

Otterton Parish Council

A meeting of the members of Otterton Parish Council will be held on Monday 7th March 2022 at 7.30pm in the Otterton Village Hall and all Parish Councillors are summoned to attend the meeting. Members of the public and the press are welcome to be present. *Francesca Mills* Clerk Otterton Parish Council

AGENDA

1	Apologies for Absence	<i>To receive apologies from Cllrs.</i>	Clerk
2	Declarations of Interest	<i>To receive declarations of pecuniary interest on items on the agenda & signing of ROI forms.</i>	Chair
3	Minutes	<i>To accept and sign the minutes of the meeting held on 7th February as a correct record of the meetings. To consider any matters arising from the minutes, not elsewhere on the agenda:</i>	Chair
4	Public Questions	<i>Response to items received by email, post or in person.</i>	All
5	Correspondence	<i>OVA Litter Pick</i>	All
6	Chairman's Business	<i>To receive a report from the Chairman</i>	Chair
7	Village events	<i>Update on plans for Platinum Jubilee</i>	All
8	Meet Councillors event	<i>Update on the event on 19th March and agree budget</i>	MM
9	DAA landing site /Training	<i>Update on dates & completion of installation.</i>	Chair
10	Ladram Bay	<i>Update from the management of Ladram Bay</i>	Chair
11	Planning Matters	<i>Comment on planning applications.</i>	All
12	Parking in the Village	<i>Comment on parking & proposal for signs on virtual pavement</i>	All
13	Reports from Councillors with specific responsibilities & reports on village amenities and Bodies	<i>To allocate interim responsibilities for the amenities & bodies: The Village Green & Village Hall Community shop & War memorial Stantyway Recreation & Football Club Raleigh Federation Jubilee Playground The Cemetery Trees/PROW – Mr Iain Ure Contracts & Finance. Village Defibrillator</i>	MM JH JF RW JB JL IU JH FM
14	Wild flowers	<i>Discuss progress with plans for wildflower seeding.</i>	GP/MM
15	Reports from County & District Councillors	<i>Consider reports which have been circulated in advance of meeting</i>	All
17	Financial matters	<i>To agree payment of cheques as per schedule below. Agree budget for planting of planters on green.</i>	Chair
18	Further Actions	<i>To agree any actions and associated expenditure not previously considered on agenda.</i>	Clerk
19	Emergency Plan	<i>Update</i>	
20	106 Funding	<i>Update</i>	Clerk
21	Items for next Agenda	<i>Consider items of business for next meeting.</i>	Clerk
22	Date of next meeting	<i>The meeting is scheduled for 4th April 2022 Agree date for AGM & content for Annual meeting</i>	All

Fran Mills Clerk to the Parish Council 28.2.22

Proposed meeting dates 2022: 7Mch, 4April (AGM & Election) 9May (Annual meeting?) 6Jun, 4July, 5Sept, 3Oct, 7Nov, 5Dec

Income & Expenditure February 2021

Opening Balance	31.1. 22	£11338.01
Out February	SWW charge Cemetery	£5.00

Out Halcyon Landscapes	Grass cutting	£667.56
Out Community Transport	Donation	£111.60
Out North Devon Council	Clerk's wages	698.19
MAT electricals	Re DAA Installation.	7067.05
Working balance		2788.61

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