

Otterton Parish Council

A **Meeting** of Otterton Parish Council was held on **Monday 3rd June 2019** at 7.30pm in the Committee Room of Otterton Village Hall. All members of Otterton Parish Council were summoned to attend the meeting, members of the public and the press were made welcome.

Minutes

1. **Apologies for Absence:** Apologies from Cllr Sharon Young, Cllr Claire Wright and Cllr Paul Jarvis.
2. **Declarations of Interests:** No declarations of pecuniary interests regarding items on the agenda.
3. **Confidential Items of Business:** No items need to be dealt with in confidence.
4. **Minutes:** The minutes of the meeting held on 13th May were signed as a correct record of the meeting. To consider any matters arising from the minutes, not elsewhere on the agenda: None
5. **Public Questions and Comments: *Items for Discussion and Decision***
 - Hole on Bell Street – temporary fix but hole is getting worse. A member of the public questioned if this had been acted on sufficiently quickly.*
 - Is it connected to the sewer – should SWWA be contacted.*
 - Should a set of signs be available to the OPC for emergencies?*
 - Parking on Maunders Hill is a concern – this is a Highways matter suggestion regarding possible residents parking scheme to be explored by Cllr Claire Wright. Message in Parish Newsletter re the need for consideration when parking.*
 - Lea lane drainage ditch – this needs to be reinstated at end of building project, letter to owners to see when work will be completed.*
 - Theo Hughes – seeking opportunity for care of trees in the village*
6. To receive a report from the Chairman (Insert)
Offer from Theo Hughes re planting of trees to replace those that are removed following report from Rowse Tree Services. Trees report from Andy Rowse - Agreed by the OPC Unanimously voted on. £990.00

Chairman's Business: Chair's report Otterton Parish Council June 3rd 2019

We need to approve payment of £310.06 for our Parish Council Insurance.

Pot hole on Bell street was only meant as a temporary repair further work will be done.

Land on right hand side of behind Hayes after Lea lane going East. CDE have taken responsibility and going to inspect the trees.

High line have cut trees around Bracken lane and 3 corners.

Leak at football club. was reported on Facebook, Andy (Club Manager) went up and turned the water off said one of the players is a plumber and would fix, Reply from the football club; We have turned water off as we are going to refurbish toilets over summer so it will be sorted then.

Tree Inspection by Andy Rowse to consider report

If we get a good trunk we could have a center piece like East Budleigh

Meeting booked so the company which would like to put a mast at Stantyway can have a look and talk about the plan. 25th June.

Trees report from Andy Rowse - Agreed by the OPC Unanimously voted on £990.00

Offer from Theo Hughes re planting of trees to replace those that are removed following report from Rowse Tree Services

To do:-

- Cutting of Stantyway for memorial game ascertain date.
- BHIB £310.06 payment agreed.
- Check ownership of triangle on the Green with reference to Cherry Tree/5.2 meters to be checked.
- NP Printing - £689.20 agreed.

7. **Planning Matters:** 19/0738/LBC Anchoring Barn – Change of windows like for like. No Objection

8. **Discuss progress with village meeting to agree the use of 106 funding.**

Village meeting on pm Saturday afternoon 21/9/19

Wish list from Neighbourhood plan - Approx spend £25k (Half Pipe/MUGGER) Cllr Hiles to discuss grant funding with local resident who has experience in these applications.

9. **Agree that Emergency plan has been updated and published – The following areas of the plan were updated:**

- A re-allocation of precincts in parish was completed.
- Election of salt & snow warden – Cllr John Hiles.
- Election of flood warden – Cllr Sam Walker.

Plan to be published and sent to d.whelan@eastdevon.gov.uk for County Emergency Plan.

10. **Pathways and PROW:** To agree expenditure on replacement programme of Oak Finger posts.

3 quotes obtained for finger posts. Agreed that the 'Wild Works' quote is very attractive and an amount not in excess of £2000 excluding VAT would be spent. Opportunity for CDE to add their crest to posts and a QR code to connect with 14 names of war veterans. Ladram to fund post on their land and cost of adding name.

11. **Ladram Bay:** 2 applications - service yard & splash Zone to go before board on 11.6.19 with recommendation for approval with some caveats. Cllr Dent to go to hearing and report back.

12. **Review:** Memorial bench agreed expenditure of **£1000 with plaque**. Picnic bench for the Jubilee Play park to be agreed next month but consideration to be given to the quote from the Plastic Company.

13. **Reports from Councillors with specific responsibilities & reports on village amenities and Bodies**

- (i) The Village Green & Community Shop – Cllr Pride NTR
- (ii) The War Memorial – Cllr Hiles NTR
- (iii) Stantyway Recreation Ground – Cllr Walker NTR
- (iv) Football Club – Cllr Farrington NTR
- (v) The Jubilee Playground – Cllr Farrington - Picnic table to be replaced, problem with bird droppings on equipment.
- (vi) The Cemetery – Cllr Lister NTR
- (vii) The Raleigh Federation – Cllr Hiles attach report
- (viii) The Village Hall – Cllr Young NTR
- (ix) Trees – Mr Iain Ure
- (x) Contracts & Finance – Cllr Hiles NTR

14. **County Council Report:** To receive a report from County Councillor Claire Wright NTR

15. **District Council Report:** To receive a report from District Councillor Mr Paul Jarvis NTR

16. **Correspondence:** Dates for training for Councillors sent to all for CPD, request for a donation from the Otterton film club sent by email to all members of the PC

17. **Financial Matters:** To receive a note of payments and receipts for May 2019.

- Agree a fund for decorative planting on public areas in the village.
- See I & E attached with agreement to accept quotes.
- Countryside team at EDDC can help with planting of community orchard (T.Wright to send)
- Letter to CDE re Orchard at Little Chockenhole for community orchard.

18. **Items for the Next Agenda:** - Picnic bench at Jubilee, planting of fruit trees & verges, initiative for local domestic tree planting. Planning enforcement re parking area. Cutting of grass verge on bridge. Donation to Otterton Film Club.

19. **Date of Next Meeting:** To agree that the next meeting will be held on **Monday 1st July 2019**

Fran Mills

Clerk to the Parish Council 3.6.19

Community orchard:- tdafforn@eastdevon.gov.uk