

Otterton Parish Council

Date & Time	2 nd October		Location	Otterton Village Hall		
Councillors Present	Initials			Also Present	Initials	
MS Melanie Martin	MM	Parish Councillor		Members of the public		
Mr Richard Witherby	RW	Parish Councillor				
Mr Roger Pellow	RP	Parish Councillor				

Apologies	Initials	Reason for Absence	Absent without Apology	Initials	
Belinda Shoemaker	BS	Holiday			
Jerry Fry	JF	Holiday			
Jess Bailey	JB				

In Attendance	Initials	Capacity		Minutes to
F Mills	FM	Clerk		Councillors, website, notice board

Ref	Main meeting agenda item, comment & decision	Action Owner & deadline
1	Welcome & Apologies received as above.	
2	Declarations of Interests: None	
3	<p>Minutes: The minutes of the meeting held on 11th September were signed as an accurate record of the meeting. Matters arising not featured on the agenda:</p> <p>Placement of tables outside pub. The clerk confirmed that she has spoken to the Manager at the Kings Arms who is hopeful that the tables could be removed during the winter months. He has offered to speak to the owner.</p> <p>Speed Watch update: RP confirmed that he has completed the training necessary and is now encouraging his team to do the same. When the training has been completed a visit from the police will follow with equipment.</p> <p>Topple Test Otterton cemetery: Vince Orchard of Orchard memorials has been in touch with JF to arrange a mutually convenient time to do the testing. This is a H & S necessity.</p> <p>Bin on Green. A new spot has been negotiated for the bin which complies with the needs of EDDC who empty the bin.</p> <p>Surface work – Ropers Lane. Dear Councillor Bailey. I am informed that the Programme Delivery Team are aware of Ropers Lane and discussions have already been had. The poor areas are to be patched prior to next year and then sealed as part of the snagging list for the surface dressing contractor (that process needs to be done in the spring/summer months). Regards Mike Brown Neighbourhood Highways Officer</p> <p>Pentanque Strip. Following a suggestion from a resident the clerk made enquiries regarding a similar installation at East Budleigh. It seems that costs would be in the region of £5k including installation. This was seen as too high a price at present.</p>	

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	<p>RP made a plea that items of concern which fall under the jurisdiction of the Otterton Parish Council are brought to the attention of the Council rather than being debated on social media.</p>	
4	<p>The chair confirmed the arrangement for public discussion: All members of the public are welcome and comments on items on the agenda will be heard. If you would like to add an item to the agenda, please contact the clerk at least 7 days before the meeting. Public questions by email/letter or in person: No further questions from the public. Waymarkers – 5 posts remain to be installed to complete the war memorial project. Plans to install 3 posts within Otterton Parish from the LORP budget. If it could be arranged that memorial plaques are put on these waymarkers it would significantly reduce the cost to OPC of installation. Iain Ure has kindly offered to take the matter forward. Bus shelter on Maunders Hill – needs refurbishment. To progress Church wall on Maunders Hill a concern – please alert Otterton PCC. Western Rivers Trust/CDE leaky dams reduce the flow these will be examined in the next 2 weeks. CDE to be contacted regarding the re trap at top of village – clerk to contact.</p>	<p style="text-align: right;">clerk</p> <p style="text-align: right;">Clerk</p>
5	<p>Correspondence: Dear Councillors, I have heard that the proposed tap on The Green could cost the community £1,500. Surely, this can't be true? If this is correct, then I would respectfully ask the Council to revisit this proposal. I do not believe, even as a keen horticulturalist, that spending that amount of money on a tap to water flowers is a right use of our money. At the time when the community was asked for their priorities when the Neighbourhood Plan was being produced, the playground was high on the priority list. I don't recall a tap on The Green being on the radar. Can I suggest an alternative solution. Having spoken with Brian Major, who as you know lives by The Green, he would be happy to provide the village with water drawn from the canal free of charge. I do recognise that this might be a short term solution for accessing water. If the problem of carrying water cans from Brian's to the planters is problematic, then I am happy to do this if it prevents the use of such a huge sum of villagers money. Geoff Porter. A discussion occurred regarding the pros & cons on this proposed installation. It was agreed that SWW would be asked to resurvey the sight in light of Section 50 needs – a decision will then be made and other quotes sought if appropriate.</p>	
6	<p>Cllr JESS BAILEY – DEVON COUNTY COUNCIL (OTTER VALLEY) 1. I sent over the matrix and scoring of all the Devon communities who wished to have 20mph zones after last month's meeting (attached again for info). Here is the specific scoring for Otterton: Name of Community/Location Score For Collisions Identify features within 20MPH zone Footway? Pedestrian facilities? Air Quality Management? Community Speed Watch Scheme</p>	

