

Otterton Parish Council

A meeting of the members of Otterton Parish Council will be held on **Monday 4th July 2022 at 7.30pm** in the Otterton Village Hall and all Parish Councillors are summoned to attend the meeting. Members of the public and the press are welcome to be present. *Francesca Mills* Clerk Otterton Parish Council

AGENDA

1	Absence Apologies	<i>To receive apologies from Cllrs.</i>	Clerk
3	Declarations of Interest	<i>To receive declarations of pecuniary interest on items on the agenda.</i>	Chair
4	Minutes	<i>To accept and sign the minutes of the meeting held on 6th June 2022 as a correct record of the meetings. To consider any matters arising from the minutes, not elsewhere on the agenda.</i> <ol style="list-style-type: none"> 1. <i>Parking at the milk machine</i> 2. <i>Feedback dangerous tree on northern border of Stantyway Recreation Field</i> 3. <i>Review of standing orders.</i> 4. <i>Query regarding vehicular access to Ladram Bay</i> 	Chair
5	Public Questions	<i>Response to items received by email, post or in person.</i>	All
6	Correspondence	<i>To discuss</i> <i>Request by PCC St Michael's Church Otterton to use the green for a fete on 17th July 2022</i>	All
7	Chairman's Business	<i>To receive a report from the Chairman</i>	Chair
8	Chairman's Succession Planning	<i>To consider a proposal by Councillor Melanie Martin regarding planning for future roles on the Parish Council</i>	MM/Chair
9	Village events	<i>Feedback on Otterton School Sports Day</i> <i>Plans for other community events.</i>	All
10	Local Signage	<i>Discussion on individual signage in the Village</i>	Chair
11	Ladram Bay	<i>Update from the management of Ladram Bay</i> <i>Feedback on traffic issues and meeting with Devon Highways</i>	Chair
12	Planning Matters	<i>Comment on planning applications.</i> <i>22/0177/FUL 2 Maunders Hill 16/6/22</i> <i>22/0177/FUL Church Cottage 22/6/22</i>	All
13	Parking in the Village	<i>Update on parking & proposal for signs on virtual pavement</i> <i>Also see item 11</i>	All
14	Reports from Councillors with specific responsibilities & reports on village amenities and Bodies	<i>To allocate interim responsibilities for the amenities & bodies:</i> <i>The Village Green & Village Hall</i> <i>Community shop & War memorial</i> <i>Stantyway Recreation Field & Football Club</i> <i>Raleigh Federation</i> <i>Jubilee Playground</i> <i>The Cemetery</i> <i>Trees/PROW – Mr Iain Ure</i> <i>Contracts & Finance.</i> <i>Village Defibrillator</i>	MM JH JF RW JB JL IU JH FM
15	Operation London Bridge	<i>Review policy and adopt if appropriate</i>	Clerk
16	Reports from County & District Councillors	<i>Consider reports which have been circulated in advance of meeting</i>	All
17	Financial matters	<ol style="list-style-type: none"> 1. <i>To agree payment of cheques as per schedule below.</i> 2. <i>Adopt accounts as verified by Internal Examiner, agree exemption to External Audit and agree signing of AGAR Form.</i> 	Chair

		3. Application to National Lottery Fund 4. Application to Norman Trust	
18	Further Actions	<i>To agree any actions and associated expenditure not previously considered on agenda. 1. To consider the new EDDC Code of Conduct and consider adopting this as part of OPC Standing Orders. Bespoke email addresses.</i>	Clerk
19	Emergency Plan	<i>Feedback on review of the Emergency plan</i>	Clerk
20	106 Funding	<i>Update</i>	Clerk
21	Items for next Agenda	<i>Consider items of business for next meeting.</i>	Clerk
22	Date of next meeting	<i>Scheduled for 5th September.</i>	All

Fran Mills Clerk to the Parish Council 27.6.22

Proposed meeting dates 2022: 5 Sept, 3rd Oct, 7th Nov, 5th December

Income & Expenditure June 2022	31.5.22	£12918.74
Opening Balance		
Out	SWW charge Cemetery	£2.00
Out Otterton Village Hall	Hire of hall for meetings	£54.00
Out Halcyon Landscapes	Grass cutting	£297.23
Working balance		£12565.51