

Otterton Parish Council

Minutes							
Date & Time	6 th December 2021		Location	Otterton Village Hall			
Councillors Present	Initials			Also Present	Initials		
Mr J Hiles	JH	Parish Councillor	Chair	Jess Bailey			
Mr J Lister	JL	Parish Councillor					
Paul Jarvis	PJ	County Councillor	Licence				
Alan Dent	AD	District Councillor	Licence				
Tom Wright	TW	District Councillor	Licence	members of the public			

Apologies	Initials	Reason for Absence	Absent without Apology	Initials	
Cllr J Nanke	JN	Personal reasons – now resigned			

In Attendance	Initials	Capacity	Minutes to
F Mills	FM	Clerk	Councillors, website, notice board

Ref	Main meeting agenda item, comment & decision	Action Owner & deadline
1	Welcome & Apologies received as above. None The clerk confirmed that due to personal reasons Cllr Jonathan Nanke has resigned his position on the Council. This vacancy will now be advertised as a 'casual vacancy'.	
2	Declarations of Interests: RW stated an interest in the planning application for the Cottage at Ladram Bay as he has quoted for windows.	
3	Co-option. The following councillors were co-opted on to the OPC. Melanie Martin, Jerry Fry, Richard Witherby, Tom Wright. In each case the criteria for becoming a Parish Councillor have been met. The group co-option was Proposed by Cllr Alan Dent & seconded by Cllr Paul Jarvis. A vote was taken and carried unanimously. Cllr Dent raised a point of order suggesting that a vote was not needed in this circumstance. Following the Co-option Cllrs Dent & Jarvis stood down from the OPC as per the terms of the temporary licence.	
4	The minutes of the meeting held on 4 th September 21 & 1 st November were signed as a true record of the meeting.	
5	The chair confirmed the arrangement for public discussion: All members of the public are welcome and comments on items on the agenda will be heard. If you would like to add an item to the agenda, please contact the clerk at least 7 days before the meeting. Public questions by email/letter or in person: A letter has been received seeking OPC consideration of a Community heat source scheme. After some discussion it was agreed that due to funding limitations this was not a Parish council consideration but could be forwarded by resident to local commercial business/CDE	

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6	<p>The Chair's report.</p> <p>I recently attended the LORP stakeholders meeting 3 November 21. Where I was delighted to hear the Environment Agency take full responsibility for the oil seen on the flood waters in the SSSI area of the lower Otter this is being managed and investigated.</p> <p>I am now also in a position to inform the Parish that after my online campaign that got over 450 objections to the LORP most stating parking as a concern. Claire Wright and I had a meeting with DCC Highways on the 20 October 2020 where we explained the parking situation on south farm road and the proposed 30 space car park planned. This car park will now accommodate 55 spaces.</p> <p>End of year Christmas Thank yous to. Ian Birch and the neighbourhood plan team for the successful referendum in May. Iain Ure for a fantastic village walk around the memorial posts and all the work you do throughout the year on the footpaths and trees in the parish. Dee for her support on planning matters. Jane Bennett for her insights to all the fallen service personnel from the Parish on the walk. Lynne For the poetry about the village and service personal on the village walk. Nicky and all the volunteers in our great village shop. Jeremy and his committee who administer the village shop. To Andrew for all he does with his team at the football club. Andrew and his team on the village hall committee. David and his team on the ORiNF committee. Briony and Roy for keeping an eye around the Parish and spotting planning notices no one else has seen. Val, Tony, Sharon, Debbie and Jonathan for their time on the Parish council. Everyone else who has helped this community over the last year. Halcyon Landscape for keeping the village looking great over the last 3 years. As Chair you need to stand up for the community you represent sometimes you will not be popular with everyone or every organisation but that's life. A council shouldn't always agree, we are here to represent different views from the Parish. So lets agree tonight to not always agree but if we don't agree, agree to respect others opinions. Agree to talk out problems and agree to disagree. Seasonal greetings to one and all. John Hiles Chair Otterton Parish Council</p>	
7	<p>DAA Landing site: Planning approval received - To be installed 18th December 2021 Thank you to all sponsors. Invoice to be sent to Ladram for donation</p>	clerk
8	<p>Ladram Bay: Coastguard currently using site for training. Thank you to parish Council and all residents for support over 2021</p>	

