



TTERTON VILLAGE HALL COMMITTEE

Minutes of an Ordinary General Meeting of the committee held in the Committee Room on Wednesday 24th April at 7.30pm.

Present: Andrew Sharp (Chairman & Secretary), Emma Cooling, Jill Gladstone, Claire Lister, David Pankhurst, Catherine Randall and Sharon Young

- 1) **Apologies for absence.** Apologies had been received from Joan Cullen, John Fudge, Claire Mills and Jim Pyne
- 2) **Minutes of the last OGM.** That the minutes of the last OGM meeting held on 29th January 2019 having been circulated, were considered correct and were signed as a true record of that meeting.
- 3) **Matters Arising.** There were none.
- 4) **Correspondence.** There was none.
- 5) **Treasurer's Report.** In the absence of the Treasurer, Andrew had been given the state of our finances which were as follows: The balance in the Current Account was £4,802.72 and the Reserve Account remained at £15,710.48. These figures were after payment had been made for the new water heater and its fitting, our annual insurance as well as £150 to EDDC for the new chairs.
- 6) **Renewal of Community Shop Lease.** There had been a meeting with representatives of the Community Shop Committee and a draft of the revised lease had been prepared. However we had been asked to formalise the basis on which Shed No. 4 had been loaned to the shop by incorporating it into the new lease. This would make us legally responsible for its maintenance and repair. It was agreed that a nominal figure of £20 per quarter be added to the rental figure to go some way to offset the future cost of this maintenance. Jill said that although she thought this figure to be reasonable, the Community Shop Committee would have to confirm this. Catherine picked up on a couple of errors on the revised lease that had previously been missed. Andrew agreed to double check that the hall insurance covered the rebuilding of the sheds should they be destroyed. The contents of the shed in question were covered under the Community Shop's own insurance policy.
Action AS/JG
- 7) **Store Cupboard Floor.** The chipboard floor in this store (previously the doctor's surgery) was breaking up. Although it appeared dry, it had become like Weetabix. Despite several calls to Andy Mitchell, he hadn't materialised and so we would ask Tristan Jones to have a look at it to see what he could do. **Action AS/TJ**

- 8) **Kitchen Hot Water Heater**. Although we had overspent by £56 from the agreed budget of £500, this appliance was proving to be a godsend. However, it was agreed that a notice warning that the water was likely to be hot should be visible as well as one asking hirers to ensure that they switched it off after use.

- 9) **Hall Internal Decoration**. We had received a quotation from Graham Dabrowiecki for redecorating the main hall plus touching up the committee room. Unfortunately he had not been asked to include the lobby in his quote. It was agreed to ask him to go ahead using magnolia paint. It was thought his price for the lobby would be pro-rata to the main quote and he should be given the go-ahead for all these works. **Action AS**

- 10) **Any Other Business**. Sharon had made a start shortening the hall curtains, the benefit of her labours was there for all to see. The Chairman thanked her for this work.
Jill confirmed that the long awaited seat to go outside the hall, was being progressed and should be installed in the coming months.
A piece had been put in the Parish Newsletter to see if anyone might like the old chrome and black chairs in exchange for a discretionary contribution to hall funds. Failing this, we could advertise them on Gumtree or a similar platform.

There being no other business the meeting closed at 7.50pm.