

# Otterton Parish Council

A meeting of the members of Otterton Parish Council will be held on **Monday 5th February 2024 at 7.30pm** in the Otterton Village Hall and all Parish Councillors are summoned to attend the meeting. Members of the public and the press are welcome to be present. *Francesca Mills* Clerk

## AGENDA

<b>1</b>	<b>Absence Apologies</b>	<i>To receive apologies from Cllrs.</i>	Clerk
<b>2</b>	<b>Declarations of Interest</b>	<i>To receive declarations of pecuniary interest on items on the agenda</i>	Chair
<b>3</b>	<b>Minutes</b>	<i>To accept and sign the minutes of the meeting held on 5<sup>th</sup> December 2023 as a correct record of the meetings. To consider any matters arising from the minutes, not elsewhere on the agenda.</i> <ul style="list-style-type: none"> <li>• <i>Matters arising: Photography group meeting</i></li> <li>• <i>Topple testing Otterton Cemetery.</i></li> <li>• <i>Trees - update</i></li> <li>• <i>Emergency Plan - update</i></li> </ul>	Chair/clerk
<b>4</b>	<b>Public Questions</b>	<i>Response to items received by email, post or in person.</i>	All
<b>5</b>	<b>Correspondence</b>	<i>Correspondence from members of the public</i>	All
<b>6</b>	<b>Chairman's Business</b>	<i>To receive a report from the Chairman</i>	Chair
<b>7</b>	<b>Training</b>	<i>Review of New Councillor Training</i>	All
<b>8</b>	<b>Local Planning</b>	<i>Discuss any applications received: None</i>	All
<b>9</b>	<b>Ladram Bay</b>	<i>Update from the management of Ladram Bay</i>	
<b>10</b>	<b>Reports from Councillors with specific responsibilities &amp; reports on village amenities and Bodies</b>	<i>Reports for the amenities &amp; bodies: The Village Green - MM War memorial - RP Village Hall - BS Community shop - SC Stantyway Recreation Field &amp; Football Club - JF Raleigh Federation - RW Jubilee Playground - IS The Cemetery- PW Contracts &amp; Finance - RW Village Defibrillator - FM</i>	
<b>12</b>	<b>County&amp;District</b>	<i>Consider Councillors reports circulated in advance of meeting.</i>	All
<b>13</b>	<b>Financial matters</b>	<i>To agree payment of cheques as per schedule below Confirmation of submission of AGAR Exmouth &amp; District Community Transport Group request £115.20 Renewal of Contracts - Grass Cutting &amp; Defibrillator</i>	<b>Clerk</b>
<b>14</b>	<b>Further Actions</b>	<i>Community outreach program: Refreshments after meetings. Apr, June, Sept, Dec Community Civic Service, Council Community Festive Meal</i>	
<b>15</b>	<b>106 Funding</b>	<i>Discuss responsibilities of parish council to progress.</i>	<b>Clerk</b>
<b>16</b>	<b>Items for next Agenda</b>	<i>Consider items of business for next meeting.</i>	<b>Clerk</b>
<b>17</b>	<b>Date of next</b>	<i>OPC Meeting - Scheduled for 4<sup>th</sup> March 2024</i>	<b>All</b>

	<b>meeting.</b>		
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Fran Mills Clerk to the Parish Council 29.1.24

<b>Income &amp; Expenditure December 23 &amp; January 2024</b>	<b>Opening Balance</b>	<b>£12234.89</b>
SWW - Cemetery	£8.00	
NDC	£698.19	
Advanced Arboriculture	£209.70	
Ottterton Village Hall Rental Sep – Dec 23	80.00	
Working balance		<b>£9963.00</b>

**Proposed Meeting dates 2024: March 4<sup>th</sup>, April 8<sup>th</sup>, May 13<sup>th</sup>, June 3<sup>rd</sup>, July 1<sup>st</sup>, September 2<sup>nd</sup>, October 7<sup>th</sup>, November 4<sup>th</sup>, December 2<sup>nd</sup>**