

Otterton Parish Council

A remote meeting of the members of Otterton Parish Council will be held on **Monday 1st February 2021** at 7.30pm using the dial in details supplied in by email. All members of Otterton Parish Council are summoned to attend the meeting. Members of the public and the press are welcome to be present. **If any member of the public wishes to join the meeting please email the clerk so that the appropriate invitation can be sent, any questions sent to the clerk by email or post will be addressed.**

Francesca Mills Clerk Otterton Parish Council

AGENDA

1	Apologies for Absence	<i>To receive apologies from Cllrs.</i>	Clerk
2	Declarations of Interest	<i>To receive declarations of pecuniary interest on items on the agenda</i>	Chair
3	Minutes	<i>To accept and sign the minutes of the meeting held on 7th December 2020 and sign as a correct record of the meeting. To consider any matters arising from the minutes, not elsewhere on the agenda:</i>	Chair
4	Public Questions	<i>Response to items received by email, post or in person via zoom.</i>	All
5	Chairman's Business	<i>To receive a report from the Chairman.</i>	Chair
6	Village infrastructure.	<i>Update from LORP Meeting - update & close</i>	Chair
7	Car parking	<i>Update on parking issues for the village</i>	Chair
8	Planning Matters	<i>Consider planning applications & note objections. 20/2737/TCA, 20/2711/LBC, 21/0068/TCA, 21/0008/FUL</i>	All
9	Tree Management	<i>Consider budget implication of parish responsibilities.</i>	JH
10	Reports from Councillors with specific responsibilities & reports on village amenities and Bodies	<i>The Village Green Community shop War Memorial & Raleigh Federation (see report from Peter Halford) Stantyway Recreation Ground Football Club & Jubilee Playground The Cemetery - Cllr Lister The Village hall - Cllr Young Trees/PROW - Mr Iain Ure See report attached Contracts & Finance - Cllr Hiles Village Defibrillator</i>	VP JH SW TF JL SY IU CH FM
11	Reports from County & District Councillors	<i>Consider reports which have been circulated in advance of meeting</i>	All
12	Financial matters	<i>To agree payment of cheques as per schedule below. Confirm receipt of Invest in Devon money via Cllr C Wright Discuss OVA grant £500</i>	Chair
13	Further Actions	<i>To agree any actions and associated expenditure not previously considered on agenda.</i>	Clerk
14	106 Funding	<i>Update on progress.</i>	Clerk
15	Items for next	<i>Consider items of business for next meeting.</i>	Clerk

	Agenda		
16	Date of next meeting	<i>1st March 2020. Propose, agree format & method.</i>	All

Fran Mills Clerk to the Parish Council 21.1.21

Income & Expenditure December 2020

Opening Balance	OUT	10692.69
	SWW charge Cemetery	£5.00
	NDC – Clerks salary	698.19
	Halcyon- Sep, Oct, Nov, Dec,	1514.00
	Working Balance	8475.50

Proposed meeting dates 2021: 1 Mch, 5 Apr, 10 May (3BH), 7 Jun, 5 Jul, 6 Sep, 4 Oct, 1 Nov, 6 Dec
--

Correspondence:

From Peter Halford Executive Head at Otterton School It hasn't be the start of the new year that any of us wanted or expected with the children not being able to return to school but Otterton has remained open for vulnerable children and those of key workers and has welcomed those groups from Drake's as well. Their resilience continues to amaze us every day and they really are producing some excellent pieces of work.

We look forward to when we can all be back in school together but until then we will continue to deliver learning to children remotely, whilst this isn't always easy it's a challenge that the children (and staff!) have wholly embraced and the children are working really hard to produce some excellent work. We do have some families that are having to get by with limited devices so, if you have a spare tablet or laptop that you would like to donate, please contact us on adminotterton@thelink.academy

A New Local Plan for East Devon – Issues and Options Report Consultation

I am delighted to advise that we are producing a new local plan for East Devon. To commence the process we have produced an Issues and Options consultation report. This report highlights some of the major planning issues and challenges that we see for East Devon over the years ahead and some of the potential responses. We would welcome your views on the matters we raise or any additional considerations. The Issues and Options report can be viewed www.eastdevon.gov.uk/newlocalplan and we have also produced an online questionnaire that we would encourage you to fill out. We need to receive any comments by 12:00 noon on Monday 15 March 2021.

Our preference is for responses to be made electronically but paper copies of the questionnaire can be made available, on request, for those without access to the internet.

Responses received to the consultation, along with ongoing plan making work, will be used to help us produce a draft version of the local plan that we hope will go out for consultation in early 2022.

