

Otterton Parish Council

Minutes							
Date & Time	6 th April 2020		Location	Meeting via Why Pay teleconference			
Councillors Present	Initials			Also Present	Initials		
Mr J Hiles	JH	Parish Councillor	Chair				
Mrs V Pride	VP	Parish Councillor	V.Chair				
Mr S Walker	SW	Parish Councillor					
Mrs S Young	SY	Parish Councillor					
Mr K Hill	KH	Parish Councillor					
Mr J Lister	JL	Parish Councillor					

Apologies	Initials	Reason for Absence	Absent without Apology	Initials	
Mr T Farrington	TF	Problems with technology	Mr K Hill	K H	

In Attendance	Initials	Capacity	Minutes to
F Mills	FM	Clerk	Councillors, website, notice board

Ref	Agenda item, comment & decision	Action Owner & deadline
1	Welcome & Apologies received from Cllr Farrington	
2	Declarations of Interests: There were no declarations of interest in items on the agenda.	
3	The minutes of the meeting held on 2 nd March were signed as a true record of the meeting.	
4	Public questions by email/letter: It was reported that a resident had complained about the lighting of bonfires. It was agreed that as long as this happened within the usual bylaw this was not unlawful.	
5	<p>Chairman's report: When we last met on the 2nd March 2020 the UK had suffered 20 deaths due to Covid 19. Today the UK has suffered 5373, of which 439 were in the last 24 hours. We have been locked down in our homes for 2 weeks to date. The Parish council held an extraordinary meeting at 12 noon on 14th March 2020, outside on the Village Green, where we decided to set up a 'cv19otterton' support group to support people of the village as this crisis unfolds. I launched a Facebook group and arranged for volunteers to deliver a leaflet to every house in the Parish, detailing the support available from volunteers within the Parish; from help with prescription pick ups, to the enhanced services and deliveries being offered by the Village Community Shop and financial help from the Village Charity. I would like to express my thanks to everyone who has stepped up within the community and helped someone else; from the volunteers in the shop, to the people doing home deliveries. We even have a trained pilot delivering newspapers to villagers, so a huge thank you goes out to everyone involved. I would specially like to thank Nikki Butt, the shop manager, for all the hard work that she has done over the last month and will continue to do over the coming weeks to provide a vital service to our village. I would also like to thank Jeremy, the Chair of the Community Shop and the Management Committee for all their hard work.</p> <p>Finally I would like to thank the Directors of Ladram Bay, first of all for making the hard decision to close the park, in advance of lock down, but also for keeping the shop open, to provide the village with another supply chain and food outlet. Some of you may have seen a holiday lodge leaving Ladram Bay last week. This was sold to a local farm so it could be used for someone to self isolate in, another helpful solution at this time. This is our first scheduled meeting held during the lock down and is being held remotely by telephone in order to adhere to the social distancing rules. As such we will only be discussing issues raised in advance, in writing to the clerk. We will keep the situation under review and should restrictions persist for a long period, we will look into other solutions to enable more active public involvement going forward.</p>	
6	Planning matters : 20/0522/LBC No objection. 20/0473/FUL. The Parish Council objects to this application on the basis of: 1. Plans not in keeping with existing development in AONB, 2. Overdevelopment of site. 3. The compromise to the privacy/light of existing dwellings. Potential for conflict regarding the boundaries of other dwellings.	Clerk to action

Meeting of the Otterton Parish Council minutes Signed

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Otterton Parish Council

7	<p>Reports from Councillors</p> <p>The Village Green. Nothing to report</p> <p>Community Shop. Update: provided by Jeremy Wakeling Chairman of the Otterton Community Shop Management Committee 4 April 2020 Following the Government guidance that those over 70 years old should self-isolate, approximately half of our regular volunteers were no longer able to continue working in the shop so in response to current circumstances and official advice:</p> <ul style="list-style-type: none"> • We have reduced our opening hours now closing at 1.00 pm instead of 6.00 pm. • In accordance with the need for social distancing, customers are no longer allowed into the shop but are served at the door. We ask for card payment rather than cash. • Additional volunteers have stepped forward and been trained to work in the shop or have offered to undertake deliveries. This now enables us to encourage and for the first time offer home delivery of both groceries and newspapers. Orders may be phoned or emailed into the shop and an increasing number of people are taking advantage of this such we are currently making up to 8 home deliveries a day. • One or two orders have come from Budleigh and East Budleigh but our focus is and will remain the village. • Our concern for the days and weeks ahead is stocking the shop given there are increasing signs that our suppliers are choosing to sell direct or to other interested parties. We have so far been able to maintain stocks of most staples by finding other sources of supply but this is becoming more difficult. <p>At the time of writing we are currently giving consideration to the matter of security and whether additional measures should be taken to protect the shop over and above those already in place. <i>The Parish Council wish to thank Mr Wakeling for his report.</i></p> <p>The War Memorial. Nothing to report</p> <p>Raleigh Federation. Currently closed with home schooling in place for children on roll.</p> <p>Stantway Recreation Ground. V E celebration to be postponed. Some trespassing on fields which is currently being dealt with by a light touch. It is hoped that all residents will heed the Government advice regarding leaving the house and respect the safety of farm workers.</p> <p>Football Club & Jubilee Playground. The play park is currently closed to the public. Following the RoSPB report the Toddler Swing in the play park has been decommissioned. This may be replaced using 106 funding (quotes in region of £1500)</p> <p>The Cemetery – Cllr Lister. Nothing to report</p> <p>The Village Hall – Cllr Young. The village hall is currently closed</p> <p>Trees – Nothing to report</p> <p>Contracts & Finance – The clerk has spoken to Halcyon Landscapes regarding grass cutting. The business is currently running on a skeleton staff but intends to remaining cutting but asks for PC & public to bear with them. Clerk has instructed that The Green and cemetery are the only 2 areas needing attention currently.</p> <p>Village Defibrillator – Nothing to report.</p>	
8	Correspondence: See public questions above.	
9	Financial matters: It was agreed that payments as detailed in the schedule sent with the Agenda 6.4.20 would be paid. Precept first payment has been received.	Clerk to action
10	Further actions: An invoice for £300.00 has been received from the St Michael's PCC regarding the annual servicing of the church clock. It was agreed that this invoice 113939 would be paid.	Clerk to action
11	Items for agenda – progress with 106 funding. The AGM will take place immediately before the May meeting which may be held remotely. It was noted that due to the COVID 19 guidance the need to hold an Annual meeting has been waived.	Clerk to action
12	It was agreed that the next meeting would take place on 4 th May 2020 . The location and method to be decided nearer the time. (If it is decided that a remote meeting is needed Clr John Lister will investigate the use of 'ZOOM' technology.	