

Otterton Parish Council

Minutes							
Date & Time	5 th December 2022		Location	Otterton Village Hall			
Councillors Present	Initials			Also Present	Initials		
Mr T Wright	TW	Parish Councillor	Chair	Jess Bailey	JB		
MS Melanie Martin	MM	Parish Councillor		Alan Dent	AD		
Mr Richard Witherby	RW	Parish Councillor		Paul Jarvis	PJ		
Mrs Julia Bove	JF	Parish Councillor		Members of the public	8		
Ms C Fitzgerald	CF	Parish Councillor					
Mr J Hiles	JH	Parish Councillor					

Apologies	Initials	Reason for Absence	Absent without Apology	Initials	
Jerry Fry	JF	Resignation received.			
Mr J Lister	JL	Parish Councillor			
Mr A Cameron	AC	Parish Councillor			

In Attendance	Initials	Capacity	
F Mills	FM	Clerk	

Minutes to
Councillors, website, notice board

Ref	Main meeting agenda item, comment & decision	Action Owner & deadline
1	Welcome & Apologies received as above.	
2	Declarations of Interests: RW stated an interest in planning application 22/2620/FUL - 5 Rolle Barton Hill Otterton Devon	
3	<p>Minutes: The minutes of the meeting held on 7th November 2022 were signed as an accurate record of the meeting.</p> <p>Matters arising not featured on the agenda:</p> <p>Ownership of Violet Lane Otterton. To be progressed.</p> <p>MM & FM met with Steve Pease to progress installation of water source on the green. Steve will send relevant details for application to SWW & FM will progress.</p> <p>Planting of wild flowers in progress</p> <p>Purchase of Grit Bin, after a discussion it was agreed that FM would source a grit bin to be housed at the Village Hall to enable access for residents of the village. The supply of sand currently stored by a resident will be transferred to the 'community bin' when appropriate and the filling machine will be stored in J H's garage.</p> <p>Horse Chestnut on The Green: Report circulated & watching brief to be maintained.</p> <p>Football Club Presentation. Partnership form for Grant for the football club duly signed and returned to the club for progressing.</p> <p>Thanks to JH who personally replaced the Fleur de Lis at the War Memorial in time for the Remembrance Day service at St Michael's Church.</p> <p>Clarification regarding correspondence received from Iain Ure regarding the Garden Club as follows: Iain Ure confirms that the Garden Club does not seek financial support but physical and intellectual input to boost the club's sustainability.</p>	All councillors

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4	<p>The chair confirmed the arrangement for public discussion: All members of the public are welcome and comments on items on the agenda will be heard. If you would like to add an item to the agenda, please contact the clerk at least 7 days before the meeting. Public questions by email/letter or in person: No further questions from the public. There were no public questions this evening.</p>	
5	<p>Correspondence: A £100 donation was unanimously agreed to the RBL (This is usually an annual donation and as such is budgeted for.)</p>	Clerk to action
6	<p>Chair's report: NTR</p>	
7	<p>Emerging local plan: Consultation in Village Hall was well attended & excellent feedback on the community engagement initiative. Councillors now feel confident to go back to EDDC with feedback. Thanks to RW, CF, JB for hosting and for the involvement & expertise of Dee Woods on this matter. Decision to delegate authority to feedback to EDDC agreed unanimously through the formation of a working party to consist of RW, CF & Dee Woods Proposed CF seconded JB</p>	
9	<p>Local planning: 22/2446/LBC - Horstone Farm Pinn Sidmouth EX10 0NN No objection. 22/2620/FUL - 5 Rolle Barton Hill Otterton Devon (RW Interest). No objection. 22/2572/TRE - The Holt Ladram Road Otterton EX9 7HT No objection</p>	
8	<p>Village events: A discussion took place regarding the plan for a Festive Village Dinner on 13th December. Sadly due to sickness and other community events at this busy time of year it was decided to postpone the event. Clerk to advise residents who have requested tickets Future events: MM has spoken to Emma Cooling to form committee for future community events. Coronation celebration to be planned. Sam Walker has offered his barn for an event.</p>	
9	<p>Local signage: Await feedback from EA regarding effectiveness of Dog Fouling posters. It was thought by some Councillors that the incidents of Dog Fouling had lessened although it was recognised that it is not now holiday season.</p>	
10	<p>Ladram Bay: NTR</p>	
11	<p>Parking in village: Parking signs have been passed to JF for placing on wall behind hatched area.</p>	Complete