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9	<p>Comment on planning applications. 21/2801/LBC Unanimous agreement. RW did not vote on this application. 21/2800/FUL Unanimous agreement. RW did not vote on this application Cottage important to the history of the site. Needs updating. Main part of cottage will not be altered but extension will replace existing newer addition at the rear of the property. Also includes tidying up and painting. Comments from PC positive 21/2982/Ful Rydon orchard. Majority agreement 1 absence. 21/3109/TCA Unanimous agreement</p>	
10	Parking in village. NTR	
11	20MPH update NTR	
12	<p>Allocation of responsibilities & reports from Councillors:</p> <p>Vice Chair: TW Village Green: MM Community shop: JH. NFP organisation, excellent profit made during lockdown. A shop voucher for all residents will be distributed to say thankyou. The War memorial: JH Well attended Service of Remembrance Raleigh Federation: RW Permission given to school to use The Green for Reindeer trail. Stantyway recreation ground: RW FootballClub: JF Jubilee Play Park: JF Cemetery: JL Hedge needs cutting near notice board. Village Hall: MM Contracts & Finance: the OPC considered 3 bids for grass cutting contract over period April 2022 – March 2024. After discussion it was unanimously agreed to offer continuation of contract to Halcyon Landscapes in recognition of excellent performance todate, their flexibility and value for money. DAA: Suggestion for advertising of site in Parish News to raise awareness of life saving equipment.</p>	<p>Clerk request halcyon to Quote for repair Clerk to Advise Clerk</p>
13	Wild flowers MM in conversation with GP of OVA. OPC await funds.	

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14	<p>Reports District & County Councillors.</p> <p>PJ – Poverty in area, supported by commercial partnership such as Tesco. Supporting Foodbanks reminder to community. MM to put a message on social media.</p> <p>EDDC to support local charities with legal works and training.</p> <p>AD -Public toilet review: Investment to be made in local toilets but some will need to close due to cost of maintenance.</p> <p>Local councillors fighting cause but budget deficit will challenge retention of all toilets.</p> <p>JH queried B/S draft plan which suggests small pockets of building in villages – 3 locations in Otterton earmarked for building 10 houses.</p>	
	<p>JB: Raw sewage in sea, request for SWW to answer concerns.</p> <p>A request for a bann of culling of badgers on CC farms was not passed.</p> <p>Note concerns re ambulance response times JB pushing for review.</p>	
15	<p>Financial matters: The clerk presented a budget based on a 4% budget increase in 2022/23 Precept. A short discussion followed were it was felt that 4% was an appropriate increase given current inflation rates and also took into account current economic challenges for many households and reserve held by OPC. Unanimously agreed. It was unanimously agreed that all payments listed on agenda should be paid.</p>	Clerk to action Clerk to action
16	<p>Further actions: Unanimous agreement for donation of £100 for RBL.</p> <p>It was unanimously agreed that the clerk would prepare & send Christmas cards as per the the list submitted to the chair for approval. Approximate cost £15.00</p>	Clerk to action
17	106 Funding	
18	Community events: Raleigh federation holding 'Reindeer Trail' around village on 18th December.	Clerk to action
19	Items for next agenda: DAA, Wildflowers, 106 funding.	
20	<p>The next meeting will take place on the 7th February @ 7.30.</p> <p>The suggested dates for meetings in 2022 were agreed with a note of caution that June 6th 2022 may be a bank holiday in which date the OPC meeting will be delayed until the following Monday.</p>	Clerk to book dates

The meeting closed at 20.57

2022 meeting dates: 7Feb, 7Mch, 4April(AGM&Election), 9May(Annualmeeting?), 6Jun, 4July, 5Sept,3Oct, 7Nov, 5Dec