

Otterton Parish Council

Minutes							
Date & Time	7 th December 2020		Location	Meeting via Zoom @ 7.30			
Councillors Present	Initials			Also Present	Initials		
Mr J Hiles	JH	Parish Councillor	Chair	Cllr A Dent	TW	District Councillor	
Mrs V Pride	VP	Parish Councillor	V.Chair	Cllr P Jarvis	PJ	District Councillor	
Mr S Walker	SW	Parish Councillor		1 resident			
Mrs S Young	SY	Parish Councillor					
Mr T Farrington	TF	Parish Councillor					
Mr J Lister	JL	Parish Councillor					

Apologies	Initials	Reason for Absence	Absent without Apology	Initials	
Cllr C Wright	CW	County Councillor			
Cllr T Wright	Tw	District Councillor			

In Attendance	Initials	Capacity	Minutes to
F Mills	FM	Clerk	Councillors, website, notice board

Ref	Main meeting agenda item, comment & decision	Action Owner & deadline
1	Welcome & Apologies received from	
2	Declarations of Interests: There were no declarations of interest in items on the agenda. Cllr Sam Walker asked for it to be noted that he has a pecuniary interest in Clinton Devon Estates and for this reason will not vote on matters relating to the LORP.	
3	The minutes of the meeting held on 2 nd November 20 were signed as a true record of the meeting with amendments listed below: All matters arising not detailed form part of this agenda.	
4	Public questions by email/letter: One letter was received from a resident but it was thought not to be a parish Council matter so no further discussion took place. A letter of thanks was received from Roger Bass for the donation made to the RBL.	
5	Chair's report: Covid-19 deaths 64,402 East Devon is currently in Tier 2 restrictions As 2020 draws to a close it has been a strange year with two national lockdowns and widespread local restrictions. I would like to take this opportunity to thank all in the Parish who have gone the extra mile to help someone else. I would also think to thank everyone who helped with the village clean up on the 4th July. Thank you to the many people from the Parish who run clubs and societies in their spare time even though lots of these have been on hold this year I look forward to them bouncing back in 2021. Massive thank you to Nikki and the team at the village shop for all the work this year. I would also like to thank the team on the Neighbourhood plan Ian, Rosemary, Linda and Dee for a sterling achievement on getting the plan to referendum. I would like to wish everyone a safe and Merry Christmas and a very Happy New Year. John Hiles. Chair OPC	

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12	<p>Cllr Claire Wright: Has kindly made offer of funding amounting to £700 from locality budget toward village infrastructure. Agree to apply with funds allocated going towards DAA landing site which will cost £1500. Balance to be found from CIL from EDDC, donations and other fundraising.</p> <p>Cllr Alan Dent. Reports that Covid support continues and officers stretched as a result. LED has suffered during lockdown as need to support Health of community. Supermarket for Cranbrook. Electric vehicles added to fleet, need for additional charging points.</p> <p>Cllr P Jarvis: 10 families usually ask for grant this year 75 have applied. Application to go to every house.</p>	Clerk to apply
13	<p>Financial matters: It was agreed that payments as detailed in the schedule sent with the Agenda 7.12.20 would be paid.</p> <p>Draft budget 21/22 was unanimously agreed by Councillors. Precept set at £11776.00 a 1% increase on 20/21 reflecting low rate of inflation and economic uncertainty.</p> <p>Agree donations. RBL Donation £100 CIL - £221.00 also to go towards DAA Landing site</p>	Clerk to action
14	Further actions: Nothing this time	
15	106 Funding. Clerk has contacted EDDC to initiate consultation to fund new 'sports' equipment (trampoline). Advise given that consultation must be led by items listed in Neighbourhood Plan. If Parish wishes to go outside this guidance a vote must be taken in a council meeting on an agenda item with a letter of explanation and request sent to EDDC for consideration. For next meeting.	
16	Items for agenda. 106 funding, car parking, disappearance of 30 MPH sign in Behind Hayes.	Clerk to action
17	It was agreed that the next meeting would take place on 1 st February 2021 by zoom.	

The meeting ended at 20.36 with best wishes for a Happy Christmas to all.

9.11.20 Dear John. Thank you for meeting with me today and taking the time to walk through the village and discuss the many and complex issues relating to parking in Otterton.

During our walk, we considered seasonality and volume of traffic, I think we both agreed that should any application for parking in the village come forward or indeed the request for a residents scheme come forward, quantitative data as well as qualitative evidence would be required. I suggested that the parish council zone the village and take surveys through the next 12 months to monitor and record parking within the different areas of the village and at varying times. You will then have a greater idea as to where and when parking is required, and good baseline data as LORP develops.

We looked at where residents could park using their own spaces. I have agreed to see if our parking behind the Green could be better used for our own tenants, and also discuss with the Kings Arms the opening of the forecourt again, although I appreciate the current layout is due to COVID.

We looked at land within the Parish's control. Could the Green be used during the summer months for parking? Or could the playground be relocated to the Green and the current play park used for parking. These may be controversial locations but I think the Parish needs to explore the options under their own control. We also discussed how Ladram Bay could assist in the provision of a more frequent bus service and if EDDC could increase parking for their residents on land adjoining their properties in the village. Again though, I think all parties need to be clear about the extent of the problem and understand the data involved.

We did consider the fields to the west of the river, and I showed you the flood risk maps, whilst you may wish to continue to look at options here, it would be very difficult to progress this due to the flooding issues.

I agreed that we should look at signage for the LORP parking to guide visitors and I will feed this back, it is definitely about site management.

Meeting of the Otterton Parish Council minutes Signed

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I know that you are exploring the option of resident's parking for the whole village, you said that you would include me in the circulation of this proposal as we wish to be part of that conversation.

Again thank you for your time, and I am happy to discuss any aspects of this with you at any time.

Kind regards, **Clare James** Estates Surveyor CDE