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	<p>Index of Multiple Deprivation Score A Road Score, B Road Score, C Road Score Traffic Speed Score Total Points (scoring matrix) Ranking Otterton Parish Council 0, 3,1,0,0,0,0,0,2,2,8,53</p> <p>1. I provided photos of the unsatisfactory repairs of Ropers Lane to Mike Brown, neighbourhood highways officer who advised me that; I am informed that the Programme Delivery Team are aware of Ropers Lane and discussions have already been had. The poor areas are to be patched prior to next year and then sealed as part of the snagging list for the surface dressing contractor (that process needs to be done in the spring/summer months).</p> <p>1. Following the discussions at the last parish council meeting and the discussions about tables outside the Kings Arms, I checked with the Public Rights of Way Team at DCC and this is not a public right of way.</p> <p>2. I sit on the Health and Adult Care Scrutiny Committee at DCC and have called for senior management of the Royal Devon University Trust (which includes the RDE) to attend the committee following the 2023 CQC report in which the Trust was classified as 'requires improvement'. I am concerned by the number of 'never events', the significant delays in investigating complaints and serious incidents, and a statement that the CQC made in August that "Leaders should continue to address culture and work on equality within the organisation and consider how they respond to discrimination and bullying". The next Scrutiny Committee is on the 9th November and I hope the senior management will be in attendance.</p> <p>3. At the Health and Adult Care Scrutiny Committee on 21st September I asked for details about the extent to which the hospital estate in Devon is affected by RAAC. I was advised "North Devon District Hospital was identified as having a small amount of RAAC - but a site visit confirmed that the RAAC was in good condition and was not load bearing, which was positive. No further sites had been identified as a concern; and regular monitoring and surveys were being undertaken to monitor risk".</p> <p>If you have any questions or queries on this or any other DCC matters, please do not hesitate to contact me. Best wishes Jess</p> <p>Cllr HRiddel: New South Road car park to be opened. Income from car park to go to Pebblebed Conservation Trust (Minus 20% to EDDC for administration.)</p> <p>Cllr CFitzgerald: 5 year housing supply target theoretically will not be reached. This could impact on protection from developers as the need to build remains.</p> <p>Since March 23, EDDC has ceased assessment of proposed sites but this has now restarted however as Otterton is in an AONB the likely hood of change is minimal.</p> <p>A discussion occurred regarding pressure on infrastructure due to development and how this could change. Budleigh Traders taking initiative to regenerate Budleigh High Street.</p>	
7	<p>Chair's report: Plea for more Councillors.</p> <p>Parish Lengthsman/handyman: List of contractors to be put together to enable any odd jobs to be done. This will not affect need for quotes to be agreed within Council.</p>	
8	<p>Tap on the Green SWWA to resurvey the installation of a tap on the Green. Discussion with Brian Major regarding kind offer of using his water on the Green for watering.</p>	Clerk
9	<p>Local Planning. – No applications for consideration</p>	
10	<p>Jubilee Playpark. At present the only update is that the reindeer run has now gone live for entries. At present today we have 28 entries but more are coming in every day. The route</p>	

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	<p>has been planned by Terry Bewes and I will send a copy to the pc. We have first aid now in place along with insurance and the appropriate licensing for the event. I have secured some parking at Bicton college home farm but the rest will have to be in the village. The soap box race is ready with insurance and first aid finalised for the 21st October, we just need to hope for good weather. I will be purchasing and fitting a new gate post for the play park in the next couple of weeks and we are planning to paint and rejuvenate some of the existing equipment next month weather permitting. We have a fund of £564 at present not including the reindeer run entries. If I can think of any further news before the meeting I will let you know. Kind regards Ian</p> <p>Planned action</p> <ul style="list-style-type: none"> ● Replacement of gate post necessary & IS confirmed funds available. (funding of £500 in place). ● Equipment to be cleaned & repainted if necessary. ● Offer of redundant equipment from B/S to progress. IS reported that some of the equipment is in good order and could be transferable. ● A discussion took place regarding plans for the playpark. 	
11	Ladram Bay: Not in attendance & NTR	
12	<p>Allocation of responsibilities & reports from Councillors: Where there is nothing to report the following abbreviation will be used (NTR)</p> <p>Village Green & Hall. See agenda items 8 & 3 regarding tap & bin.Community shop & War Memorial: NTR RP hoping to ‘spruce up’</p> <p>Stantyway recreation ground & Football Club: NTR</p> <p>Raleigh Federation: 6 children joined this year. 16th Oct open day between 11 & 12 3/11/23 Annual bonfire night TBC.</p> <p>Jubilee Play Park: See ongoing issues with 106 funding & agenda item 10</p> <p>Cemetery: See Agenda item 3</p> <p>Contracts & Finance: NTR</p> <p>Devon Air Ambulance (DAA): NTR</p> <p>Footpaths and Public Rights of Way: See agenda item 6 above</p>	
13	Financial matters: It was unanimously agreed that all payments listed on agenda 2.10.23 should be paid.	Clerk to action
14	Further actions: None	
15	106 Funding: In the region of £8073.00 (Sport) £1683.00 (Recreation). Ongoing	
16	Items for next agenda: Agree dates for 2024 meetings, consider proposed budget for 2024.	
17	<p>The next meeting will take place on Monday 6th November 7.30.</p> <p><i>Boundary Walk – Saturday 11th November 2023, Reindeer Run – 2nd December</i></p>	Clerk to action

The meeting closed at 20.41

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Proposed meeting dates 6th November, 4th December

Draft until signed

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