

Otterton Parish Council

A **Meeting** of Otterton Parish Council will be held on **Monday 13th May 2019** at 7.30pm in the Committee Room of Otterton Village Hall. All members of Otterton Parish Council are summoned to attend the meeting, members of the public and the press are welcome to be present.

Cllrs: Lister, Fudge, Pride, Farrington & Hiles. Cllr Claire Wright arrived at 8.00 pm. Fran Mills was Clerk at the meeting.

Minutes

1. **Apologies for Absence:** CllrPaul Jarvis
2. **Declarations of Interests:** None
3. **Confidential Items of Business:** No items needed to be dealt with in confidence.
4. **Minutes:** The minutes of the meeting held on 1st April 2019 were signed as a correct record of the meeting.
To consider any matters arising from the minutes, not elsewhere on the agenda:
The Council agreed to co-opt 2 new members on the Parish Council. Cllr Sharon Young & Cllr Sam walker were welcomed to the council and duly signed their acceptance of office as did the other councillors for this new term of office. The members of the new parish Council are detailed at the end of these minutes. Outgoing Chair Cllr John Fudge was thanked for his work on the Parish Council and a small presentation was made.
5. **Election of Chairman:** To elect a Chairman for 2019-20 & to receive the Chairman's Declaration of Acceptance of Office. Cllr John Hiles was unanimously elected and duly signed his acceptance of office.
6. **Election of Vice-Chairman:** To elect a Vice-Chairman for 2019-20 & to receive the Vice-Chairman's Declaration of Acceptance of Office. CllrVal Pride was unanimously elected and duly signed her acceptance of office.
7. **External Bodies:** To appoint representatives to external bodies for 2019- 20. Current appointments are as follows:
 - (i) Trees – Mr Philip Greenhough & Mr Iain Ure
 - (ii) Footpaths – Mr Iain Ures
 - (iii) Football Club – Cllr Farrington .
 - (iv) Raleigh Federation – Cllr Hiles
 - (v) Village Hall – Cllr Young
 - (vi) Community Shop – Cllr Pride
 - (vii) Relief in Need Charity – Mr Ottley, Mrs Cooling and Mrs Millington
8. **Committees:** To appoint members to committees for 2019-20
 - (i) The Village Green – Cllr Pride
 - (ii) The War Memorial – Cllr Hiles
 - (iii) Stantyway Recreation Ground – Cllr Walker
 - (iv) The Jubilee Playground – Cllr Farrington
 - (v) Cemetery – Cllr Lister
 - (vi) Contracts and Finance Cllr Hiles
 - (vii) Footpaths – Mr Iain Ure,

9. Public Questions and Comments: *Items for Discussion and Decision*

Why is dark lane shut. Tree stump still in road – Highways have shut road and will remove the stump asap.

Extensive patching needed on road to Ladram, before this is done the drains need to be sorted to stop the discharge of water on the road. Many drains in the village need maintenance.

List of blocked drains and potholes must be reported to highways to make them aware. Clerk to action.

10. Chairman's Business: To receive a report from the Chairman **Insert report.**

We received a letter asking the PC to investigate the works going on in the field between Piscoombe lane and Stantaway lane, I spoke to the contractors who explained all the works they had carried out. The field has had drainage ditches cleared and pipe works put in to help drain the field prevent standing water on Piscoombe lane and to prevent water running down Stantaway lane.

I went to speak to Sean the new owner of 3 Corners about the Oak tree which came down on the lane between Stantaway lane and Ladram road. His oil tank pipe was severed and approximately 750 litres of heating oil went into the ground, which has now been removed. I arranged a meeting with Robin from EDDC @trees for a site visit 9 May to talk about all the trees on the southern edge of 3 corners as a tree preservation order cover the area. He has agreed that the trees should be inspected and appropriate works be carried out. Highline will be cutting in the area for Western power on the 16 May. Power will be turned off to some homes.

We need to arrange a tree inspection for the Green.

I have asked our clerk to ring fence the money needed for the 20mph scheme.

We need to order Cllr Benetts bench.

WW1 Oak tree slabs were ordered but the cheque was damaged by the company so a new one has been sent.

We have had an application for a telephone mast to be put at stantaway do we allow a site visit to take place.

