



## TTERTON VILLAGE HALL COMMITTEE

Minutes of the Annual General Meeting of the committee held in the Committee Room on Monday 27<sup>th</sup> January 2020 commencing at 7.30pm.

Present: Andrew Sharp (Chairman & Secretary) Joan Cullen (Hon. Treasurer), Emma Cooling, Tristan Jones, Claire Lister, David Pankhurst, Geoff Porter, Jim Pyne and Catherine Randall.

- 1) **Apologies for absence.** Apologies had been received from Claire Mills and Sharon Young.
- 2) **Approval of the Minutes of the AGM for 2018 held on Tuesday 29<sup>th</sup> January 2019.**  
The minutes of last year's AGM having been displayed on the village website and village hall noticeboard, as well as having been emailed to all committee members, were taken as read. That they be approved as a true record of that meeting was proposed by Joan Cullen and seconded by Catherine Randall.
- 3) **Matters arising.** There were no matters arising.
- 4) **Chairman's Report.** *2019 proved to be a fairly quiet year with no major emergencies this time around. We started the year by replacing the black and chrome uncomfortable chairs with cast-offs from East Devon District Council in their move to Honiton. Although these chairs are heavier than their predecessors, I think everyone agrees that they are much more comfortable. The old chairs went to a Plymouth scout group who were very pleased to have them and made a contribution into our coffers for the privilege.*

*Also at the start of the year, we learned that Sidmouth Dog Club would, after over 30 years, no longer be using the hall. Although this news was financially disappointing, at the same time, the number of complaints received about the cleanliness of the hall would significantly reduce. Almost as soon as we lost this regular booking, the Dogs Trust came along and booked the hall every week, sadly this didn't last as they were having trouble in both finding somewhere to park and discovering that crossing the road with a puppy in high summer, was neither an easy nor a safe task.*

*It doesn't seem possible that the Community Shop has now been in existence for over five years now. Since the underlease between the hall and the shop is a five year term, and as there had been some changes, we had to start the process of negotiating and amending the lease back in early summer to have it in place by the November. After a lot of toing and froing between us, the new lease was approved and signed by each party and can be forgotten about until 2024.*

*We went out for prices of installing an audio/visual system for the hall in the spring, we had three quotations with different specifications but very similar prices. We enlisted the help of Cinema for All who made sense of what was being offered, so in the end we opted for APi Communications to install the system. Although their price was circa. £11,300, after grants and donations, the hall ended up paying approx. £3,800 out of our own funds. The system, as well as being used by the film club, has also been used by two other groups, who were very complimentary on the picture quality as well as that of the sound.*

*The interior of the hall had begun to look a bit shabby, so Graham Dabrowiecki was engaged to do a repaint. I think you will all agree that it is certainly looking a lot better after his attention.*

*As usual I must thank Joan, for keeping our finances in such good order and handing out such good advice to me when needed.*

*Finally, I would like to thank the whole committee for their support during 2019. Please note that there may well be some changes in 2020 insomuch as, after 35 years of living in the village, we have decided to put our house on the market with a view to moving to Sidmouth. Should this come to fruition, you will obviously have to be looking at appointing a new Chairman and Secretary.*

That the Chairman's Report be accepted was proposed by Geoff Porter and seconded by Claire Lister.

- 5) **Treasurer's Report.** Joan advised that the room rents are down on last year by over £1,000, but this is due to the Pilates Class not using the hall for nearly 10 months, equating to approximately £1200. Also the karate man injured himself and has not run his classes since the beginning of August, reducing our income by £500. We did receive £420 from the two elections which helped meet this deficit.

We also had bookings from the Dogs Trust, but unfortunately the Trust wanted Saturday mornings and the parking became a problem. They were with us for a few months and we received £596.50 from them, this would have been a good thing if we had had more parking.

That the presented accounts (see appendix 1) for 2019 be approved, was proposed by Andrew Sharp and seconded by Catherine Randall.

- 6) **Appointment of Auditor.** Joan proposed that we continue to use Kate Wise FCCA, this was seconded by Claire Lister.
- 7) **Approval of Hall User Groups for the forthcoming year.** The groups who would be represented on the hall committee for the forthcoming year were: The Parish Council, The Garden Club, The Twinning Association, The Community Shop and the School. That these groups remain unchanged was proposed by Andrew Sharp and seconded by Emma Cooling.
- 8) **Election of Officers.** Andrew Sharp agreed to stand as Chairman for 2020 until such time as he left the village. There were no other candidates.  
Joan Cullen was willing to serve a Treasurer for 2020. No other nominees were forthcoming.  
Andrew Sharp agreed to stand as Secretary for 2020. No other volunteers stood.  
  
That the above officers be re-elected was proposed by Emma Cooling and seconded by Claire Lister.
- 9) **Election of Committee** That the existing committee be re-elected en-bloc was proposed by Joan Cullen seconded by Andrew Sharp.
- 10) **Bookings Secretary** Joan was happy to continue in this role for the time being.
- 11) **Annual Review of Hall Hire Charges.** It was agreed to raise the local rate for hiring the hall to £20 and the committee room to £14 effective from April 1<sup>st</sup>. This was proposed by David Pankhurst, seconded by Geoff Porter.

There being no other business, the meeting closed at 7.52pm

## Appendix 1

### OTTERTON VILLAGE HALL 31.12.2019

#### CURRENT ACCOUNT

£5189	Rents	£4,013.50		£1081	Hall Cleaning	£968.27
£800	Shop	£840.00		£261	SWW	£193.73
£0	Donations	£6,500.00		£255	EDF	£253.00
£7	Wayleave	£7.61		£880	Gas	£747.79
£0	Sale of Chairs	£50.00		£24	Community Council	£24.00
£0	Reserve a/c Transfer	£2,000.00		£601	Insurance	£618.60
					Water Heater	£354.00
				£0	Chairs from EDDC	£150.00
				£0	APi Comms AV	£11,372.40
					AV Sundry Work	£216.40
				£0	Decorating	£703.00
				£288	R and R	£183.48
				£250	Sundries	£138.50
	<b>Total</b>	<b>£13,411.11</b>			<b>Total</b>	<b>£15,923.17</b>
	Balance 31.12.18	£5,653.55			Balance 31.12.19	£3,141.49
		<b>£19,064.66</b>				<b>£19,064.66</b>

#### RESERVE ACCOUNT

	Interest	£31.01			Transfer	£2,000.00
	Balance 31.12.18	£15,710.48			Balance 31.12.19	£13,741.49
	<b>Total</b>	<b>£15,741.19</b>			<b>Total</b>	<b>£15,741.49</b>