

Otterton Parish Council

Minutes							
Date & Time	2 nd March 2020		Location	Otterton Village hall			
Councillors Present	Initials			Also Present	Initials		
Mr J Hiles	JH	Parish Councillor	Chair	Mr T Wright	TW	District Councillor	
Mrs V Pride	VP	Parish Councillor	V.Chair	Mr P Jarvis	PJ	District Councillor	
Mr S Walker	SW	Parish Councillor		4 members of the public			
Mrs S Young	SY	Parish Councillor					
Mr K Hill	KH	Parish Councillor					
Mr J Lister	JL	Parish Councillor					

Apologies	Initials	Reason for Absence	Absent without Apology	Initials	
Mr T Farrington	TF				
Ms Claire Wright	CW	Work Commitments			
Mr A Dent	AD				

In Attendance	Initials	Capacity	Minutes to
F Mills	FM	Clerk	Councillors, website, notice board

Ref	Agenda item, comment & decision	Action Owner & deadline
1	Welcome & Apologies for Absence: It was agreed that apologies would be accepted from Cllr Tony Farrington. Cllr Claire Wright, Cllr Alan Dent	
2	Declarations of Interests: There were no declarations of interest in items on the agenda.	
3	Confidential Items of Business: It was agreed that no items needed to be dealt with in confidence.	
4	The minutes of the meeting held on 3rd February 2020 were signed as a true record of the meeting, with the following amendments: The date was changed to 2020, the word payment in item 5 was changed to pavement. Matters arising – Playground inspection booked with RoSPBA for March 2020 and annually thereafter.	
5	Public questions: Drain cover in Bell street stuck which is preventing the blockage being cleared. Mud on pathway which could be a safety issue for elderly residents. Solutio could be the possible creation of a village working party to clear pathways. Need for residents to be responsible for own frontage, query regarding ownership of footpaths.(sweeping of these is the responsibility of EDDC although due to workload this may take some time) Proposal for working party 2nd May 10.00, to clear footpaths. Otterton football club to put scores in parish news (sharing good news) Query re vans loading & unloading outside Mill in a restricted parking area. Loading & unloading exempt from parking restrictions. Suggestion that vans could be parked in the Mill. Pot holes causing a problem in village. Stuart Hughes is a portfolio holder for highways and suggestion that his advice is sought.	Clerk to Advertise TF to suggest t FC Clerk to seek support
6	Chairman's business. Insert report.	
7	Objectives for 2020: In line with feedback from Neighbourhood Plan, business objectives for PC to be <ol style="list-style-type: none"> Celebratory community event. Infrastructure investment (telephone mast and air ambulance landing site. Improved land management through flood prevention, tree planting, Review of Cemetery charges and arrangements. 	
8	Tree Presentation from Dr Sam Bridgewater Elms trials – intended to support agriculture and the environment. DEFRA making changes to funding. CDE working on 'Large Landscape plan for delivering public good' involving many stakeholders. Feedback from local groups to land owners being sought. Possibly more woodland cover. 106 Funding. Need for wide and unbiased consultation. £6.5k available for Parish. Support from EDDC to consult with Parish which may happen at V E Day celebration.	Clerk to arrange m with Jamie Buckely EDDC to arrange consultation.

Meeting of the Otterton Parish Council

minutes

Signed

Dated.....

