

Otterton Parish Council - AGM

A meeting of the members of Otterton Parish Council will be held on Monday 13th April 2026 at 7.30pm in Otterton Village Hall. All members of Otterton Parish Council are summoned to attend the meeting. Members of the public and the press are welcome to be present.

Francesca Mills Clerk Otterton Parish Council

Minutes

1	Apologies for Absence	<i>To receive apologies from Cllrs. There were no apologies.</i>	Clerk
2	Declarations of Interest	<i>There were no declarations of pecuniary interest on items on the agenda..</i>	Chair
3	Minutes	<i>The minutes of the meeting held on 12th May 2025 were signed as a correct record of the meeting.</i>	Chair
4	Appoint Chair	<i>Ian Simpson was elected as Chair of the Otterton Parish Council for a further term. Proposed by RW & seconded by SM & supported unanimously.</i>	Clerk
5	Appoint Vice Chair	<i>Richard Witherby was elected as Vice Chair of the Otterton Parish Council for a further term. Proposed by JF & seconded by PW supported unanimously.</i>	Clerk
6	Appoint representatives to external bodies	<i>The following representatives were appointed. (Current representative in brackets) The Village Green – (Cllr Stevie Mears) War Memorial & Cemetery – (Cllr Peter Wells) Otterton C of E School – (Cllr Richard Witherby) Stantyway Recreation Ground & Football Club – (Cllr Jerry Fry) Jubilee Playground- (Cllr Ian Simpson) The Village Hall – (Cllr Jerry Fry) Trees/PROW – Mr Iain Ure Contracts & Finance – (Cllr Richard Witherby) Village Defibrillator – Clerk Speed Watch Team – (Roger Pellow)</i>	
7	Receive a report from the Chair	<i>Chairman's report: 2026 has been an eventful year, with fire, floods, explosions, ice & landslides. The community effort to overcome all these challenges has been good to see & thanks to all concerned. Fundraising efforts continue to be supported with an ongoing community spirit. The sad loss of several members of the community was mentioned & thanks given for support shown. Plans are in place to erect a memorial bench on the Green to remember members of the community. Thanks to members of the Otterton Parish Council & to the community. Looking forward to a great term.</i>	Chair
8	Reports from County & District Councillors	<i>Reports received were circulated.</i>	All
9	Receive draft accounts from 2025/2026	<i>RW raised several queries in relation to the draft accounts. It was agreed that the clerk would examine these, make amendments if appropriate and re circulate in readiness for the next OPC Meeting. It was agreed that AGAR papers would also be signed to enable the accounts to be audited by internal auditor Tony Gray. This is possible</i>	Clerk

		<i>due to the higher of the income & expenditure figure does not exceed £25K</i>	
10	AOB & close		All

Fran Mills Clerk to the Parish Council 20.4.26

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