Agreed actions following report:

- To request an inspection of the trees in the Parish and provide recommendations for cutting. Cllr Hiles & Pride to accompany inspection.
- Agreed ringfencing of £2000 towards the cost of 20MPH
- Agreed £1000 spend on bench in remembrance of Cllr Bennett which will include fitting and plaque.
- Correspondence regarding assessment for siting of mobile phone mast at Stantyway Recreation ground. Agreed unanimously to agree to site visit.

11. Planning Matters: 19/0973/Ful Barton House: Addition of internal flue agreed.

19/3 Maunders Hill addition of conservatory.

12. Following the Annual meeting and presentation by Sulina Tallack agree next steps for use of 106 funding. Agreed to hold a public meeting to discuss spending of funds. Clerk to investigate date, advertising & communication. Letter to committee of ONP advising of action, Cllr Pride to action.

13. **Pathways and PROW:** To consider any expenditure needed on maintenance and upkeep and any recommendations made in the report from Mr Iain Ure.

Unanimously agreed to spend £100 on fixture & delivery of 2 posts. Pragmatic approach to fitting and siting of posts which will be actioned by Cllr Hiles & Cllr Walker

Letter to CDE re damage to posts by contractors – Clerk to action.

14. **Ladram Bay:** No progress to date with regard to retrospective planning applications.

15. Reports from Councillors with specific responsibilities & reports on village amenities and Bodies

- (i) The Village Green & Community Shop – Cllr Pride. Planters ready for summer planting. Shop ongoing.
- (ii) The War Memorial – NTR (nothing to report)
- (iii) Stantway Recreation Ground & Football Club– Cllr Farrington. Looking beautiful with good cutting maintaining wildlife opportunities. Football club pleased with timely cutting. Still some rubbish which needs to be removed.
19th June Sports day at Stantway – request for grass cutting week before.
- (iv) The Jubilee Playground – Cllr Fudge New slide well received. Picnic bench has been damaged and agreed to replace with recycled plastic picnic bench. Quotes to be sought.
- (v) The Cemetery – Cllr Lister NTR
- (vi) The Raleigh Federation – Cllr Hiles
Otterton C of E Primary School
The staff and children have been working really hard since they have come back from their Easter break. This half term is very short with the Key Stage 1 and 2 children sitting their SATs tests. The children have done a lot of preparation for their tests and they feel like the staff; they are ready to get them completed!
The Toddler group has been a huge success with on average 11 children coming since we started after Easter. Families have come from outside of the village and have said how wonder the sessions are and how fabulous our school is. I am sure that this will have a positive impact on the future numbers of the school and help us grow.
After half term the children will be starting their summer performance along with a number of sporting events, trips and will be using the allotment much more, particularly if the good weather continues.
Please check our school website and Facebook pages for the latest information about our school and Federation.
- (vii) The Village hall NTR
- (viii) Trees see notes following Chairman’s report.
- (ix) Contracts & Finance NTR

16. **County Council Report:** To receive a report from County Councillor Claire Wright. Wild flower verges.
Budleigh Salterton Town Council to be asked if they would mind Otterton seeding verges with wild flower. Clerk to action.
Possible sites to be reported at next meeting.

17. **District Council Report:** To receive a report from District Councillor Mr Paul Jarvis

18. **Correspondence:** To deal with any correspondence received: Letter from Sinclair Dalby regarding assessment of Stantway for telecom mast. See note following Chairman’s report.

19. **Financial Matters:** To receive a note of payments and receipts for April 2019. I & E duly agreed by Council with agreement to pay cheques listed.

Annual accounts have been signed off by the Internal auditor and report will be emailed to all Councillors in readiness for report to be sent to PKF Littlejohn our external Auditors.
Auditor confirms overspend of £2611.00 which is explained by increased grass cutting contracts and the purchase of additional equipment for the jubilee Play park.

20. Items for the Next Agenda

Bus shelters, finger posts progress, village meeting, drains, planting fund to be agreed.

21. **To receive minutes from Parish Assembly 2019** – the minutes were agreed as a true reflection of the meeting and duly signed.

22. **Date of Next Meeting:** To agree that the next meeting will be held on **Monday 3rd June 2018**

Fran Mills
Clerk to the Parish Council
15.5.19

Otterton Parish Council 2019/20

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Cllr J. Lister	10, Lea Road	568 028	email@burialatsea.co.uk
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Cllr S Walker	Stantyway Farm		stantyway@gmail.com