

Otterton Parish Council

Date & Time	6 th October 2025	Location		Otterton Village Hall			
Councillors Present	Initials			Also Present	Initials		
Mr Richard Witherby	RW	Parish Councillor		Charlotte Fitzgerald			
Ian Simpson	IS	Parish Councillor	Chair	Members of the public	7		
Peter Wells	PW	Parish Councillor		Jess Bailey			
Jerry Fry	JF	Parish Councillor					
Stevie Mears	MS						

Apologies	Initials	Reason for Absence	Absent without Apology	Initials	
Belinda Shoemaker	BS	Unwell			

In Attendance	Initials	Capacity	Minutes to
F Mills	FM	Clerk	Councillors, website, notice board

	Agenda item	Comment	Action
1	Apologies	To receive apologies from Cllrs: BS sent her apologies as above.	Clerk
2	Declarations of Interest	To receive declarations of pecuniary interest on items on the agenda. There were no declarations of interest.	
3	Minutes Matters arising	To accept and sign the minutes of the meeting held on 1 st September 2025 as a correct record of the meetings. To consider any matters arising from the minutes, not elsewhere on the agenda. Gate at Stantyway - Ongoing - Tree on Green – Ongoing await news from Freddie. JF to chase if not quote will be needed for next meeting - Bench on River Otter – ongoing.	JF Clerk
4	Public Questions	Response to items received by email, post or in person. Discussion regarding saplings & regrowth at Stantyway. IR reported that it seems that an area at Stantyway has been mown in the last 2 weeks without authorisation and removed regrowth of saplings. It was noted that this shouldn't have been without done permission & investigation to prevent further damage will be taken undertaken. Request for a Apple harvest – juicing day. Explore opportunity for a village day. IS to explore. Traffic signs requested - £22.50 x 3. Clerk to apply to JB locality budget 30MPH sign needs to be uncovered on Bell Street. IS to action. 20MPH petition to be put in the shop to progress action. Speed watch continue to seek new members. For further information do speak to Roger Pellow.	All IS & RW IS FM IS Roger Pellow
5	Correspondence	Correspondence from members of the public - Tree on Vieux Close. Action: Clerk to write to residents seeking a contribution. - Proposed Blue Plaque @ Stantyway. DU spoke to the councillors about George Northcote and the good works he has done for the village. OVA proposes a Blue Plaque as a memorial to GN and the gifted land at Stantyway. A discussion took place regarding the siting of such a plaque.	All Clerk

Meeting of the Otterton Parish Council

minutes

Signed

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		The OPC were unanimously in favour of this idea and would prefer for the plaque to be sited at Stantyway. Dee to update OPC as appropriate.	
6	Chairman's Business	To receive a report from the Chairman The death of Terry Tibbott was noted & condolences have been sent to the family. Ash Tree at Stantyway. Replacement trees from Geoff Porter to plant at Stantyway. Memorial bench on the green to surround the Pear tree. Action: IS to seek quote. IS reported that the OVA through Geoff Porter have kindly donated £100 towards the planting of wild flowers in the memorial area at Stantyway. Donation gratefully received and thanks noted to GP.	Chair IS
7	Local Planning	Discuss any applications received: 25/1765/FUL – 7 Rydon Orchard (New Window). Approved. 25/1774/LBC – Burnthouse farm (Conversion of out building). Approved 25/1773/FUL – Burnthouse farm - conversion Approved. Local Plan: Note from Claire James We are still working with our consultants on the two sites and so currently do not have anything to update you on. As soon as we do, I will come and speak with you all.	All
8	Stantyway Recreation Field & Football Club	Discuss way forward for re-wilding. Donation from OVA for £100 towards cost of seeds. Email to GP expressing thanks already sent. PW to create a test area of wild flowers to see how it develops. Area to be protected by rope. Action IS Football Club. A meeting needs to be arranged to ensure an harmonious mindset in terms of maintenance & relationships going forward.. Site meeting to be arranged by JF with Andy Mitchell & Ian Horne. Points to be considered wood, cones, general tidiness.	PW IS JF
9	Emergency Plan	Purchase of torches & protective jacket to be funded from JB's Locality Budget to improve Highway signage & maintenance.	All
10	Time capsule	A discussion took place regarding the siting & contents of the capsule. Agreed: To be sited on Village Green with sign to identify. School involvement to be sought. Action: RW to speak to the school. Newsletter to include request for ideas for contributions to the time capsule.	RW Clerk
11	District&County	Update of reports already circulated. Surprise regarding cost of white lining in the county. Letter to JB regarding disappointment with white lines at brick cross: Clerk to write to Jess Bailey CF to speak to East Budleigh traffic person. Seeks feedback from group to aid case for improvement. Proposal for double yellow lines at corner by bus stop on Maunders Hill. Action: Clerk to write to Jess Bailey CF reported that Budleigh Salterton Local Plan proposes 35 houses on land nearside of Evans Field. Proposals facing many objections due to insufficient foot paths on this dangerous road especially footpaths through fields to Barn Lane to service the School.	Clerk CF Clerk
12	Resilience Reports	Reports from Councillors with specific responsibilities: Stone Trap & Gullies. Some remain blocked but it was reported from contact with Lympstone PC that Highways do not recommend self-help. Environmental reports. NTR	

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		Water levels. NTR Sand bags, sand & salt. (Grit bin Ladram Hill ¼ full.) Action: RW to report.	RW
13	Reports from Councillors with specific responsibilities & reports on village amenities and Bodies	Reports for the amenities & bodies: The Village Green - JF – see Chairman's Business War memorial – PW railings in need of mending. Clerk to speak to RBL re the way forward. Action Clerk Speed Watch – report received from Roger Pellow Peter Witherby has found some signs online saying we are a Speed watch area. Would the PC be ok with us putting a couple up? Action: Clerk to order Village Hall – BS; NTR Phone Box – BS: NTR Stantyway Recreation Field & Football Club – JF See agenda item Raleigh Federation – RW 2.11.25 Firework & bonfire night – school & community event Jubilee Playground – IS: NTR The Cemetery- PW A request for a wooden bench for the Bunce family has been agreed. Action: Clerk to respond to family. Contracts & Finance – RW Footpaths & ROW - IU Village Defibrillator – Action clerk: Registration with the circuit.	Clerk Clerk Clerk
14	Financial matters	To agree payment of cheques as per schedule below. It was unanimously agreed to support Otterton School with the cost of hiring the Otterton Village Hall for the school play at Christmas Probable cost in the region of £60. Events committee will support bell ringers request for new ropes..	Clerk
15	Further Actions	Website – To be progressed	All
16	106 Funding	Discuss progress: Discuss Climbing frame quote & plans	Clerk
17	Items for next Agenda	Consider items of business for next meeting. Stream clean. Follow up from football. Bench on green, tree on green. Cutting at Stantyway. 25016 code– to air ambulance. Waste Transfer at Rydon Orchard.	Clerk
18	Village events.	Note dates for village events: Stream clean to be arranged. IS to contact Sam Boundary walk Saturday 8th November 9.30 on the Green.	All IS
19	Next meeting	OPC Meeting - Scheduled for 3 rd November 2025	

The meeting closes at 21.01