

**Otterton Parish Council** A meeting of the members of Otterton Parish Council will be held on **Monday 3rd June 2024 at 7.30pm** in the Otterton Village Hall and all Parish Councillors are summoned to attend the meeting. Members of the public and the press are welcome to be present & to join us for refreshments after the meeting.

*Francesca Mills* Clerk

**AGENDA**

1	<b>Absence Apologies</b>	<i>To receive apologies from Cllrs.</i>	Clerk
2	<b>Declarations of Interest</b>	<i>To receive declarations of pecuniary interest on items on the agenda</i>	Chair
3	<b>Co-Option of Councillors</b>	<i>Co-Option of new Councillors</i>	
4	<b>Minutes</b>  <b>Matters arising</b>	<i>To accept and sign the minutes of the meeting held on 13<sup>th</sup> May 2024 as a correct record of the meetings. To consider any matters arising from the minutes, not elsewhere on the agenda.</i> <ul style="list-style-type: none"> <li>• <i>River Otter pathway</i></li> <li>• <i>Open Day 1.6.24</i></li> <li>• <i>RoSPA Report</i></li> </ul>	Chair/clerk
5	<b>Public Questions</b>	<i>Response to items received by email, post or in person. (See attached)</i>	All
6	<b>Correspondence</b>	<i>Correspondence from members of the public</i>	All
7	<b>Chairman's Business</b>	<i>To receive a report from the Chairman</i>	Chair
8	<b>District&amp;County</b>	<i>Update of reports already circulated</i>	
9	<b>Chapter 8 Training</b>	<i>Update on Councillor Training/ Road warden scheme</i>	All
10	<b>Local Planning</b>	<i>Discuss any applications received:</i>	All
11	<b>Reports from Councillors with specific responsibilities &amp; reports on village amenities and Bodies</b>	<i>Reports for the amenities &amp; bodies: The Village Green - MM War memorial - RP Speed Watch - RP Village Hall - BS Community shop - SC Stantyway Recreation Field &amp; Football Club - JF Raleigh Federation - RW Jubilee Playground - IS The Cemetery- PW (Progress on bin) Contracts &amp; Finance - RW Village Defibrillator - FM</i>	
12	<b>Financial matters</b>	<i>To agree payment of cheques as per schedule below</i>	Clerk
13	<b>Further Actions</b>	<i>Community outreach program: 3 Initiatives Quote for new gate at Stantyway Recreation Field</i>	BS
14	<b>106 Funding</b>	<i>Discuss responsibilities of parish council to progress.</i>	Clerk
15	<b>Items for next Agenda</b>	<i>Consider items of business for next meeting.</i>	Clerk
16	<b>Date of next meeting.</b>	<i>OPC Meeting - Scheduled for 1<sup>st</sup> July 2024</i>	All

Fran Mills Clerk to the Parish Council 28.5.24

<b>Income &amp; Expenditure May 2024</b>	<b>Opening Balance</b>	£14822.77
SWW d/d	£8	
Working balance		<b>£14814.77</b>

**Proposed Meeting dates 2024: July 1<sup>st</sup>, September 2<sup>nd</sup>, October 7<sup>th</sup>, November 4<sup>th</sup>, December 2<sup>nd</sup>**