

# Otterton Parish Council

Minutes							
Date & Time	2 <sup>nd</sup> December 2019	Location	Otterton Village hall				
Councillors Present	Initials			Also Present	Initials		
Mr J Hiles	JH	Parish Councillor	Chair	Mr P Jarvis	PJ	District Councillor	
Mrs V Pride	VP	Parish Councillor	V.Chair	Mr A Dent	AD	District Councillor	
Mr S Walker	SW	Parish Councillor					
Mrs S Young	SY	Parish Councillor					

Apologies	Initials	Reason for Absence (Category of Governor)	Absent without Apology	Initials	Category of Governor
Cllr J Lister	JL	Work Commitments	K Hill	KH	
Cllr T Farrington	TF	Operation			
Cllr K Hill	KL	Work Commitments			
Miss Claire Wright	CW	Work Commitments			
Mr T Wright	TW	District Councillor			
Mr A Dent	AD	District Councillor			

In Attendance	Initials	Capacity	Minutes to	
F Mills	FM	Clerk	Councillors, website, notice board	
Ref	Agenda item, comment & decision			Action Owner & deadline
1	Welcome & Apologies for Absence: It was agreed that apologies would be accepted from Councillors T Farrington & J Lister			
2	<b>Declarations of Interests:</b> There were no declarations of interest in items on the agenda. JH declared an interest in the Reindeer Run			
3	<b>Confidential Items of Business:</b> It was agreed that one item needed to be dealt with in confidence.			
4	The minutes of the meeting held on 4 <sup>th</sup> November were signed as a true record of the meeting. Matters arising: Maize Harvest (Covered in Chairman's report)			
5	<b>Public questions:</b> Progress re Maize and query letter from clerk to Land owners.			Clerk to write to Landlord & Tennant re damage to PROW
6	<b>Chairman's business.</b> Turnout on Remembrance Sunday was great thank you to everyone who took the time to remember and pay their respects. Shop was 5 years old on the 1st December. EA visited the village twice on the Thursday and Saturday of the same week had a good inspection and have taken the complaint very seriously. Footpath Maunders Hill was cleared and the ivy cut back from the church wall by EDDC. I spoke to the workforce they said a complaint had been made. This is two great examples of talking to the correct department and getting a result. Reindeer run please be aware the village will be very busy on the 7th December.			
7	<b>Neighbourhood plan. It was agreed to ratify the Neighbourhood plan. Unanimously agreed.</b> <b>Councillors noted the huge amount of work which had gone into the 106 Funding:</b> Purchase and siting of trampoline unanimously agreed. Further request to have goals with nets.			
8	<b>Planning matters:-</b> Consider planning applications & note objections. Unanimously agreed.19/2510/TCA , 19/2173/LBC			

Meeting of the Otterton Parish Council      minutes

Signed .....

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9	<b>Pathways and PROW:</b> See separate reports. Footpath 5 steps to Clamour bridge need to be replaced as a matter of urgency matter of H &S.	CW to speak to Richard Spurway again.
10	<b>Ladram Bay: nothing to report.</b> Thanks for donation.	
11	<b>Visits of candidates for general election.</b> JH stated that by advertising visits it no way showed any favouritism and the same announcement will be made for all candidates.	Clerk to Publish dates.
12	<b>Reports from Councillors</b> The Village Green & Community Shop. NTR The War Memorial. NTR Raleigh Federation. NTR School has now become part of a multi Academy Trust. Stantyway Recreation Ground – Hedge cutting will be completed by SW – many thanks. (Well constructed den constructed in the playing field – decided to keep a watching brief.) Football Club & Jubilee Playground. The Cemetery – Cllr Lister. The Village hall – Cllr Young Trees – Mr Iain Ure Contracts & Finance – Cllr Hiles Village Defribulator -	Clerk to seek monthly report from shop. NTR NTR TF to advise Football Club NTR NTR See reports NTR NTR
13	<b>County Council report:</b>	NTR
14	<b>District Council Report:</b> P J AD Land fill continues to be a problem, EDDC showing good progress on recycling and materials are being well used. Nil return for recycling going to landfill for area. 106 funding to be computerised so easier to track.	NTR
15	<b>Correspondence:</b> Correspondence regarding steps & handrail noted as were sensitivities regarding the memorial of ancestors on the way posts.	
16	<b>Financial matters</b> – it was agreed unanimously to pay all cheques as detailed in the agenda. A report showing bank reconciliation for the month of November was signed as an accurate reflection of the transactions shown in the OPC bank account.	Clerk
17	It was agreed to pay the following cheques. No. 1447 Village hall £12, No. 1448 Valerie Pride £94.47, No.1449 Halcyon Landscapes £378.50 No 1450 cost of Medical support for Reindeer Run. £312.00.Unanimously agreed.	Clerk
18	Items for next agenda: Budget, playground, 106 funding progress. Report on pathways. Next step of waymarkers.	Clerk
19	It was agreed that the next meeting would take place on 3rdFebruary 2020	