

# Otterton Parish Council

A teleconference of the members of Otterton Parish Council will be held on **Monday 6th March** at 7.30pm using the dial in details supplied in an email by the clerk. Given the present circumstances this call is limited to members of the OPC but questions sent to the clerk by email will be addressed.

*Francesca Mills* Clerk Otterton Parish Council

## AGENDA

1	<b>Apologies for Absence</b>	<i>To receive apologies from Cllrs.</i>	Clerk
2	<b>Declarations of Interest</b>	<i>To receive declarations of pecuniary interest on items on the agenda</i>	Chair
3	<b>Minutes</b>	<i>To accept and sign the minutes of the meeting held on 3rd February and sign as a correct record of the meeting. To consider any matters arising from the minutes, not elsewhere on the agenda:</i>	Chair
4	<b>Public Questions/ Comments</b>	<i>Items for Discussion and Decision - 3 minutes per individual</i>	All
5	<b>Chairman's Business</b>	<i>To receive a report from the Chairman on the Community response to COVID 19 emergency.</i>	Chair
6	<b>Planning Matters</b> 20/0522/LBC 20/0473/FUL	<b>Consider planning applications &amp; note objections.</b> <b>Anchoring barn sent – 23/3/20</b> <b>Brooke barn sent 14/3/20</b>	All
7	<b>Reports from Councillors with specific responsibilities &amp; reports on village amenities and Bodies</b>	<i>The Village Green &amp; Community Shop The War Memorial &amp; Raleigh Federation Stantyway Recreation Ground Football Club &amp; Jubilee Playground The Cemetery – Cllr Lister The Village hall – Cllr Young Trees – Mr Iain Ure Contracts &amp; Finance – Cllr Hiles Village Defibrillator</i>	VP JH SW TF JL SY IU CH VP
8	<b>Correspondence</b>	<i>To note content of correspondence as attached</i>	Clerk
9	<b>Financial matters</b>	<i>1. To agree payment of cheques as per schedule below.</i>	Chair
10	<b>Further Actions</b>	<i>To agree any actions and associated expenditure not previously considered on agenda</i>	
11	<b>Items for next Agenda</b>	<i>Consider items of business for next meeting.</i>	Clerk
12	<b>Date of next meeting</b>	<i>4<sup>th</sup> May 2020 &amp; propose dates &amp; content of annual meeting. &amp; AGM</i>	

Fran Mills Clerk to the Parish Council 1.4. 20

## Expenditure March 2020

Opening Balance 29.2.20		£3541.00
	SWW charge Cemetery	£5.00
		£3536.00
Income		
1.4.20	Precept	£5830.00
Total		9366.00
Vat Refund		1886.19
	Working Balance	<b>£11252.47</b>

**Proposed meeting dates 2020: 6 Apr, 4 May, 1 Jun, 6 Jul, 7 Sep, Oct, 2 Nov, 7 Dec**  
**Dates of Annual meeting and AGM to be agreed**