

Otterton Parish Council

Minutes						
Date & Time	6 th March 2023	Location	Otterton Village Hall			
Councillors Present	Initials			Also Present	Initials	
Mr T Wright	TW	Parish Councillor	Chair			
MS Melanie Martin	MM	Parish Councillor		Members of the public	7	
Mr Richard Witherby	RW	Parish Councillor				
Ms C Fitzgerald	CF	Parish Councillor				
Mr A Cameron						

Apologies	Initials	Reason for Absence	Absent without Apology	Initials	
John Lister	JL	Work Commitments			
Cllr Alan Dent	AD	Holiday Commitments			
Cllr Paul Jarvis	PJ	Personal Reasons			
Cllr Jess Bailey	JB	Work commitments			
Cllr J Hiles	JH	Personal Reasons			

Otterton Parish Council

In Attendance	Initials	Capacity		Minutes to
F Mills	FM	Clerk		Councillors, website, notice board

Ref item	Main meeting agenda item, comment & decision	Action	Owner & deadline
1	Welcome & Apologies received as above.		
2	Declarations of Interests: None		
3	Minutes: The minutes of the meeting held on 6 th March were signed as an accurate record of the meeting.		
	<p>Matters arising not featured on the agenda:</p> <p>Ownership of Violet Lane Otterton: Whilst it was noted that ownership of this piece of land remains uncertain. It was unanimously agreed that parish council funds should not be used for maintenance of this land.</p> <p>Ongoing:</p> <p>Tap in the Green. Application for work completed and approved by SWW. Quote for work received £498.00 ref number: Otterton Parish Council 20230306124104 Clerk to progress. Await quote from Steve Pease re preparation and connection. Decision regarding expenditure to be made at next meeting.</p> <p>Road Sweeper: Communication made with Street scene but currently unable to determine day of sweeping in village – clerk to seek firmer information.</p>		
4	<p>The chair confirmed the arrangement for public discussion:</p> <p>All members of the public are welcome and comments on items on the agenda will be heard. If you would like to add an item to the agenda, please contact the clerk at least 7 days before the meeting. Public questions by email/letter or in person: No further questions from the public.</p>		
5	<p>Correspondence: A resident objects to placing of tables in front of pub as this has a detrimental effect on parking spaces available.</p> <p>The manager of the Kings Arms explained that table had been put there at owner’s request. A discussion took place regarding H & S, licencing & highways consent to this arrangement. The Parish Council agreed that the positioning of tables in front of the pub to be unsatisfactory and detrimental to parking. Clerk to write to County for definitive response on positioning of tables on highway. (agenda item May meeting)</p> <p>A resident expressed disappointment regarding maintenance of Jubilee playpark. The comments were noted and a request was made for an agenda item for the May meeting to plan restorative action.</p> <p>Request for speed watch in Otterton & for PC to take the lead on communication with Devon Highways. Clerk asked to seek equipment previously used by speed watch team. (agenda item May)</p> <p>A resident commented on difficulties regarding stage coach running during the roadworks. It was reported that Communication from stagecoach is via twitter.</p>		
6	<p>Chair’s report: See letter in item 7.</p> <p>Regarding the long term aim of LORP a request was made for OPC to engage in conversation with OVA & other users & owners of land.</p> <p>Work delayed but progress being made with sewage pipe into the sea.</p> <p>Clinton Devon have conducted maintenance work on the footpath.</p> <p>Additional group to be planned with county to seek way forward</p>		

Otterton Parish Council

In Attendance	Initials	Capacity		Minutes to
F Mills	FM	Clerk		Councillors, website, notice board

Ref item	Main meeting agenda item, comment & decision	Action Owner & deadline
1	Welcome & Apologies received as above.	
2	Declarations of Interests: None	
3	Minutes: The minutes of the meeting held on 6 th March were signed as an accurate record of the meeting.	
	<p>Matters arising not featured on the agenda:</p> <p>Ownership of Violet Lane Otterton: Whilst it was noted that ownership of this piece of land remains uncertain. It was unanimously agreed that parish council funds should not be used for maintenance of this land.</p> <p>Ongoing:</p> <p>Tap in the Green. Application for work completed and approved by SWW. Quote for work received £498.00 ref number: Otterton Parish Council 20230306124104 Clerk to progress. Await quote from Steve Pease re preparation and connection. Decision regarding expenditure to be made at next meeting.</p> <p>Road Sweeper: Communication made with Street scene but currently unable to determine day of sweeping in village – clerk to seek firmer information.</p>	
4	<p>The chair confirmed the arrangement for public discussion:</p> <p>All members of the public are welcome and comments on items on the agenda will be heard. If you would like to add an item to the agenda, please contact the clerk at least 7 days before the meeting. Public questions by email/letter or in person: No further questions from the public.</p>	
5	<p>Correspondence: A resident objects to placing of tables in front of pub as this has a detrimental effect on parking spaces available.</p> <p>The manager of the Kings Arms explained that table had been put there at owner’s request. A discussion took place regarding H & S, licencing & highways consent to this arrangement. The Parish Council agreed that the positioning of tables in front of the pub to be unsatisfactory and detrimental to parking. Clerk to write to County for definitive response on positioning of tables on highway. (agenda item May meeting)</p> <p>A resident expressed disappointment regarding maintenance of Jubilee playpark. The comments were noted and a request was made for an agenda item for the May meeting to plan restorative action.</p> <p>Request for speed watch in Otterton & for PC to take the lead on communication with Devon Highways. Clerk asked to seek equipment previously used by speed watch team. (agenda item May)</p> <p>A resident commented on difficulties regarding stage coach running during the roadworks. It was reported that Communication from stagecoach is via twitter.</p>	
6	<p>Chair’s report: See letter in item 7.</p> <p>Regarding the long term aim of LORP a request was made for OPC to engage in conversation with OVA & other users & owners of land.</p> <p>Work delayed but progress being made with sewage pipe into the sea.</p> <p>Clinton Devon have conducted maintenance work on the footpath.</p> <p>Additional group to be planned with county to seek way forward.</p>	

Otterton Parish Council

The meeting closed at 20.33

Proposed meeting dates 2023. 15th May, 5th June, 3rd July, 4th September, 2nd October, 6th November, 4th December

Draft until signed