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12	<p>Allocation of responsibilities & reports from Councillors: Where there is nothing to report the following abbreviation will be used (NTR)</p> <p>Village Green & Hall. Thanks to Ladram Bay for donation of topsoil for wild flower bed on The Village Green.</p> <p>Community shop & War Memorial: NTR for shop. War memorial now in good shape.</p> <p>Stantyway recreation ground & Football Club Due to resignation of JF responsibility has been passed to CF</p> <p>Raleigh Federation: Children have reported enjoying their recent school trip. The Council were advised that the school production will take place on Friday 9th December</p> <p>Jubilee Play Park: See 106 Funding agenda item 16</p> <p>Cemetery: Need to review Fees and Charges for Cemetery to keep in line with others. Last reviewed in 2020.</p> <p>Contracts & Finance: A request was made to examine the contract for Halcyon to see if a cut is due in December which will remove leaves. It is thought that a resident has paid for this service in the past. Clerk to examine contract.</p> <p>Devon Air Ambulance (DAA): NTR</p> <p>Footpaths and Public Rights of Way</p>	Clerk to action
13	<p>Cllr Alan Dent. Number of families who qualify for tax relief due to poverty is growing.</p> <p>Cllr Paul Jarvis. Working poor committee following COVID remains in place in recognition that more and more people are suffering from cost-of-living increases.</p> <p>Private landlords are not now meeting costs and are in precarious position and seeking to sell properties which causes an accommodation crisis. Government are being petitioned to seek a solution. Message needs to go out that help is available in this village through ORIN Charity & local Church. Community logs available to support those in fuel poverty. PJ called for warm spaces to be opened to provide shelter & comfort for those in need. PJ also petitioned Councillors to make themselves known to community in times of need. A discussion took place about how the council could support the community. CF & MM to organise 'warm space' morning after Christmas.</p>	
13	<p>Cllr JESS BAILEY – DEVON COUNTY COUNCIL (OTTER VALLEY) APRIL 2022 .</p> <p>Locality budget re-instated. Invitation to apply for funds with proviso to do so quickly in case it is re drawn due to budget constraints at County.</p> <p>Drop kerbs: JB invited suggestions for location of dropped kerbs for a list which will go to Highways. Legal protection of wildlife needs to be upheld & is supported by JB</p>	
14	<p>Financial matters: It was unanimously agreed that all payments listed on agenda 5.12.22 should be paid.</p> <p>Large grit bin to be ordered. Clerk to action.</p> <p>After a long and detailed discussion in which the financial responsibilities of the Council were considered along with recognition of the impact of the increased cost of living on residents it was agreed that an application for a 5% increase in Precept would be made in January 2023. Proposed TW seconded MM unanimously agreed. Clerk to action</p>	Clerk to action
15	<p>Further actions: None.</p>	Clerk to action

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16	<p>106 Funding: In the region of £8073.00 (Sport) £1683.00 (Recreation).</p> <p>After a change in personnel at EDDC access to 106 funding becoming more efficient. After due consideration it was agreed that of the 3 quotes obtained for the previously agreed replacement of the Climbing Wall in the Jubilee playpark the Rhino Play quote is preferred on the basis of known reliability & excellent service, supporting a local firm and competitiveness & value of quote. JB was asked to clarify if a new safety floor would be needed for the installation which would add to cost. A vote to proceed with the Rhino vote was proposed by JB, seconded JH & unanimously agreed.</p> <p>JB was also requested to seek a quote from Rhino Play for the replacement of the toddler swing in the Jubilee playpark. It was agreed that funding previously donated by JB could be used for this purpose and any possibility for a discount on the 2 items would be explored.</p>	JB to action
17	Items for next agenda:	
18	<p>The next meeting will take place on Monday 6th February 2023@ 7.30.</p> <p>An Annual Meeting will take place in April, when Budleigh Cricket Club will be invited to make a presentation on plans for the new club.</p>	Clerk to action

The meeting closed at 21.11

Proposed meeting dates 2023: 6th February, 6th March, 3rd April, 15th May, 5th June, 3rd July, 4th September, 2nd October, 6th November, 4th December