

Otterton Parish Council

Minutes							
Date & Time	7 th June 2021		Location	Meeting via Zoom @ 7.30			
Councillors Present	Initials			Also Present	Initials		
Mr J Hiles	JH	Parish Councillor	Chair	Jess Bailey	JB	County Councillor	
Mrs V Pride	VP	Parish Councillor	V.Chair	Alan Dent	AD	District Councillor	
Mrs S Young	SY	Parish Councillor		Tom Wright	TW	District Councillor	
Tony Farrington	TF	Parish Councillor		5 members of the public			
Jonathan Nanke	JN	Parish Councillor					
Debbie Knowles	DK	Parish Councillor					

Apologies	Initials	Reason for Absence	Absent without Apology	Initials	
Cllr P Jarvis	PJ	NTR			
Cllr J Lister	JL	Work Commitments			

In Attendance	Initials	Capacity	Minutes to
F Mills	FM	Clerk	Councillors, website, notice board

Ref	Main meeting agenda item, comment & decision	Action Owner & deadline
1	Welcome & Apologies received as above.	
2	Declarations of Interests: None	
3	The minutes of the meeting held on 4 th May 21 were signed as a true record of the meeting. Matters arising: Cemetery fence & gate needs attention: Cllr Lister will action the repair. Posters for DOG Fouling distributed	
4	Public questions by email/letter or in person: Junction at Bell Street continues to cause concern and re-painting is overdue. Resident referred to a letter from Chris Rooke letter. The clerk was requested to chase up. Concern re 30 mile an hour sign at the bottom of Bell Street a suggestion was made that they should be parallel not offset as at present also not located in correct place. Concern re: painting of lines on roads which is also overdue. Clerk to nudge Mike Brown. Chair reported that painting has been paid for by previous County Councillor current councillor has also suggested that Devon CC signs should be in place to inform public. A query was raised re loading/unloading of goods outside Otterton Mill. It was confirmed by TW that as previously noted that loading & unloading is not prohibited by double yellow lines. TW Suggested that traffic order is put in place to stop loading from the road. Concern was raised regarding the use of mobile phones by drivers in village. It was suggested that photographic recording of this could aid prosecution. Ladram Bay: contingency plan needs to be in place to avoid traffic snarl ups in time of delivery. A discussion took place about remedies & Will Tottle welcomed suggestions and apologised for inconvenience caused to residents. Agenda item next meeting	Clerk to action
5	Chair's report: Thanks to Briony for helping with OHP during meeting and to Tony re watering the plants on the green over lockdown	
6	DAA Landing site: Planning application almost ready to be sent to EDDC Clerk to action final details.	Clerk to action
7	Car Parking within the village – NTR / Complete	

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Signed

Dated.....

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8	Planning: Application 21/1300/LBC Agreed unanimously.	
9	Tree Management: 240 trees planted in area (Otterton & Knowle) Thanks to all involved.	
10	Vote for Neighbourhood. Plan adopted 82 % ratified. Chair asked for thanks to be noted	
11	<p>Reports from Councillors:</p> <p>Village Green: New flower bed around sign. Probable need for new post as suspects that current post is rotted. Richard Witherby offered to inspect. Application to Clinton for water on the green. (Possibly from leat)</p> <p>Community shop: NTR</p> <p>The War memorial: NTR</p> <p>Raleigh Federation: NTR</p> <p>Stantyway recreation ground: NTR</p> <p>Football Club: Seek permission to erect net to stop ball going into neighbourhood field. A discussion took place following which it was agreed that TF would seek further information.</p> <p>Jubilee Play Park: Report received from inspectors. Baby swings need replacement as will others very soon. Cllr Jess Bailey may be able to help with fundraising for replacement. Report to be sent to all Cllrs for information.</p> <p>Cemetery: Cllr Lister will action repair to gate & fence. New Saplings planted.</p> <p>Village Hall: Village Hall open, offer of hot plate from resident forwarded to Andrew Sharp</p> <p>Contracts & Finance: In order</p> <p>DAA: In order</p>	
12	<p>Reports District & County Councillors.</p> <p>TW. Confirmed that concerns have been raised regarding standard of recycling collections. Suez crews training being refreshed to address. Any feedback regarding service to TW via JH.</p> <p>AD confirmed that Ian Thomas has been elected new Chair of EDDC. The Council's current focus: Lack of money, LED, cleaning regime for toilets. Fees & charges may have to rise to provide additional income.</p> <p>JB. Introduced to meeting. Has been elected to Health & Adult care scrutiny committee. Painting of white lines in village on her agenda as is the 20 MPH. Keen to help & to understand the issues in the village.</p>	
13	<p>Financial matters: Unanimously agreed to pay cheques as detailed on agenda. Accounts have been audited by Tony Gray the Internal Auditor and are now ready for formal exemption certificate to be sent to external auditor.</p>	Clerk to action
14	Further actions: Clerk's fee agreed as per schedule	Clerk to action
15	106 Funding. Clerk to update & seek guidance.	Clerk to action
16	Items for agenda for next meeting. Parking at Mill, Painting of white lines, school update, 20MPH scheme, netting at Football Ground.	Clerk to action
17	The next meeting will take place on the 5th July at the Otterton Village Hall @ 7.30	.

The meeting closed at 20.30

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Signed

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