Otterton Parish Council

9	Planning matters:- Consider planning applications & note objections. 20/0297/FUL Ladram – no objections, 20/0310/FUL Burnthouse farm – no objections	
10	Emergency Plan – See note from chairs report.	
11	Ladram Bay: Caravans - L B Management propose text message scheme to alert residents of the movements of large loads through the village. Although some residents were sceptical about the value of this, it was thought by the PC to be a positive step.	
12	V E day celebrations. Posters now available and in place. Additional sponsorship from Kach Developments received £250 & banners being supplied by Sarah Dunn.	
13	Reports from Councillors The Village Green & Community Shop. Signs have gone missing and may therefore need replacing rather than mending. The War Memorial. Raleigh Federation – Comment that several new families have joined the school this term. Stantyway Recreation Ground – Hedge cutting underway but very wet and need to keep in mind nesting birds. Thanks recorded for SW for cleaning bench on Green. Football Club & Jubilee Playground. The Cemetery – Cllr Lister. The Village hall – Cllr Young Trees – Mr Iain Ure Contracts & Finance – Cllr Hiles Village Defibrillator - VP unable to maintain daily monitoring of equipment. Suggested that a resident living close by is asked to check daily & report any problems.	Signs missing Clerk report in Parish News NTR NTR NTR NTR NTR NTR VP
14	County Council report from Cllr C Wright: 20 MPH Scheme - I have now asked highways officers about three times in the last few weeks what the situation is, but so far no news! It's very frustrating! I will bring you more as soon as I know. Unpaid carers – scrutiny spotlight review: This piece of work that I have Chaired, has been in progress (including my own attempts to get it agreed as a review) for over two years. The comprehensive report will be published this week in time for the 12 March Health and Adult Care Scrutiny Review. We spoke to over 100 unpaid carers, many of whom were under severe pressure. I am pleased with the report and the recommendations, which I hope will ultimately provide better support for unpaid carers. I hope that the report will be widely supported and approved at the 12 March committee meeting. I will send you the link when published later this week. Devon's health service: The huge financial challenge facing Devon's health service continues and a report on a programme of new cuts will come to the Health and Adult Care Scrutiny Committee (asked for by me - eventually agreed by the chair last week) to the 12 March committee. The cuts are on top of cuts that have made for around six years at least. I have tried repeatedly to scrutinise these cuts over the years but it has been very difficult to get information out of NHS officers. It's very important that members of the public are aware of the challenges, in my view, and that councillors have an opportunity to scrutinise the proposed cuts before they take place, assuming they do. Devon County Council's Health and Adult Care Scrutiny Committee's remit is to take up issues of concern on behalf of local people and provide a scrutiny function on behalf of people in Devon. The committee is the only legal check on health services in the county and it is important that it carries out its work effectively. Claire Wright Devon County Councillor - Otter Valley Ward	
15	District Council Report: Cllr Paul Jarvis -Police & crime report – summer grant requested. All Councils applied and therefore criteria was changed and no funding will be made available. EDDC rates increase £5 per household. Cllr Tom Wright has met with EDDC seeking to expedite use of 106 funding. He reports that an independent consultation needs to take place to ensure that there is no bias from PC in use of fund. EDDC will manage this process through wide consultation at Village event. Chair and Clerk to meet with EDDC to arrange for this to happen.	
16	Correspondence: Correspondence – Alabama Rot. A resident has thanked PC for vigilance in keeping problem of dog fouling in the public consciousness but has asked that the danger of Alabama Rot is also highlighted. For information visit: https://www.bluecross.org.uk/pet-advice/alabama-rot Correspondence from a resident concerned with the general tidiness of the village and the problem of sand/mud on the pathways. (See response in agenda item 5). Resident also suggested that a village email would provide efficient communication of dates, information & warnings. The chair suggested that this could be achieved privately but due to the constraints of GDPR the PC would not facilitate.	

Otterton Parish Council

17	<p>Financial matters – it was agreed unanimously to pay all cheques as detailed in the agenda. The clerk did not produce a reconciliation statement as the bank statements had yet to arrive. This would be prepared for the next meeting.</p> <p>Cemetery Charges – The clerk provided a comparison of cemetery charges in the area. The Otterton cemetery charges have not been reviewed since 2016 and now fall short of fees in other cemeteries. It was decided to increase charges from 1st April 2020 in line with those of the cemeteries within the Raleigh Mission Community group of churches of which St Michael's Otterton is one. After discussion it was also agreed to cease the practice of allowing exclusive purchase rights to burial plots within the Otterton Cemetery. Those plots already sold will continue to be exclusive as per the purchase deed but all other burials from 1st April 2020 will be in the next available plot, unless interment is destined for an existing double depth grave where usual arrangements will apply. Full details of the revised Otterton cemetery charges will be available on the website or from the clerk on request.</p>	
18	To agree any actions and associated expenditure not previously considered on agenda. n/a	
19	Items for next agenda: Progress with 106 funding.	
20	<p>It was agreed that the next meeting would take place on 2nd April 2020</p> <p>Annual meeting date to be agreed it was noted that Wednesday is the preferred day. It was suggested that presentations should be sought from Air Ambulance, telephone mast providers and Kach developments (North Star development).</p> <p>Preferred day Wednesday for meeting.</p>	Clerk to book Hall for meeting In April.