

Otterton Parish Council

Minutes						
Date & Time	15 th May 2023	Location	Otterton Village Hall			
Councillors Present	Initials			Also Present	Initials	
MS Melanie Martin	MM	Parish Councillor		Members of the public	9	
Mr Richard Witherby	RW	Parish Councillor				
Ms C Fitzgerald	CF	Parish Councillor				
Mr J Fry	JF	Parish Councillor				

Apologies	Initials	Reason for Absence	Absent without Apology	Initials	
Cllr Jess Bailey	JB	Work commitments			

Draft until signed

Otterton Parish Council

In Attendance	Initials	Capacity		Minutes to
F Mills	FM	Clerk		Councillors, website, notice board

Ref item	Main meeting agenda item, comment & decision	Action Owner & deadline
1	Welcome & Apologies received as above.	
2	Declarations of Interests: None	
3	Minutes: The minutes of the meeting held on 3 rd April were signed as an accurate record of the meeting.	
	<p>Matters arising not featured on the agenda:</p> <p>Ownership of Violet Lane Otterton: Whilst it was noted that ownership of this piece of land remains uncertain. It was unanimously agreed that parish council funds should not be used for maintenance of this land.</p> <p>Request for speed watch in Otterton & for PC to take the lead on communication with Devon Highways. The clerk reported that the previous speed watch team ceased working 15 years ago and that new equipment would need to be obtained. Clerk to find out more details.</p> <p>A resident asked for an update on 20MPH zone. The chair confirmed that delay was due to funding at that Otterton is still in line for a scheme.</p> <p>CF suggested that a sum in the region of £100,000 would be needed to renovate the Jubilee Playpark. After a discussion the Clerk was asked to put a piece in the Parish Newsletter to seek residents for a working party to raise funds for the renovation of the playpark.</p>	
4	<p>The chair confirmed the arrangement for public discussion:</p> <p>All members of the public are welcome and comments on items on the agenda will be heard. If you would like to add an item to the agenda, please contact the clerk at least 7 days before the meeting. Public questions by email/letter or in person:</p>	
5	<p>Correspondence: A resident objects to placing of tables in front of pub as this has a detrimental effect on parking spaces available.</p> <p>A discussion took place regarding the legalities regarding the positioning of tables outside the Kings Arms. It was decided that the Clerk would write to the owner asking for the tables to be removed.</p>	Action FM
6	Chair's report: The new chair thanked the Council for electing her and thanked Tom Wright for his support of the Council over the last year.	
7	Footpath report & Erosion of bank of River Otter: Path was breached in recent heavy rain although remains passable.	
8	Emerging Local Plan. Nothing further to report. Item complete.	
9	Local planning: Nothing further to report.	
10	<p>Village events:</p> <p>Coronation Event: MM reported that event went well and was well attended, MM also stated that the accounts balanced and undertook to provide a full statement of accounts</p> <p>Meeting of the Otterton Parish Council minutes Signed</p>	

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The meeting closed at 20.33

Proposed meeting dates 2023. 15th May, 5th June, 3rd July, 4th September, 2nd October, 6th November, 4th December

Draft until signed