

Otterton Parish Council A meeting of the members of Otterton Parish Council will be held on **Monday 3rd November at 7.30pm** in the Otterton Village Hall and all Parish Councillors are summoned to attend the meeting. Members of the public and the press are welcome to be present. *Francesca Mills*

AGENDA

1	Apologies	<i>To receive apologies from Cllrs:</i>	Clerk
2	Declarations of Interest	<i>To receive declarations of pecuniary interest on items on the agenda</i>	Chair
3	Minutes Matters arising	<i>To accept and sign the minutes of the meeting held on 1st September 2025 as a correct record of the meetings. To consider any matters arising from the minutes, not elsewhere on the agenda.</i> • Gate at Stantyway • Tree on Green • Stream Clean date to be confirmed • Cutting at Stanyway	Chair/clerk
4	Public Questions	<i>Response to items received by email, post or in person.</i>	All
5	Correspondence	<i>Correspondence from members of the public</i> • Tree on Vieux Close (quote accepted & instruction given) <i>Bench on River Otter – see paper attached</i> <i>Parking on Ottery Street</i>	All
6	Chairman's Business	<i>To receive a report from the Chairman</i> <i>Service of Remembrance 9th November 2025 @ 10.50 at the war memorial followed by Service in Church</i>	Chair
7	Flags	<i>Review List & update</i>	
8	Local Planning	<i>Discuss any applications received:</i> Local Plan Note from Claire James	All
9	Stantyway Recreation Field & Football Club	<i>Discuss way forward & plans following site meeting.</i> <i>See meeting notes</i>	All
10	Emergency Plan	<i>Update</i>	All
11	Time capsule	<i>Discuss & progress.</i>	
12	District&County	<i>Update of reports already circulated</i>	DCs
13	Resilience Reports	Reports from Councillors with specific responsibilities: <i>Stone Trap & Gullies</i> <i>Environmental reports</i> <i>Water levels.</i> <i>Sand bags, sand & salt</i>	All
14	Reports from Councillors with specific responsibilities & reports on village amenities and Bodies	<i>Reports for the amenities & bodies:</i> <i>The Village Green - JF</i> <i>War memorial - PW</i> <i>Speed Watch – RP (Speed watch signs delivered)</i> <i>Village Hall – BS</i> <i>Phone Box - BS</i> <i>Stantyway Recreation Field & Football Club - JF</i> <i>Raleigh Federation - RW</i> <i>Jubilee Playground - IS</i> <i>The Cemetery- PW</i> <i>Contracts & Finance – RW</i> <i>Footpaths & ROW - IU</i> <i>Village Defibrillator – FM (Now registered on the Circuit)</i>	All
15	Financial matters	<i>To agree payment of cheques as per schedule below</i> <i>Budget for 2026/27 (sent in separate email)</i>	Clerk
16	Further Actions	<i>Website</i>	All

17	106 Funding	<i>Discuss progress:</i>	Clerk
18	Items for next Agenda	<i>Consider items of business for next meeting.</i>	Clerk
19	Village events.	<i>Note dates for village events:</i>	All
20	Date of next meeting	<i>OPC Meeting - Scheduled for 6th December</i>	

Fran Mills Clerk to the Parish Council 27.10.25

Income & Expenditure July/August	Opening Balance	£21255.02
North Devon Council re salary		698.19
Smith of Derby re Church Clock		405.60
Working balance		£20151.23