, dog fouling, hedges, dates for 2019 meeting, budgets for works in 2019, review of assets register.

24. **Date of Next Meeting: Monday 7th January 2019**

Fran Mills Clerk to the Parish Council 6.12.18

Proposed dates for Parish Council Meetings 2019

January 7th

February 4th

March 4th

April 1st

May 6th

Annual meeting TBC

June 3rd

July 8th

August 5th

September 9th

October 2nd

November 4th

December 2nd