

Otterton Parish Council

A meeting of the members of Otterton Parish Council will be held on **Monday 6th June 2022 at 7.30pm** in the Otterton Village Hall and all Parish Councillors are summoned to attend the meeting. Members of the public and the press are welcome to be present. *Francesca Mills* Clerk Otterton Parish Council

AGENDA

1	Absence Apologies	<i>To receive apologies from Cllrs.</i>	Clerk
3	Declarations of Interest	<i>To receive declarations of pecuniary interest on items on the agenda.</i>	Chair
4	Minutes	<i>To accept and sign the minutes of the meeting held on 4th April 2022 as a correct record of the meetings. To consider any matters arising from the minutes, not elsewhere on the agenda.</i> <ul style="list-style-type: none"> • <i>Request for memorial seat within the Parish or one the River Otter</i> • <i>Feedback on Definitive review of pathways & ROW</i> • <i>Review of standing orders.</i> 	Chair
5	Public Questions	<i>Response to items received by email, post or in person.</i>	All
6	Correspondence	<i>To discuss Query regarding vehicular access to Ladram Bay. Request to plant on a grave in the cemetery. Request by PCC St Michael's Church Otterton to use the green for a fete on 17th July 2022 Request by Otterton C of E primary school to use Stantyway Recreation field for a sports day and to take a car onto the field to facilitate unloading of equipment.</i>	All
7	Chairman's Business	<i>To receive a report from the Chairman</i>	Chair
8	Village events	<i>Feedback on Platinum Jubilee event. Plans for other community events.</i>	All
9	Local Signage	<i>Discussion on individual signage in the Village Letter regarding offensive signage.</i>	
11	Ladram Bay	<i>Update from the management of Ladram Bay Feedback on traffic issues and meeting with Devon Highways</i>	Chair
12	Planning Matters	<i>Comment on planning applications.</i>	All
13	Parking in the Village	<i>Update on parking & proposal for signs on virtual pavement Also see item</i>	All
14	Reports from Councillors with specific responsibilities & reports on village amenities and Bodies	<i>To allocate interim responsibilities for the amenities & bodies: The Village Green & Village Hall Community shop & War memorial Stantyway Recreation Field & Football Club Raleigh Federation Jubilee Playground The Cemetery Trees/PROW – Mr Iain Ure Contracts & Finance. Village Defibrillator</i>	MM JH JF RW JB JL IU JH FM
15	Wild flowers	<i>Update progress with wildflower seeding.</i>	MM
16	Reports from County & District Councillors	<i>Consider reports which have been circulated in advance of meeting</i>	All
17	Financial matters	<i>To agree payment of cheques as per schedule below. Adopt accounts as circulated. Payment of back dated rates for Otterton Cemetery Application to National Lottery Fund</i>	Chair

18	Further Actions	<i>To agree any actions and associated expenditure not previously considered on agenda. Bespoke email addresses.</i>	Clerk
19	Emergency Plan	<i>Feedback on review of the Emergency plan</i>	
20	106 Funding	<i>Update</i>	Clerk
21	Items for next Agenda	<i>Consider items of business for next meeting.</i>	Clerk
22	Date of next meeting	<i>Scheduled for 5th July 2022. Agree content for Annual meeting. Clarify date of meeting in October (Highlighted below)</i>	All

Fran Mills Clerk to the Parish Council 30.5.22

Proposed meeting dates 2022: 4th July, 5 Sept, 3rd Oct, 7th Nov, 5th December

Income & Expenditure April 2021

Opening Balance	30.4. 22	£7755.72
Out February	SWW charge Cemetery	£2.00
Out Playsafety	RoSPA Playground report	£105.00
Out R W Witherby	Re Events license	£21.00
Out Halcyon Landscapes	Monthly invoice	£398.02
Out EDDC Rates Otterton Cemetery	Annual Invoice	£209.58
Out BHIB Insurance	Council Insurance policy	£307.38
Working balance		£6712.74