



TTERTON VILLAGE HALL COMMITTEE

Minutes of a Meeting of the committee held in the Committee Room on Wednesday 14th January 2015 commencing at 7.30pm.

Present: Andrew Sharp (Chairman/Secretary) Joan Cullen (Hon. Treasurer) Emma Cooling, Rita Elliott and Catherine Randall.

1. **Apologies for Absence.** Apologies had been received from Jill Gladstone, Tom Simcock, Cheridah Stamford and Sue Tibbott.

2. **Proposed Amendment to the Village Hall Constitution.** Catherine Randall, leader of the sub-committee, explained that when they had met in November, they had used a model constitution from the Charity Commission and had augmented this with further ideas lifted, by means of the internet, from other village halls. She informed those present that as a result of this, the proposed constitution may seem to be a belt and braces document but as such, should cover all future eventualities.

She clarified that the "Object of the Charity" could not be changed without the approval of the Charity Commission and this had therefore been left as it was. On the outgoing constitution, several village groups were specifically named and were able to have a representative serving on the hall committee. However, four of the seven organisations originally listed were now defunct. Catherine had gleaned that other halls, at their AGM, approved a list of village hall user groups who were each entitled to nominate one member to the hall management committee for the year. It was agreed that once our user group had been agreed at the first AGM, then the probability was that this list would remain unchanged or little changed at subsequent AGMs.

The period of notice for meetings was discussed and it was agreed that for OGMs this should remain as 7 days but for AGM and Special General Meetings, this should be extended to 14 days.

The meeting thanked the sub-committee for the excellent job they had done on the revision to the constitution and agreed that it should be put forward to the AGM on 28th January for approval. The document would then need to go to the Charity Commission for final assent.

3. **Any Other Urgent Issues.**

- a. The Chairman read out an e-mail received from the Clerk of the Council offering the Council's help to make the village hall a "more welcoming venue". Subsequent to this, the Chairman had arranged a meeting between himself and the Treasurer together with Cllr. Ray Bloxham and Jamie Buckley, who is the Community Engagement and Funding Officer of East Devon District Council. The Chairman had informally replied to the Parish Council but would put a specific item on the agenda for discussion at the OGM that would follow on from the AGM.
- b. The request from the shop committee to have a free standing flag at the corner of the hall had been circulated to all members. There had been a suggestion that instead of this proposal, the signage on the west side of the hall should be amended to include the shop. It was thought that this combined sign may be more acceptable to the planners. Since Jill Gladstone, representative of the shop committee was unable to be present, it was agreed that this item should also be fully debated at our forthcoming OGM.
- c. Joan had spoken to Peter Whatley to ask if he would be willing to hold another quiz evening. He had agreed and the proposed dates were either the 21st March or the 28th. He had suggested tea and cake to save Emma the work; Emma stated that she was very happy to provide the refreshments but would be unable to attend should the date prove to be the 28th.

There being no other business, the meeting closed at 8.08pm.