

# Otterton Parish Council

A **Meeting** of Otterton Parish Council will be held on **Monday 2nd March** at 7.30pm in the Committee Room of Otterton Village Hall. All members of Otterton Parish Council are summoned to attend the meeting, members of the public and the press are welcome to be present.

*Francesca Mills* Clerk Otterton Parish Council

## AGENDA

<b>1</b>	<b>Apologies for Absence</b>	<i>To receive apologies from Cllrs.</i>	Clerk
<b>2</b>	<b>Declarations of Interest</b>	<i>To receive declarations of pecuniary interest on items on the agenda</i>	Chair
<b>3</b>	<b>Confidential Items.</b>	<i>To agree if any items need to be dealt with in confidence</i>	Chair
<b>4</b>	<b>Minutes</b>	<i>To accept and sign the minutes of the meeting held on 3rd February and sign as a correct record of the meeting. To consider any matters arising from the minutes, not elsewhere on the agenda:</i>	Chair
<b>5</b>	<b>Public Questions/ Comments</b>	<i>Items for Discussion and Decision - 3 minutes per individual</i>	All
<b>6</b>	<b>Chairman's Business</b>	<i>To receive a report from the Chairman</i>	Chair
<b>7</b>	<b>New Years Resolutions</b>	<i>Agree Council Objectives for 2020</i>	
<b>8</b>	<b>NP - Tree Planting</b>	<b><i>Presentation from Dr Sam Bridgewater re proposals for tree planting in Parish 106 - Funding</i></b>	Chair Clerk
<b>9</b>	<b>Planning Matters</b>	<b><i>Consider planning applications &amp; note objections. Ladram 20/0297/FUL Progress on plans for installation of phone mast</i></b>	<b>All</b>
<b>10</b>	<b>Emergency Plan</b>	<b><i>Review plans should flooding occur.</i></b>	<b>All</b>
<b>11</b>	<b>Ladram Bay</b>	<i>Receive an update on planning from the Management team.</i>	Chair
<b>12</b>	<b>VE Day celebrations</b>	<b><i>Update from Chair on organisation and sponsorship</i></b>	<b>Chair</b>
<b>13</b>	<b>Reports from Councillors with specific responsibilities &amp; reports on village amenities and Bodies</b>	<i>The Village Green &amp; Community Shop The War Memorial &amp; Raleigh Federation Stantyway Recreation Ground Football Club &amp; Jubilee Playground The Cemetery - Cllr Lister The Village hall - Cllr Young Trees - Mr Iain Ure Contracts &amp; Finance - Cllr Hiles Village Defribulator</i>	VP JH SW TF JL SY IU CH VP
<b>14</b>	<b>County Council Report</b>	<i>To receive a report from County Councillor Claire Wright</i>	CW
<b>15</b>	<b>District Council Report</b>	<i>To receive a report from District Councillors</i>	
<b>16</b>	<b>Correspondence</b>	<i>To note content of correspondence as attached</i>	<b>Clerk</b>
<b>17</b>	<b>Financial matters</b>	<i>1.To agree payment of cheques as per schedule below. 2. Note that Playground inspection has been booked for</i>	<b>Chair</b>

		<i>March 2020 and is now on an annual cycle. 3. Review cemetery charges</i>	
<b>18</b>	<b>Further Actions</b>	<i>To agree any actions and associated expenditure not previously considered on agenda</i>	
<b>19</b>	<b>Items for next Agenda</b>	<i>Consider items of business for next meeting.</i>	<b>Clerk</b>
<b>20</b>	<b>Date of next meeting</b>	<i>2<sup>nd</sup> April 2020 &amp; propose dates &amp; content of annual meeting. &amp; AGM</i>	

Fran Mills Clerk to the Parish Council 23.02.20

### **Expenditure February 2020**

Opening Balance		£3384.28
<b>OutGoings</b>		
1 <sup>st</sup> February	SWW charge Cemetery	£5.00
10 <sup>th</sup> February NDC 1454	Cemetery Bin Collection	£213.
Sub Total		£3166.00
Incomings		
Sponsorship	KACH Developments	250.00
Cemetery charges	Real & Sons Stonemasons	125.00
Total		3541.00
Vat Refund		1886.19
	Working Balance	<b>£5427.47</b>

### **Correspondence**

I would like to ask the Parish Council two things.

1) Even before all the rain, the village was beginning to look a little unkept. But now the stream is frequently spilling out onto the paving washing up all the silt onto the path, it is even worse. Walking along Fore Street now means having to navigate through this mud. It has been there some time, although now it's even worse because of the extra silt in the stream. Could someone be asked to clear it all up? Would it be Highways or the Environment Agency perhaps?

Adding to the the uncared for look are things like the weeds that are left around places like the bus shelter at Cross Trees, the state of the paintwork of the flats in that area (although I realise the Council could only advise the owner that a smart upkeep enhances the village's well being) and the weeds that grow along the brook in Fore Street and Ottery Street. What can be done?

2) It was suggested once before that a 'village email' would be an ideal way to quickly inform / remind residents about important events etc. It would be one way only, say for the PC to send out the message to those that had signed up to it. No one can reply. Of course some information may be on the website (for those that look) but how useful it would be if residents could receive a quick email reminder about meetings, events, large lodge deliveries through the village, emergencies etc. I suggest it would be extremely useful and many people I have spoken to agree with me. Most of us use and read emails regularly as a key way to communicate. Could this not be set up? At one stage Viv Price did say she would be interested in setting this up.

I look forward to hearing your response.

**Proposed meeting dates 2020**

**3. Feb, 2 Mch, 6 Apr, 4 May, 1 Jun, 6 Jul, 7 Sep,  
2 Nov, 7 Dec**

**Dates of Annual meeting and AGM to be agreed**