

Otterton Parish Council

The **Annual Meeting** of Otterton Parish Council will be held on **Monday 9 May 2016** at 7.15pm in the Committee Room of Otterton Village Hall.

All members of Otterton Parish Council are summoned to attend the meeting

Members of the public and the press are welcome to be present

AGENDA

Prior to the formal business of the meeting, at 7.15pm, there will be a short presentation from Chris Jenner of Transmission Investment about the FAB project, the underground and sub-sea electricity interconnector between France and Britain, which may be routed through the parish.

The Vice-Chairman will take the Chair for agenda items 1 and 2

1. Apologies for Absence

To receive apologies for absence

2. Election of Chairman

To elect a Chairman for 2016-17

To receive the Chairman's Declaration of Acceptance of Office

The newly-elected Chairman will chair the remainder of the meeting

3. Election of Vice-Chairman

To elect a Vice-Chairman for 2016-17

To receive the Vice-Chairman's Declaration of Acceptance of Office

4. External Bodies

To appoint representatives to external bodies for 2016-17

Current appointments are as follows:

- (i) Scouts and Guides – Cllr Bennett
- (ii) Garden Society – Cllr Young
- (iii) Twinning – Mr Ottley/Cllr Bennett
- (iv) Village Hall Committee – Cllr Fudge
- (v) Football Club – Cllr Farrington
- (vi) Raleigh Federation – Cllr Whittingham
- (vii) Village Shop – Cllr Fudge
- (viii) Ladram Bay – Cllr Bennett
- (ix) Footpath Warden – Mrs Sharp

- (x) Relief in Need Charity – Mr Dickens, Mrs Barlow and Mrs Millington

5. Committees

To appoint members to committees for 2016-17

Current responsibilities are as follows:

- (i) The Village Green – Cllrs Fry and Simpson
- (ii) The War Memorial – Cllr Bennett
- (iii) Stantyway Recreation Ground – Cllrs Fry and Simpson
- (iv) The Jubilee Playground – Cllr Farrington
- (v) Cemetery – Cllr Lister
- (vi) Contracts and Finance – Cllr Fudge
- (vii) Footpaths – Cllr Young, assisted by Mrs Sharp as the Warden
- (viii) Trees – Cllrs Fry and Simpson assisted by Mr Greenhow as the Warden

6. Declarations of Interest

To receive declarations of personal and pecuniary interest from Councillors relating to items of business on the agenda

7. Confidential Items of Business

To consider if any business should be dealt with in confidence

8. Minutes

To receive the minutes of the meeting held on 11 April 2016 and to resolve that they be signed as a correct record of the meeting

To decide on the fitting of a notice board to the Cross Tree bus shelter

To consider any other matters arising from the minutes, not elsewhere on the agenda

9. Annual Parish Meeting

To receive the minutes of the Annual Parish Meeting held on 18 April 2016

10. Public Questions and Comments

To receive any questions or comments from members of the public

11. Chairman's Business

To receive a report from the outgoing Chairman

To receive a report from the new Chairman

12. Annual Return and Audit – 2016

To note the timescale and arrangements for the audit

13. Village Green

To consider the issue of ball games on the Green

14. Planning Applications

To consider an application for a licence for the beach shack at Ladram Bay. See details at <http://eastdevon.gov.uk/licensing/alcohol-and-entertainment/premises-licences-and-club-premises-certificates/current-applications-for-premises-licences-and-club-premises-certificates/current-premises-licenceclub-certificate-applications/>

To consider any other planning applications received

15. Local Plan

To consider the development of the local plan

16. Parishes Together Fund

To consider any possible applications. The next closing date for applications is 24 June 2016

17. Police Report

To receive the Police Report

18. County Council Report

To receive a report from County Councillor Cllr Mrs Christine Channon

19. District Council Report

To receive a report from District Councillor Cllr Mr Geoff Jung

20. Correspondence

To deal with any correspondence received

21. Clerk's Business

To consider matters raised by the Clerk

22. April Payments and Receipts

To note payments and receipts

Payments

£

<i>South West Water d/d</i>	<i>5.00</i>
<i>Outgoing Clerk's Salary – 1-18 April 2016</i>	<i>120.00</i>
<i>Baker Electrical Ltd – installation of defibrillator housing</i>	<i>89.74</i>
<i>Otter Nurseries</i>	<i>50.00</i>

<i>DALC – Annual Subscription</i>	<i>146.32</i>
<i>WD Ridge – grass cutting</i>	<i>1195.00</i>
<i>Playsafety Ltd – annual playground inspection and report</i>	<i>105.00</i>
 <i>Total</i>	 <i>1711.06</i>

Receipts

<i>Richard W Gegg & Sons - purchase of grave and interment (Paul le Masurier)</i>	<i>260.00</i>
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23. Date of Next Meeting

To agree that the next meeting will be held on Monday 6 June 2016

M A Miller

Clerk to the Parish Council

2 May 2016