It is envisaged that a new local plan will guide future development and contain the full range of planning policies needed for the Council to undertake its development management functions and determine planning applications. This consultation is undertaken in respect of the requirements of 'Regulation 18' of 'The Town and Country Planning (Local Planning) (England) Regulations 2012'

<https://www.legislation.gov.uk/ukxi/2012/767/regulation/18/made>

Housing and Employment Land Availability Assessment – Call for Site

To support local plan production we are undertaking a call for sites as part of a new Housing and Employment Land Availability Assessment (HELAA). If landowners wish to promote any sites or areas of land in East Devon for development, they can find more information on our HELAA web page www.eastdevon.gov.uk/callforsites. Submission need to be received by 12:00 noon on Monday 15 March 2021. Submission of land to the HELAA does not mean that it will be allocated for development.

Sustainability Appraisal Scoping Report

Local Plan production needs to be accompanied by sustainability appraisal. We have produced a draft scoping report and would welcome any comments, again by 12:00 noon on Monday 15 March. Please see our sustainability appraisal web page www.eastdevon.gov.uk/sustainabilityappraisal for more details.
Yours faithfully, Matt Dickins, Planning Policy Manager

January 5th 2021



Dear Councillor,

One of the key objectives of the Otter Valley Association is to promote the protection and conservation of the natural environment and plant life in our area. This year we are fortunate to have sufficient financial reserves to allow us to fund suitable local conservation projects.

We would like to invite Otterton Parish Council to apply for a grant of up to £500 to further wildflower planting in the local area, which could be spent on seed or other works, but should be separate from any ongoing regular maintenance costs. If you would like to take advantage of this opportunity please contact us at this address, or call our Chairman, Bob Wiltshire (01395 444395). Sincerely, Roger Saunders Hon. Sec.

Otterton Footpath and Rights of Way Report for Mid Winter 2021

General

1. The recent lockdown has seen a dramatic reduction in footfall on our footpaths and rights of way. Quite a relief!
2. Before Christmas we had an unseasonably high number of visitors causing car parking problems. A small but significant number of visitors were not socially distancing and unaware of the countryside code.
3. Devon County Council has been very active in our Parish over the last 2 months and this has made a considerable difference. Many thanks to Sam Jeffcoat and his team. See below for more details.
4. As can be expected at this time of year many of the PROW were very muddy in December but have dried up considerably due to the recent drier weather.

Major Issues

5. Devon County Council recent works;
 - a. Chockenhole Lane (track 305) was badly flooded over last winter. The drainage grip has been re-established resulting in the path being passable even in wet conditions.
 - b. Vegetation has been cut back and low spots filled with granular material along the first half of Chockenhole Lane (track 305), Little Chockenhole Lane (track 306) and Holystone Lane (track 303). Access is now a whole lot easier.
 - c. The steps to Clamour Bridge (5) have been repaired. This has been the single most commented on issue along the Parish footpaths over the past year.
 - d. Vegetation along the River Otter footpath (1) and Colliver Lane (track 3) has been cut back making social distancing a lot easier.
 - e. There may well have been many other repairs carried out – apologies for not listing/spotting them all.

6. River Otter footpath 1

- a. The Lower Otter Restoration Project has been given planning permission. There will be some short term issues affecting the footpath but in the longer term the footpath's future should be more certain.
- b. The project is setting up a liaison group.
- c. There was a cavity found in the river bank just north of White Bridge which the EA filled just before Christmas.
- d. The river bank just north of Clamour bridge has been breached during flooding, making access difficult during wetter periods.

Minor Issues

7. The broken gate post to Watering Lane has not yet been repaired (DCC). This will be done along with continuation of the works above.
8. The handrail to the short section of steps along the middle of Lower Ladram Lane (track 312) needs attention – DCC has it in hand.
9. More of the new World War 1 footpath waymark and finger posts have been placed. There are 3 left to be positioned. Two new World War 2 finger posts have been ordered (Burnthouse Farm (16) and the Village Green (15)).
10. One of the new WW1 posts was damaged at the top of Watering Lane (permitted footpath) during hedge trimming. CDE have asked Greendale to repair / replace. This has not happened.
11. A short post along the permitted footpath at the bottom of the Mutters Moor plantation was knocked over during maintenance. CDE have re-erected it.
12. The gate post to footpath off Ladram Road (13) leading to Bredon Lane is wobbly, probably rotten. DCC have a repair in hand.
13. There continues to be the occasional cyclists using the Coastal Footpath. I do speak to them when I get the chance but they only walk their bikes until they think I cannot see them.
14. The broken finger post at the top of Bar's Lane has been repaired.

Trees

15. The Parish Council is responsible for Stantyway playing field. There are a considerable number of Ash trees there and some have started to suffer from Ash Dieback which has affected the whole county. It is likely most or all of them will have to be removed or reduced in height in the near future.
16. Five Ash trees were identified as being in a critical state and four of them have been cut down by Toby Taylor. He has done a very tidy job. The smaller brush is left in habitat piles in hedges for the local wildlife. The branches have been cut up into lengths. When the trees are felled Otterton residents can help themselves to any cut wood for personal use only.
17. A cherry tree had also to be removed as it was rotten, leaning badly and considered a danger.

Iain Ure 20th January 2021

Otterton Volunteer Footpath and Tree Warden