

Otterton Parish Council

Minutes							
Date & Time	12 st April 2021		Location	Meeting via Zoom @ 7.30			
Councillors Present	Initials			Also Present	Initials		
Mr J Hiles	JH	Parish Councillor	Chair	Cllr C Wright	TW	District Councillor	
Mrs V Pride	VP	Parish Councillor	V.Chair	Cllr P Jarvis	PJ	District Councillor	
Mrs S Young	SY	Parish Councillor		Cllr Jess Baily	JB	District Councillor	
Mr J Lister	JL	Parish Councillor		Jonathan Nanke	JN	Potential Councillor	
Mr S Walker	SW	Parish Councillor		Debbie Knowles	DK	Potential Councillor	
				1 resident			

Apologies	Initials	Reason for Absence	Absent without Apology	Initials	
Cllr T Wright	Tw	District Councillor			
Cllr A Dent	AD	District Councillor			
Tony Farrington	TF	Work commitments			

In Attendance	Initials	Capacity	Minutes to
F Mills	FM	Clerk	Councillors, website, notice board

Ref	Main meeting agenda item, comment & decision	Action Owner & deadline
1	Welcome & Apologies received as above. The meeting commenced with a one minutes silence as a mark of respect to HRH Prince Philip The Duke of Edinburgh.	
2	Declarations of Interests: There were no declarations of interest in items on the agenda. JN & DK introduced themselves as potential parish councillors and it was unanimously agreed to co-opt them on to the council with immediate effect.	Clerk to action paperwork
3	The minutes of the meeting held on 1 st March 21 were signed as a true record of the meeting with any amendments listed below: Matters arising: 26 & 28 Highstreet suggestion of potential subsidence which may be a water issue. JH has investigated and informed the appropriate authority. Neighbourhood Plan hopefully to be voted on in May, encouragement sought for residents to vote for adoption. Request for banner to go on the green which was agreed by PC. Cemetery fence & gate needs attention: Cllr Lister will action the repair.	JL
4	Public questions by email/letter: Glamping remains a concern in the parish and website still indicates that site will be at Stantyway. The PC has no control over the incorrect advertising by Dreamfields and whilst frustrating this is beyond remit of PC.	

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5	<p>Chair's report: 1 minute silence as a mark of respect to HRH The Duke of Edinburgh. We also remember David Scott, a former Chair of the Parish, five times over 6 years. As easing of lockdown continues, I hope some of you have enjoyed a pint in a beer garden and had a haircut.</p> <p>With the influx of tourists please be tolerant as they are here for a short time, to visit our beautiful Parish we call home.</p> <p>I will soon be receiving 240 trees from the woodland trust we will plant some at Stantyway recreation ground to replace what we have cut down already and what we might sadly have to cut down in the future. If anyone would like to volunteer to help plant the new whips this would be greatly appreciated.</p> <p>We do not have room to plant them all on Parish land so if anyone would like free trees for their gardens please let me know.</p> <p>We are donating some to the Otterton Mill to replace what they have lost recently. Knowle village hall planted trees and hedges in December sadly last week 15 of these were ripped out so we are pleased we can help another Parish replace what they lost by donating 15 replacement trees. John Hiles Chair</p>	Clerk to send card
6	<p>DAA Landing site: Many thanks to all those individuals and companies that have donated money towards the landing site. A full list of donations follows: Cllr Claire Wright has donated £1000 from her infrastructure fund. Ladram Bay have donated £500. Kash Developments have donated £500. Cllr Christine Channon has kindly donated £500 from one of her pots and the B/S Lions have pledged up to £500. This together with the CIL from EDDC of £221.00 and the contribution of £279 from OPC achieves the balance required and the clerk is currently working with DAA to make the appropriate planning applications.</p>	Clerk to action
7	<p>Car Parking within the village – NTR at present</p>	
8	<p>Planning: 21/0691/TCA – No objection agreed unanimously 21/0750/TRE - Decision to be made by EDDC department dealing with trees preservation orders. 21/0496/LBC – Thatched Cottage. No objection agreed unanimously</p>	
9	<p>Tree Management: Agreed to monitor trees, with the help of Toby Taylor and agree costs for removal on a 'by need' basis.</p>	
10	<p>Vote for Neighbourhood plan on 6th May. Encourage all residents to support this excellent piece of work. Many thanks to Ian Birch and his team for the work involved.</p>	

