

Otterton Parish Council

Date & Time	6 th November	Location	Otterton Village Hall				
Councillors Present	Initials			Also Present	Initials		
MS Melanie Martin	MM	Parish Councillor		Members of the public	21		
Mr Jerry Fry	JF	Parish Councillor					
Mr Richard Witherby	RW	Parish Councillor					
Ms Belinda Shoemaker	BS	Parish Councillor					
Steve Culverhouse	SC	Co-opted to Council					
Ian Simpson	IS	Co-opted to Council					

Apologies	Initials	Reason for Absence	Absent without Apology	Initials	
Roger Pellow	RP	Personal reasons			

Otterton Parish Council

In Attendance	Initials	Capacity		Minutes to
F Mills	FM	Clerk		Councillors, website, notice board

Ref item	Main meeting agenda item, comment & decision	Action Owner & deadline
1	Welcome & Apologies received as above.	
2	Co-opting of Councillors: Local residents Ian Simpson & Steve Culverhouse sought election to the Parish Council. Both were unanimously co-opted & welcomed to the Council. Clerk to organise paperwork	Clerk
3	Declarations of Interests: None	
4	Minutes: The minutes of the meeting held on 2 nd October 23 were signed as an accurate record of the meeting. Matters arising not featured on the agenda: Placement of tables outside pub: Following an incident when dog waste was placed on the table the owner is unwilling to move the tables. A discussion followed following which it was agreed not to take further. COMPLETE Speed Watch update: One volunteer needed to enable to do training. Pete Witherby volunteered to the team. Bus shelter: Thanks to a resident who has tidied up the Bus Shelter however it was reported that further work is needed. A watching brief is to be maintained. Walls of Otterton Church: Concern regarding the pointing in the wall has been reported to the church warden. CDE re stone trap. It was reported that this has been cleared. A watching brief is to be maintained.	
5	The chair confirmed the arrangement for public discussion: All members of the public are welcome and comments on items on the agenda will be heard. If you would like to add an item to the agenda, please contact the clerk at least 7 days before the meeting. Public questions by email/letter or in person: No further questions from the public. An update was sought regarding the planning application for the MOT centre on Ottery Street. Whilst this is outside the remit of the parish Council it was reported that currently the planning application has been rejected however it was not known if an appeal is ongoing. Sand bags update: Sandbags are available in the yellow bin situated on the grass area of the Village Hall	
6	Correspondence: Iain Ure has written to the Parish Council suggesting a collaborative project with The Mill & to create a nature trail on the Triangle. The Parish Council asked for confirmation of ownership of this land before taking further steps. (MM has confirmed through CDE that currently the triangle is part of the lease agreement with Otterton Mill. It was therefore felt that the first point of contact should be with the Mill. It was agreed that Iain would be invited to a meeting to further illustrate his proposals. A resident has written to the OPC regarding this concern at the number of firework celebrations recently taking place in the village. It was not reported that any setting off of fireworks was unlawful (Gov.uk guidelines) therefore it was agreed that the clerk would write piece for the parish Newsletter seeking consideration for neighbours regarding the setting off of fireworks during the festive season.	
7	Chairman business:	

Meeting of the Otterton Parish Council minutes Signed

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The meeting closed at 21.16
2024

Proposed meeting date: 4th December

Draft until signed