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<p>11 Reports from Councillors:</p> <p>Village Green: Looking great & being used by many visitors and residents. VP plans to replant the planters when weather becomes warmer.</p> <p>Community shop: Continues to do an excellent job. Thank you to all concerned.</p> <p>The War memorial: NTR</p> <p>Raleigh Federation: Peter Halford Head Otterton Primary School</p> <p>The first term of 2021 has been very different to the one that we expected but it was also very successful. During lockdown school was open for vulnerable children and the children of Key Workers from both Otterton and Drake's and remote learning took place for everyone else. The standard of home learning that was done was excellent and we are so proud of all the children for their resilience and hard work.</p> <p>Following a national appeal and an appeal by ourselves in the Parish News we have been overwhelmed by the support from the community with gifts of laptops and other devices, we are also very fortunate to have been given a donation to purchase some additional, much needed IT equipment.</p> <p>The return to school on the 8th March was very welcome and the children settled back in to school life brilliantly. They embraced being back and have given it their all, taking part in lots of fun and engaging activities. The children have taken part in a Key Stage 2 Multi Sports Challenge which they all did absolutely brilliantly in, they have built rafts, planted fruit and vegetable seeds for our allotment, done all kinds of arts and crafts and have done some really excellent learning as well. We held a non-uniform day for Comic Relief and have had 2 very successful PE Days which were led by the Dartmoor School Sports Partnership and were very much enjoyed by the children. We are looking forward to what we are hoping will be a full term in school after Easter and hope that it will bring lots of exciting adventures. Once again, we would like to express our thanks to the local community for their ongoing support and hope that we will soon be able to welcome everyone back to join us at events and celebrations.</p> <p>Stantyway recreation ground: All well nothing to report. Parking can be an issue when busy and direction recommended by football club to avoid any problems for access.</p> <p>Football Club & Jubilee Play Park: Football club: Invoice for improvements to clubhouse supplied by Alan Tweedie. It was noted that labour charges have not been made and that the quote represents excellent value. Further to previous provision it was agreed unanimously to donate £500 against costs of £740.</p> <p>Play Park: Inspection report to come shortly.</p> <p>Cemetery: Cllr Lister will action repair to gate & fence.</p> <p>Village Hall: Local Elections 6th May restricted access to commence 17th May for activities.</p> <p>Trees: See report from Iain Ure. Thanks to Iain for his ongoing work with both trees, footpaths & PROW</p> <p>Contracts & Finance: Agreed unanimously that Halcyon contract extended for further 12 months and that formal bids for ongoing contract to be sought later in 2021 commencing April 2022.</p> <p>DAA: In order</p>	VP
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11	<p>Report from Cllr Paul Jarvis: VIRTUAL MEETINGS East Devon District Council along with all other councils in Devon and most of the country, have written to ask that the government change it's mind on allowing councils to continue using the virtual meeting concept, which will cease to be allowed in early May. It is felt that it is too soon to go back to face to face meetings as space requirements for social distancing will be hard or impossible to achieve.</p> <p>RECYCLING: Once again East Devon has managed to be in the top 10 for recycling in the country. So just a big thank you to all of our communities.</p> <p>Claire Wright – Confirmation that hatched white lines to be replaced, time frame yet to come.</p> <p>Thanks to CW for support given to OPC over last 4 years.</p> <p>Introduction of Jess Bailey. Independent candidate seeking election on 6th May.</p>	
12	<p>Financial matters: Unanimously agreed to pay cheques as detailed on agenda. Provision made for cost of name plates for memorial bench. £250.00 unanimously agreed. Gauge of brass plate needs to be considered. AGAR exemption to be sought. Unanimously agreed</p>	<p>JH/DK</p> <p>Clerk to action</p>
13	<p>Further actions: None</p>	
14	<p>106 Funding. For next meeting.</p>	
15	<p>Items for agenda. Trees, brass plates, accounts.</p>	<p>Clerk to action</p>
16	<p>It was agreed that the next parish meeting would take place on 4th May 2021 by zoom at 7.30 and to be preceded by AGM at 7.00 also by zoom. Invitations to both to be actioned by clerk.</p> <p>Sam Walker resigned as a parish councillor due to work commitments. Thanks to him for his contribution and promise of ongoing support for the Council.</p>	

The meeting closed at 20.35